



**Mobile Team Unit 16  
ASSIST Program  
A Statewide System of In-Service Training**

**TRI-RIVER POLICE TRAINING REGION, INC.**  
**ANNUAL REPORT**  
**FISCAL YEAR 2023**

**CHAIRMAN  
SHANE CASEY**

**DIRECTOR  
BRADLEY R. HERTZMANN**

**Illinois Law Enforcement  
Training and Standards Board**

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**500 S. 9th Street  
Springfield, Illinois 62701**



## **TRI-RIVER POLICE TRAINING REGION**

### **FY2023 ANNUAL REPORT**

November 10, 2023

FY23 began with great confidence regarding state funding from ILETSB. As the fiscal year went on, it was confirmed that we would be fully funded in FY23. The ASSIST Budget awarded Tri-River \$446,710.57 in State funding. By the end of the fiscal year, Tri-River had received a total of \$446,710.56 in State funding.

Tri-River continued assisting our members with opportunities to fulfill current training mandates. We also liaised between the Training Board and member departments regarding the new SAFE-T Act legislation which changed the in-service training mandates for officers and their departments. Training mandate compliance continues to play a significant role in determining the types of classes we schedule. Tri-River has worked diligently to guide and assist our member departments in meeting training mandates required for their Officers.

Changes and upgrades continue to be made by ILETSB regarding LEDI, LETM and the newly developed Officer Portal. Tri-River staff continued to work with instructors to obtain the necessary course information for courses to be vetted and certified by ILETSB. In FY23, Tri-River reviewed and submitted over 140 courses to ILETSB for Certification.

ILETSB also required that all instructors resubmit their instructor applications for approval by ILETSB. During fiscal year 2023, the Executive Director reviewed, signed off on and submitted to ILETSB over 280 Form-C Instructor Applications.

During Fiscal Year 2023, Tri-River continued to assist our members in meeting their required mandates through the certification of their own in-service department training. Individually or collectively, departments have submitted in-house training courses that were reviewed and submitted to the Training Board for certification of certain mandates and hours. This service for our member agencies has greatly increased the workload of our MTU. After Course certification, our Departments then hold classes with approved instructors and provide the training documentation to our MTU for entry into the LETM database and providing certificates.

As of June 2023, about 29 member departments were utilizing a monthly on-line computer-based training program which was certified by the Training Board. Each department's on-line monthly training is entered into LETM as an individual class which has resulted in a significant increase in data entry on the part of our staff. Tri-River anticipates more member departments will take advantage of on-line training as well as in-service departmental training to meet required training mandates.

In FY2023 Tri-River, MTU 16, hosted and/or facilitated 851 classes totaling 86,158 training man hours. This was an increase of over 50% in classes and almost 30% in total training man hours over Fiscal Year 2022. Due to the passage of the SAFE-T ACT, Tri-River increased offerings of certain specialized training courses. This was done to assist departments in meeting required mandates by facilitating their own in-service Department training. To this end, Tri-River has increased its offerings of instructor courses, hoping those specially trained Department personnel will then instruct within their own Departments. Some of the instructor and/or train the trainer courses included Instructor Development, Use of Force Train the Trainer, Firearms Instructor, & High Risk Vehicle Stops train the trainer.

In addition, Tri-River continues to seek out additional quality courses of instruction. As mentioned before, we continued to have members certify their in-service training and on-line training through Tri-River. This procedure added additional courses and training hours to our totals for this fiscal year. It was a decision which required additional manpower on our part, however it provided member departments the opportunity to take advantage of the many services we could provide them.

The Tri-River Advisory Board has been actively involved in the management of the MTU. The Advisory Board meets monthly, ensuring that necessary high-quality training is provided to our member agencies. We have received excellent support from our member departments, especially in providing facilities to hold our classes. Most of our classes are conducted in facilities controlled or contracted by our members, which has kept our rental cost down to \$200.00 for the fiscal year. We thank all of

those who have supported our training efforts.

Our FY2023 audit was completed in October of 2023 by the accounting firm of Wermer, Rogers, Doran & Ruzon LLC. The Illinois Law Enforcement Training and Standards Board, (ILETSB) allowed MTU's to contract with their choice of accounting firms for this audit if they met the standards to comply with handling governmental agency audits. This firm is from the local Joliet area and has completed numerous governmental audits at the local and county level. A copy of their final report is available upon request.

In Fiscal Year 2023, we continued to incorporate internet-based software into our daily activities. This included incorporating standard forms into an Adobe format for fill in the blank use by our members. We have further moved along with the use of our training database along with using email as the primary form of contact and announcements of our courses. Our website continues to accept registration requests as well.

