

# *Tri-River Police Training Region*

14300 Coil Plus Dr.  
Plainfield, Illinois 60544  
Telephone (815) 630-5212      [training@tri-river.org](mailto:training@tri-river.org)

## **Tri-River Police Training Region Advisory Board Minutes of September 25, 2024 Meeting**

The September 25, 2024 Tri-River Advisory Board meeting was called to order at 8:32 a.m. by Chairman Brian Benton in the Community Room at the Plainfield Police Department, a quorum of members and proxies was established.

### **Members in attendance:**

Chief Fred Hayes  
Chief Brian Benton  
Chief Phil Arnold  
Chief Al Swinford  
Mimi Bejda for Chief Brandt Hromadka  
Chief Justin Meyer  
Ryan Dobczyk for Chief Edward Clark  
Chief Alicia Steffes  
Pat Kinsella for Chief Mike Rompa  
Rob Baikie for Chief Robert Dykstra  
Micah Nuesse for Chief Louis Alessandrini  
Kevin Lanz for Chief Leanne Chelepis  
Anthony Novak for Chief Robert Miller  
Sheriff Ken Briley  
Caleb Counterman, Grundy County Board  
Village of Channahon President Missey Schumacher

### **Members absent:**

Chief Adam Bogart  
Chief Rich Harang  
Chief William Evans  
Chief Scott Koerner  
Chief Ryan Gulli  
Chief Chris Harseim  
Chief Adam Zink  
Sheriff Mike Kelley  
Hilary Davis, ILETSB Representative

### **Others in attendance:**

Jason Louthan, Mokena PD  
Luke Ostreko, Plainfield PD  
Chris Luttrell, Joliet Junior College PD  
Louis Silich, Will County State's Attorney's Office  
Bradley Hertzmann, Tri-River, Executive Director  
John Perona, Tri-River, Training Coordinator  
Becky Burnett, Tri-River, Administrative Assistant

Mobile Training Region #16 – Funding assistance  
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Chief Arnold made a motion to approve the August 28, 2024 meeting minutes, seconded by Anthony Novak and carried by all members present. Motion passed.

## **INTRODUCTION OF GUESTS:**

Chairman Benton went around the room for introductions and welcomed all to the meeting.

## **CHAIRMAN'S REPORT:**

On Friday, September 20<sup>th</sup>, Chairman Benton and Director Hertzmann met with the Policy and Bylaws Committee (Anthony Novak and Ron Huff) to discuss the spending authority of the Tri-River Director. Also mentioned was a training opportunity for John Perona. Both topics will be discussed with the Advisory Board during this meeting.

## **COMMITTEE REPORTS:**

- **PERSONNEL:**

No Report

- **FINANCE:**

Director Hertzmann reviewed the Financial Report dated 9/25/2024, a copy was distributed. (Report will be attached to these minutes to be archived)

Highlights:

- Tri-River classes held: (2) High Risk Traffic Stops TTT \$19,000, Asset Forfeiture \$1,250.00, Photography for LE Officers \$909.88
- IDOT Grant classes held: None
- H.S. Grant classes held: None
- ILETSB/CIT/SRO/LHI Grant classes held: (1) \$1,260.05
- FY24 Grant reimbursements: IDOT \$0.00, CIT/SRO \$0.00, HS \$0.00
- Purchased 2025 Ford Explorer from Gerald Ford, \$44,916.00, Check #4260
- Payment made from CPD In-Service Fund \$1,600.00, Check #4273

- **POLICY AND BYLAWS:**

As noted during last month's meeting, the Policy and Bylaws Committee met to

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establish and implement a spending authority for the Tri-River Director. Currently there is nothing stated in the bylaws giving the Director any spending authority.

- Director Hertzmann was asked to reach out to other MTUs to determine some comparisons, for which he received 6 responses, ranging from no policy to a monthly spending limit to a \$25,000.00 limit on purchases.
- Most of the items we purchase have already been budgeted for, but there is no language giving the Director authority to purchase anything, even items within the budget. This would be mostly in an emergency situation, but it would also be good practice to have a process and something in writing as far as purchasing authority.
- The general consensus was to give the Director authority to make purchases up to \$5,000.00 as a starting point. The Policy and Bylaws Committee will prepare a draft for next meeting, which may be pushed to the November meeting, as many will be unable to attend October's meeting due to the IACP Conference.

