14300 Coil Plus Dr. Plainfield, Illinois 60544 Telephone (815) 630-5212 training@tri-river.org

Tri-River Police Training Region Advisory Board Minutes of September 27, 2023 Meeting

The September 27, 2023 Tri-River Advisory Board meeting was called to order at 8:30 a.m. by Chairman Shane Casey in the Community Room at the Plainfield Police Department, a quorum of members and proxies was established.

Members in attendance:

Chief Shane Casey **Chief Fred Haves** Chief Alicia Steffes Chief Chris Harseim Chief Edward Clark Chief Scott Koerner Jason Louthan for Chief Brian Benton Mimi Bejda for Chief Brandt Hromadka Jason Barten for Chief Phil Arnold Vince Radaker for Chief Mike Rompa Brian Lockwood for Chief Al Swinford Micah Nuesse for Chief Louis Alessandrini Rob Baikie for Chief Robert Dykstra Kevin Lanz for Chief Leanne Chelepis Ron Huff for Chief Rich Harang Anthony Novak for Chief Robert Miller Steven Formenti for Sheriff Mike Kelley Caleb Counterman, Grundy County Board

Members absent:

Chief Jeff Wold Chief Justin Meyer Chief William Evans Chief Adam Zink Sheriff Ken Briley Village of Channahon President Missey Schumacher ILETSB Representative

Others in attendance:

Luke Ostreko, Plainfield PD Ryan Dobczyk, Crest Hill PD Louis Silich, Will County State's Attorney's Office Bradley Hertzmann, Tri-River, Executive Director John Perona, Tri-River, Training Coordinator Becky Burnett, Tri-River, Administrative Assistant

> Mobile Training Region #16 – Funding assistance provided through the ASSIST Program Illinois Law Enforcement Training and Standards Board

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Chief Hayes made a motion to approve the August 23, 2023 meeting minutes, seconded by Commander Novak and carried by all members present. Motion passed.

INTRODUCTION OF GUESTS:

Chairman Casey went around the room for introductions and welcomed all to the meeting.

CHAIRMAN'S REPORT:

Chairman Casey will be retiring in January. His last Tri-River meeting will be in December. His Chairman position will need to be replaced. Reach out to Director Hertzmann or Chairman Casey if you are interested in taking this position.

Tri-River will be moving forward with hiring class auditors soon. Reach out to your agency's trainers to gauge any interest, as they would likely be skilled for this position. The Training Board is working on a set of standards/best practices for auditors, so there is consistency. Auditors will need to complete some training on these standards once they are determined.

COMMITTEE REPORTS:

• <u>PERSONNEL:</u>

No Report

• FINANCE:

Director Hertzmann reviewed the Financial Report dated 9/27/2023, a copy was distributed. (Report will be attached to these minutes to be archived)

Highlights:

- Tri-River classes held: 40 Hour Firearms Instructor \$11,250.00, FTO Certification \$8,100.00, Force Encounters \$16,500.00, Analysis of Mobile Phones \$2,550.00, Recruiting, Hiring, Background Investigations \$8,100.00
- IDOT Grant classes held: (1) \$2,420.30
- H.S. Grant classes held : None
- CIT/SRO Grant classes held: (2) \$16,170.92
- FY24 Grant reimbursements: IDOT \$0.00, CIT/SRO \$0.00, HS \$0.00

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• POLICY AND BYLAWS:

No Report

• TRAINING:

With the retirement of Hilary Davis, we are looking for a new Chairman for the Training Committee. If anyone is interested, please let Director Hertzmann or Chairman Casey know.

OLD BUSINESS:

FY23 Financial Audit Update

• Audit needs to be completed by the end of next month. Director Hertzmann reached out to Wermer, Rogers, Doran & Ruzon (WRDR) to check on the status. They will have a draft completed by the end of next week.

FY24 Membership Dues

- We are still waiting on payment from 3 departments (Harvey, Mazon, and University Park). Multiple emails were sent out, along with a mailed letter informing these departments they are not in good standing and will go on waitlists as non-members until their dues are paid.
- We have received \$226,380.00 in membership dues. The outstanding dues total just over \$7,000.00, so we are in good shape.

NEW BUSINESS:

Advisory Board Officer - Appoint Secretary Position

• The retirement of Hilary Davis left us with a vacancy to be filled. Chief Alicia Steffes was nominated and accepted. Caleb Counterman made a motion to approve the appointment of Chief Alicia Steffes to Secretary of the Board, seconded by Commander Novak, and carried by all members present. Motion passed.

Upcoming Training Schedule

- Training Coordinator, John Perona, passed out copies of the current master schedule. He mentioned a class was recently added, called "Responder Readiness," which is offered in a 4-hour block (either morning or afternoon session). This class would be good for any peer support team members or anyone struggling with the stress of the job, as its main focus is stress and trauma in the workplace.
- Director Hertzmann pointed out the "Below 100" class, which has not been offered in several years. Please send anyone who may benefit from it.
- Director Hertzmann informed everyone it was mentioned at the ILETSB Quarterly Board Meeting that ILETSB is now giving mandate credit for certain online classes through the COPS Training Portal. An informational flyer was passed out including the website if anyone is interested in or using that training module.

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SEPTEMBER 2023 FINANCIAL TRANSACTIONS FOR REVIEW:

A motion was made by Chief Clark, seconded by Jason Barten, and carried by all members present by roll call vote to approve September's bills. Motion passed.

• Total payments \$100,643.17

OPEN DISCUSSION:

- Hilary Davis has replaced Scott Heston as our ILETSB representative.
- The Training Board has been approved for a staff of 66. They still have several positions to fill by the end of the fiscal year. They've hired someone to assist the main person who approves instructor applications, so this should be done in a more timely manner. If you have submitted any, and they are still outstanding, please let Director Hertzmann know so he can check on their status.
- Camera Grant for the upcoming fiscal year should be opening up soon.
- Anyone interested in alcohol compliance checks, John will get information out once the date is locked in.
- Tinley Park is still interested in having Tri-River as their only MTU and certifying their inservice training. Based on previous conversations, we aren't looking to re-convene the bylaws committee at this time. The topic is up for discussion if anyone has any thoughts, otherwise the bylaws will remain as far as Associate Members and in-service training.
 - Brief discussion took place, but the overall stance of our members remains the same. The decision made prior to this Fiscal Year for Tri-River to certify only general members' in-service training stands, and the bylaws will not be revisited at this time.
- The State is not automatically issuing PTBID #s as they have in the past. This may lead to issues when sending a new hire to an academy, as they usually require this number upon entry, and the delay is roughly 5-6 weeks.

NEXT BOARD MEETING DATE:

The next meeting date is set for October 25, 2023, at our office location at the Plainfield Police Department Community Room, 14300 Coil Plus Drive, Plainfield, IL 60544.

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ADJOURNMENT:

Ron Huff made a motion to adjourn, seconded by Jason Barten, motion passed. The meeting was adjourned at 9:15 a.m.

Submitted by:

Transcribed by:

alicia Stef Yes

Reveramburnet

Chief Alicia Steffes, Secretary, Advisory Board

Becky Burnett, Administrative Assistant, Tri-River

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