At the conclusion of FY23, Tri-River had a balance (reserve) of excess Local Funds, from unused local dues, in the amount of \$138,198.36, which was collected for FY2023 above our hard match requirement and excess cash added to balance our year end budget. Any excess funds will be held as a contingency fund, reserved for any future emergency expenses or training needs not budgeted.

In FY2023, we completed a 15<sup>th</sup> year assisting the Training Board with Chicago Police Department training funds. Tri-River continued to assist the Training Board with processing approved payments for the Chicago Police Department. As in the past, all training vouchers continued to be approved by the Training Board prior to payment being made. The Training Board continued to issue Tri-River the funds for Chicago's In-Service Training Grant, and Tri-River would then pay the training related bills once approval was received from the Training Board and the Chicago Police Department. A total of \$400,000 was received for this fund for FY23 and \$535,112.81 was distributed during FY 2023 which left a balance of \$60,158.63. The balance includes funds carried over from FY22. Tri-River processed 22 different transactions related to the management of CPD Funds in FY23.

During FY15, ILETSB's CIT funds in the amount of \$130,360 were turned over to Tri-River for the administration of these funds per an agreement signed with the ILETSB. During FY23, the fund started with a balance of \$19,825.37 and ended the fiscal year with a balance of \$412.08 with 4 transactions processed during the year for the Training Board.

In Fiscal Year 2023, we had \$190,672.44 in grant reimbursed courses. This total consisted of Homeland Security Grants \$51,538.32, IDOT Grants \$59,788.64 and CIT/SRO Grants \$79,345.48. These additional funds assisted Tri-River in delivering additional specialized training classes. Many of these classes would have been financially prohibitive to offer our members without the award of these grants.

On behalf of Tri-River, it continues to be a privilege to serve the member agencies of the Tri-River Police Training Region, MTU# 16, and the Illinois Law Enforcement Training and Standards Board.

A handwritten signature in black ink, appearing to read 'Bradley R. Hertzmann', with a long horizontal line extending to the right.

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Bradley R. Hertzmann  
Director, MTU# 16



## ASSIST PROGRAM

## MTU 16

State Funding – FY2023 (July1, 2022 – June 30, 2023)

### EXPENDITURES

	FY20	FY21	FY22	FY23
ASSIST Project actual awarded	\$306,484.10	\$324,699.06	\$415,000.08	\$446,710.57
ASSIST Project actual expended	\$455,497.24	\$455,151.68	\$559,708.52	\$566,675.91
	FY20	FY21	FY22	FY23
IDOT Grant	\$34,060.67	\$ 55,821.81	\$ 63,744.69	\$ 59,788.64
Executive Institute	\$19,099.16	\$ 26,765.65	\$ 46,605.27	\$ 51,538.32
CIT Grant	\$40,571.30	\$ 41,918.04	\$ 65,013.29	\$ 79,345.48
Equipment Grant/Audit Grant	\$15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 0.00
CPD Grant Funds	\$300,000.00	\$375,000.00	\$400,000.00	\$400,000.00
Total Grant funding (minus CPD's)	\$108,731.13	\$139,505.50	\$175,363.25	\$190,672.44

### ***Local Match & Tuition Collected by your Mobile Unit***

	FY20	FY21	FY22	FY23
Local Match Collected	\$130,930.00	\$198,320.00	\$198,010.00	\$222,550.00
Local Match Expended	\$ 81,732.05	\$ 84,433.87	\$ 85,180.64	\$ 89,342.11
Local Tuition Collected and Expended	\$ 49,988.91	\$ 15,431.73	\$ 34,864.28	\$ 30,623.22
Additional Local Cash added during the FY	\$ 3,259.18	\$ 15,587.02	\$ 9,663.52	\$ 4,990.47
Local Match in Reserve	\$ 45,938.77	\$ 98,299.11	\$103,165.84	\$138,198.36

### ***Mandatory Training Activity***

	FY20	FY21	FY22	FY23
MFT 40 Hour # Courses Offered	0	1	3	1
MFT 40 Hour – Total # Trained	0	18	10	8
MFT 4 Hour - # of courses offered	2	1	2	6
MFT 4 Hour – Total # Trained	2	2	3	7
Number of Board Approved Range's	3	3	1	2

### ***Mobile Team Unit Training Activity***

	FY20	FY21	FY22	FY23
Number of Training Programs	401	519	555	851
Total Instructional Hours	1,961	2,197	3,528	4,927.5
Students Trained and qualified for Soft Match	15,564	17,100	18,751	22,298
All other Trained	581	853	572	639
Total Trained	16,145	17,953	19,323	22,938
Training Man Hours	45,838	46,767	66,478	86,158