- **TRAINING:**

No Report

## **OLD BUSINESS:**

### FY25 Membership Dues

- Out of our 71 agencies, 2 have not paid. We have received \$235,910.00 in FY25 membership dues to date.
- In order to terminate membership, a hearing must be held and a 2/3 vote must be achieved. Director Hertzmann will begin working on adding hearings for these 2 agencies to the October Advisory Board meeting agenda. In addition to this, we will look at officially terminating any past agencies who have discontinued membership at any time since 2009.

### Financial Audit for FY24 - WRDR

- The audit is due to ILETSB at the end of October. We are still waiting on our final report, so Director Hertzmann will continue to press our auditor to get it done.

### Delivery of new 2025 Ford Explorer

- Gerald Ford had the vehicle in stock and honored the price of the one we would have ordered elsewhere
- We are working on license plates, and John is enjoying his new ride.

## **NEW BUSINESS:**

### New Associate Membership request - Richton Park PD

- Richton Park PD has 22 Full-Time Officers, which would make their dues \$2,200.00.

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- A motion was made by Chief Arnold and seconded by Chief Hayes to allow Richton Park to join as Associate Members. Motion carried by all members and passed.

## Renewal of General Membership - Governors State University PD

- After this meeting's agenda was distributed, we received a request from Governors State University PD to re-join Tri-River. They have not renewed since 2009, but were never officially voted out/terminated, and are located in Will County.
- We will be sending them an invoice for their 13 Full-Time Officers (\$1,300.00) to allow them to reinstate their membership.

## Training Opportunity for Training Coordinator

- John Perona requested to attend Katharine Manning's "Empathetic Workplace Train-the-Trainer" to be paid for by Tri-River in exchange for him putting on the training class for our MTU. He would put on the training class twice a year for 2 years, until his certification expires, at which time we would re-evaluate the next steps. John could potentially come up with his own curriculum and branch off as well. This would bring an additional training opportunity to our MTU.
- The cost is around \$3,000 plus airfare, lodging, and per diem, which is estimated to total between \$4,000.00 - \$4,500.00.
- Director Hertzmann requested feedback from the Advisory Board prior to this meeting because there was a time crunch for registration.
- \$4,000.00 for John's training is much less than paying \$7,000.00 for Katharine Manning to come put on the training herself.
- A motion was made by Rob Baikie and seconded by Chief Arnold for Tri-River to spend up to \$4,500.00 on registration, airfare, lodging, and per diem for John to attend this training. Motion carried by all members and passed.

## Transfer of 2016 Dodge Caravan to City of Joliet

- Topic is tabled. We are waiting on official documentation of the expense report from Motor Maintenance of the City of Joliet before we can transfer the vehicle to them.

## Upcoming Training Schedule

- John Perona passed out a list of courses that have only reached up to half of their capacity, a couple of which could be cancelled if minimum is not reached.
  - I & I Pro - New class for our MTU. Fulfills 24 hours of LHI mandate.
- Please make sure your officers are coming to class prepared with any required materials listed on the flyer and the reminder email. They may be sent home if they do not have what they need.

## **SEPTEMBER 2024 FINANCIAL TRANSACTIONS FOR REVIEW:**

A motion was made by Mimi Bejda, seconded by Chief Steffes, and carried by all members present by roll call vote to approve September's bills. Motion passed.

- Total payments \$104,033.94

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## OPEN DISCUSSION:

- Chief Hayes invited all to the 100 Club's Will County Battle of the Brave at Inwood Athletic Club. There will be live broadcasts on WJOL, WCCQ, and other local radio stations. Donations can also be made online. Please pass the word around to officers and support staff to gain awareness of the great things the 100 Club does. They have a compassionate care program which provides financial assistance to firefighters, paramedics, or law enforcement officers who are facing difficulty due to illness or injury/ disability. If you know of anyone who could benefit, please reach out to Chief Hayes.
- Director Hertzmann reminded everyone the end of September is the end of our 1<sup>st</sup> quarter. In-service training documentation is due no later than the 9<sup>th</sup> of October.
- The ILETSB Quarterly Board meeting is taking place tomorrow morning (9/26), so Director Hertzmann and Training Coordinator Perona are heading to Springfield shortly after this meeting concludes.

## NEXT BOARD MEETING DATE:



The next meeting date is set for October 23, 2024, at our office location at the Plainfield Police Department Community Room, 14300 Coil Plus Drive, Plainfield, IL 60544.

## ADJOURNMENT:

Commander Novak made a motion to adjourn, seconded by Chief Hayes, motion passed. The meeting was adjourned at 9:32 a.m.

Submitted by:

Transcribed by:

	
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Chief Alicia Steffes, Secretary, Advisory Board

Becky Burnett, Administrative Assistant, Tri-River