

# *Tri-River Police Training Region*

14300 Coil Plus Dr.  
Plainfield, Illinois 60544  
Telephone (815) 630-5212      [training@tri-river.org](mailto:training@tri-river.org)

## **Tri-River Police Training Region Advisory Board Minutes of March 26, 2025 Meeting**

The March 26, 2025 Tri-River Advisory Board meeting was called to order at 8:30 a.m. by Chairman Brian Benton in the Community Room at the Plainfield Police Department, and a quorum of members and proxies was established.

### **Members in attendance:**

Chief Brian Benton  
Jason Barten for Chief Phil Arnold  
Chief Fred Hayes  
Chief Alicia Steffes  
Chief Chris Harseim  
Anthony Lazzaroni for Chief Scott Koerner  
Robert Baikie for Chief Robert Dykstra  
Chief Leanne Chelepis  
Chief Robert Miller  
Sheriff Ken Briley  
Hilary Davis, ILETSB Representative

### **Members absent:**

Chief Adam Zink  
Chief Rich Harang  
Chief Edward Clark  
Chief William Evans  
Chief Brandt Hromadka  
Chief Louis Alessandrini  
Chief Al Swinford  
Chief Adam Bogart  
Chief Mike Rompa  
Chief Ryan Gulli  
Chief Justin Meyer  
Sheriff Mike Kelley  
Village of Channahon President Missey Schumacher

### **Others in attendance:**

Anthony Novak, Plainfield PD  
Michael Imhof, Coal City PD  
Bradley Hertzmann, Tri-River, Executive Director  
John Perona, Tri-River, Police Training Coordinator  
Becky Burnett, Tri-River, Administrative Assistant

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Chief Hayes made a motion to approve the February 26, 2025 meeting minutes, seconded by Jason Barten and carried by all members present. Motion passed.

## **INTRODUCTION OF GUESTS:**

Chairman Benton went around the room for introductions and welcomed all to the meeting.

## **CHAIRMAN'S REPORT:**

No Report

## **COMMITTEE REPORTS:**

- **PERSONNEL:**

No Report

- **FINANCE:**

Director Hertzmann reviewed the Financial Report dated 3/26/2025, a copy was distributed. (Report will be attached to these minutes to be archived)

Highlights:

- Tri-River classes held: Supervising the FTO Process \$6,500.00, Sexual Assault Investigator \$1,000.00, Building a Better Police Report \$850.00, Hi-Risk Traffic Stops \$2,800.00
- IDOT Grant classes held: (5) \$32,590.15
- H.S. Grant classes held: (2) \$5,740.88
- ILETSB/CIT/SRO/LHI Grant classes held: (3) \$24,120.00
- FY25 Grant reimbursements: IDOT \$8,203.16, CIT/SRO/LHI \$0.00, HS \$12,164.09
- Paid Cincinnati Insurance Co. \$1,795.00 for Excess Liability Policy & \$2,897.00 for General Liability Policy

- **POLICY AND BYLAWS:**

No Report

- **TRAINING:**

No Report

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## **OLD BUSINESS:**

### ILETSB Quarterly Board Meeting (3/6/2025) - Summary

- A handout was provided to all attendees with useful information, including some proposed legislation to watch, new autism training information, CIT Conference info, and likely requirement of Instructor Development training for all ILETSB approved instructors.

## **NEW BUSINESS:**

### Renewed lease agreement with the Village of Plainfield

- We have signed a new 5-year lease agreement with all the same conditions through 2030

### FY26 ASSIST Grant Budget (Motion to Approve)

- A printout of the Operational Budget was provided to all
- Only changes are insurances went up in cost
- A total dollar amount for raises has been added in, to be split evenly among the 3 employees
- Cell phone reimbursement has remained the same since 2016. It will now be raised to \$65.00/month
- Total budget is \$10,325.97 more than last year's budget
- A motion was made by Anthony Novak, seconded by Chief Miller, and carried by all members present by roll call vote to approve the FY26 budget.

### Upcoming Training Schedule

- John Perona passed out a list of upcoming courses that have low enrollment, a couple of which could be cancelled if the minimum is not reached.
  - Investigating Child Abuse covers LHI hours if anyone is in need.
  - Vehicle Dynamics is the 3<sup>rd</sup> class in the Crash Investigation Series.
  - TECC class covers the Emergency Medical Response mandate if anyone is in need before the July 1<sup>st</sup> deadline.
  - Internal Affairs class will be very detailed and informative for any Command-level personnel
- We are looking into RTF Instructor and Rapid Deployment Instructor Courses, but there are complications with finding a sufficient location.
  - Commander Novak said the Plainfield School District may be willing to offer their buildings, as Plainfield PD uses them.
- Training Coordinators Meeting will be Friday 3/28, from 10 am - 12 pm. It will be beneficial for anyone involved in training within your agency to attend.

## **MARCH 2025 FINANCIAL TRANSACTIONS FOR REVIEW:**

A motion was made by Chief Steffes, seconded by Anthony Lazzaroni, and carried by all members present by roll call vote to approve March's bills. Motion passed.

- Total payments                                    \$107,608.04

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## **OPEN DISCUSSION:**

- Chief Miller expressed condolences to Director Hertzmann on the loss of his Mother.
- Commander Novak said we may be receiving more non-member registration requests from Kendall County agencies. He made mention of our calendar at the last Kendall County Chiefs Meeting.
- There was a great turnout for Lobby Day in Springfield. It's important to have contact with representatives. Your voice matters.

## **NEXT BOARD MEETING DATE:**



The next meeting date is set for April 23, 2025, at our office location at the Plainfield Police Department Community Room, 14300 Coil Plus Drive, Plainfield, IL 60544.

## **ADJOURNMENT:**

Commander Novak made a motion to adjourn, seconded by Rob Baikie, motion passed. The meeting was adjourned at 9:07 a.m.

Submitted by:

Transcribed by:

	
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Chief Alicia Steffes, Secretary, Advisory Board

Becky Burnett, Administrative Assistant, Tri-River