### ***Mobile Team Unit Cost Effectiveness Data***

	FY20	FY21	FY22	FY23
Total State and Local Funds Expended	\$455,497	\$455,152	\$559,708	\$566,675.91
Total Instructional Hours	1,961	2,197	3,528	4,927.5
Cost Per Instructional Hour	\$232	\$207	\$158	\$115
Total Trained	16,145	17,953	19,323	22,938
Cost Per Trainee	\$28	\$25	\$29	\$24.70
Local Training Man-hours Total	41,953	45,388	62,965	83,318
All other Training Man-Hours	3,885	1,379	3,513	2,840
Grand Total Man-hours (add local and all other)	45,838	46,767	66,478	86,158
Total Cost Per Training Man-hour	\$9.94	\$9.73	\$8.42	\$6.58



## FY-23 ANNUAL REPORT TRAINING TOTALS

	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Full Time & Part-Time Officers Trained =	17,100	18,751	22,298
All Others Trained =	853	572	639
Total Trained =	17,953	19,433	22,938
Training Man-hours =	46,767	66,478	86,158
Total Hours of Instruction =	2,197	3,528	4,927.5
Total State & Local Funds Expended =	\$455,152	\$559,708	\$566,675
Cost Per Instructional Hour =	\$207	\$158	\$115
Cost Per Trainee =	\$25	\$29	\$24.70
Cost Per Training Man-hour =	\$9.73	\$8.42	\$6.58
Non-Ops Total =	\$2,016,311	\$2,822,860	\$3,976,489

## NUMBER OF CLASSES BY COUNTY

	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Will County	410	434	678
Grundy County	18	23	32
Kankakee County	53	56	45
Other	38	59	96
Total Classes	519	572	851

**TRI-RIVER POLICE TRAINING REGION, Inc. MTU 16**  
**ADVISORY BOARD MEMBERS**  
**6/30/2023**

Chief Mike Rompa  
Bolingbrook Police Department  
375 Briarcliff Road  
Bolingbrook, IL 60440  
815-886-7219

Chief Shane Casey  
Channahon Police Department  
24555 S. Navajo Drive  
Channahon, IL 60410  
815-467-5152

Chief Christopher Harseim  
Coal City Police Department  
515 S. Broadway Street  
Coal City, IL 60416  
815-634-8533

Chief Edward Clark  
Crest Hill Police Department  
1610 Plainfield Road  
Crest Hill, IL 60403  
815-741-5115

Chief Fred Hayes  
Elwood Police Department  
401 E. Mississippi Avenue / P.O. Box 435  
Elwood, IL 60421  
815-423-5411

Chief Leanne Chelepis  
Frankfort Police Department  
20602 Lincoln-Way Lane  
Frankfort, IL 60423  
815-469-7995

Sheriff Ken Briley  
Grundy County Sheriff's Dept.  
111 E. Illinois Avenue  
Morris, IL 60450  
815-942-6645

Chief William Evans  
Joliet Police Department  
150 W. Washington Street  
Joliet, IL 60432  
815-724-3210

Chief Rich Harang  
Lockport Police Department  
1212 Farrell Road  
Lockport, IL 60411  
815-838-2132

Chief Jeff Wold  
Manhattan Police Department  
240 Market Place  
Manhattan, IL 60442  
815-478-4408

Chief Al Swinford  
Manteno Police Department  
269 N. Main Street  
Manteno, IL 60950  
815- 929-4801

Chief Justin Meyer  
Minooka Police Department  
121 E. McEvilly Road  
Minooka, IL 60447  
815-467-2298

Chief Brian Benton  
Mokena Police Department  
10907 Front Street  
Mokena, IL 60448  
708-479-3912

Chief Scott Koerner  
Monee Police Department  
5357 W. Main Street  
Monee, IL 60449  
708-534-8321



Chief Alicia Steffes  
Morris Police Department  
200 E. Chaplin Street  
Morris, IL 60450  
815-942-2131

Chief Phillip Arnold  
Shorewood Police Department  
903 W. Jefferson Street  
Shorewood, IL 60404  
815-741-7711

Chief Louis Alessandrini  
New Lenox Police Department  
200 Veterans Parkway  
New Lenox, IL 60451  
815-462-6100

Sheriff Mike Kelley  
Will County Sheriff's Dept.  
2402 Laraway Road  
Joliet, IL 60433  
815-727-5296

Chief Robert Miller  
Plainfield Police Department  
14300 S. Coil Plus Drive  
Plainfield, IL 60544  
815-436-6544

Interim Chief Adam Zink  
Wilmington Police Department  
120 N. Main Street  
Wilmington, IL 60481  
815-476-2811

Chief Robert Dykstra  
Rockdale Police Department  
79 Moen Avenue  
Rockdale, IL 60436  
815-725-2171

Missy Schumacher, Village President  
Village of Channahon  
24555 S. Navajo Drive  
Channahon, IL 60410  
815-467-6644

Chief Brant Hromadka  
Romeoville Police Department  
1050 W. Romeo Road  
Romeoville, IL 60446  
815-886-7219

Caleb Counterman, County Board Trustee  
Grundy County Board  
1320 Union Street  
Morris, IL 60450  
815-941-3400

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### **Advisory Board Officers**

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Chief Shane Casey, Chairman  
Commander Anthony Novak, Vice-Chairman  
Deputy Chief Hilary Davis, Secretary  
Village President Missey Moorman Schumacher, Treasurer

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#### **Finance Committee Members**

Village of Channahon President Missey  
Chief Shane Casey

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#### **Training Committee Members**

D/C Hilary Davis, Chairman  
Commander Anthony Novak  
Sgt. Steven Formenti

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#### **Personnel Committee Members**

Chief Phil Arnold,  
D/C Hilary Davis  
Chief Fred Hayes

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#### **Policy & By-Laws Committee Members**

Commander Anthony Novak  
D/C Ron Huff

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### **Tri-River Police Training Region Inc. - Employees**

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Bradley Hertzmann, Executive Director  
John B. Perona, Police Training Coordinator  
Rebecca Burnett, Administrative Assistant

**TRI-RIVER POLICE TRAINING REGION**  
**MEMBER DEPARTMENTS**  
**As of June 2023**  
**68 member departments**

<b>Alsip Police Department</b>	<b>Manteno Police Department</b>
<b>Beecher Police Department</b>	<b>Mazon Police Department</b>
<b>Bolingbrook Police Department</b>	<b>Midlothian Police Department</b>
<b>Bourbonnais Police Department</b>	<b>Minooka Police Department</b>
<b>Bradley Police Department</b>	<b>Mokena Police Department</b>
<b>Braidwood Police Department</b>	<b>Momence Police Department</b>
<b>Burbank Police Department</b>	<b>Monee Police Department</b>
<b>Carol Stream Police Department</b>	<b>Morris Police Department</b>
<b>Channahon Police Department</b>	<b>Naperville Park District PD</b>
<b>Coal City Police Department</b>	<b>New Lenox Police Department</b>
<b>Crest Hill Police Department</b>	<b>Olympia Fields Police Department</b>
<b>Crete Police Department</b>	<b>Orland Park Police Department</b>
<b>Elwood Police Department</b>	<b>Orland Hills Police Department</b>
<b>Essex Police Department</b>	<b>Palos Heights Police Department</b>
<b>Forest View Police Department</b>	<b>Palos Park Police Department</b>
<b>Frankfort Police Department</b>	<b>Park Forest Police Department</b>
<b>Grant Park Police Department</b>	<b>Peotone Police Department</b>
<b>Grundy County Coroners</b>	<b>Plainfield Police Department</b>
<b>Grundy County Sheriff's Department</b>	<b>Posen Police Department</b>
<b>Harvey Police Department</b>	<b>Rockdale Police Department</b>
<b>Herscher Police Department</b>	<b>Romeoville Police Department</b>
<b>IL Dept. of Natural Resources</b>	<b>Seneca Police Department</b>
<b>Indian Head Park Police Department</b>	<b>Shorewood Police Department</b>
<b>Joliet Police Department</b>	<b>South Suburban College PD</b>
<b>Joliet Junior College Police Department</b>	<b>St. Anne Police Department</b>
<b>Kankakee Community College PD</b>	<b>Steger Police Department</b>
<b>Kankakee County Coroners</b>	<b>Tinley Park Police Department</b>
<b>Kankakee County Sheriff's Dept.</b>	<b>University Park Police Department</b>
<b>Kankakee City Police Department</b>	<b>WCG Fire Task Force</b>
<b>Lemont Police Department</b>	<b>Will County Coroners</b>
<b>Lewis University Police Department</b>	<b>Will County Forest Preserve Dist. PD</b>
<b>Lockport Park Dist. Police Department</b>	<b>Will County Sheriff's Department</b>
<b>Lockport Police Department</b>	<b>Will County State's Attorney Invest.</b>
<b>Manhattan Police Department</b>	<b>Wilmington Police Department</b>

Mobile In-Service Training Region #16 – Funding  
assistance provided through the ASSIST Program  
Illinois Law Enforcement Training and Standards Board