

# *Tri-River Police Training Region*

14300 Coil Plus Dr.  
Plainfield, Illinois 60544  
Telephone (815) 630-5212      [training@tri-river.org](mailto:training@tri-river.org)

## **Tri-River Police Training Region Advisory Board Minutes of April 26, 2023 Meeting**

The April 26, 2023 Tri-River Advisory Board meeting was called to order at 8:37 a.m. by Chairman Shane Casey in the Community Room at the Plainfield Police Department, a quorum of members and proxies was established.

### **Members in attendance:**

Chief Shane Casey  
Chief Fred Hayes  
Chief Edward Clark  
Chief Robert Miller  
Chief Alicia Steffes  
Vince Radaker for Chief Mike Rompa  
D/C Hilary Davis for Chief Louis Alessandrini  
Jason Louthan for Chief Brian Benton  
Anthony Lazzaroni for Chief Scott Koerner  
Michael Holford for Chief Jeff Wold  
Rob Baikie for Chief Robert Dykstra  
Brian Lockwood for Chief Al Swinford  
Steven Formenti for Sheriff Mike Kelley  
Caleb Counterman, Grundy County Board  
Jeffrey Chapman, ILETSB Representative

### **Members absent:**

Chief Phil Arnold  
Chief Ken Kroll  
Chief Justin Meyer  
Chief Rich Harang  
Chief Chris Harseim  
Chief William Evans  
Chief Leanne Chelepis  
I/C Adam Zink  
Sheriff Ken Briley  
Village of Channahon President Missey Schumacher

### **Others in attendance:**

Keith Calloway, ILETSB Executive Director  
Paul Petty, ILETSB Representative  
Scott Heston, ILETSB Representative  
Anthony Novak, Plainfield PD  
Luke Ostreko, Plainfield PD  
Brennan Woods, Bolingbrook PD

Mobile Training Region #16 – Funding assistance  
provided through the ASSIST Program Illinois Law  
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Patrick Kinsella, Bolingbrook PD  
Kristen Swienton, Bolingbrook PD  
Louis Silich, Will County State's Attorney's Office  
Bradley Hertzmann, Tri-River, Executive Director  
John Perona, Tri-River, Training Coordinator  
Becky Burnett, Tri-River, Administrative Assistant

Chief Hayes made a motion to approve the March 22, 2023 meeting minutes, seconded by Chief Miller and carried by all members present. Motion passed.

## **CHAIRMAN'S REPORT:**

Chairman Casey thanked those who met to discuss the FY24 budget. More on this in "New Business."

## **INTRODUCTION OF GUESTS:**

Chairman Casey went around the room for introductions and welcomed all to the meeting.

## **COMMITTEE REPORTS:**

- **PERSONNEL:**

No Report

- **FINANCE:**

Director Hertzmann reviewed the Financial Report dated 4/26/2023, a copy was distributed. (Report will be attached to these minutes to be archived)

Highlights:

- Tri-River classes held: FTO \$8,100.00, Instructor Development \$5,686.10, Reid Basic & Advanced \$13,100.00, Detective Bootcamp \$5,500.00
- IDOT Grant classes held: (4) \$15,217.21
- CIT/SRO Grant classes held: (1) \$12,877.25
- FY23 Grant reimbursements: IDOT \$6,350.00, CIT/SRO \$1,050.18, HS \$8,272.16
- ILETSB CPD CIT Fund: Issued (1) check totaling \$3,150.00
- CPD In-Service Fund: Issued (2) checks totaling \$87,680.00
- Received FY23 3QT Payment from ILETSB \$111,677.64

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- **POLICY AND BYLAWS:**

No Report

- **TRAINING:**

D/C Davis inquired on executive/leadership courses. Deferred to “New Business” when the upcoming training schedule is discussed.

## **OLD BUSINESS:**

Clifton, Chicago Heights & Glenwood Police Departments requesting Associate Memberships

- All 3 agencies are still interested, even after receiving information of the newly approved bylaws, which state Associate Members cannot register for classes until 90 days prior.
- Chicago Heights has 72 FT Officers = \$7,200.00
- Clifton has 1 PT & 2 FT Officers = \$270.00
- Glenwood has 1 PT & 24 FT Officers = \$2,470.00
- Michael Holford made a motion to approve all 3 agencies as Associate Members, seconded by D/C Davis, and carried by all members present. Motion carried.
- Becky will send IGA, bylaws, and invoice to all 3 agencies.

## **NEW BUSINESS:**

Update on ASSIST Budget FY24 meeting 4/17

- Chairman Casey, Missey Schumacher, and Director Hertzmann met with Paul Petty to discuss the FY24 budget
- IMRF rate was increased, so that portion of the budget went up about \$4,200.00
- Budget was presented and approved
- Raises will be decided upon later in the year. Both 2% and 4% raises were presented in the budget, but it will be up to the Training Board.
  - According to an ILETSB Representative, raises will likely be given as a total dollar amount to be disbursed/distributed amongst MTU employees as their Advisory Board deems appropriate

Upcoming Training Schedule

- John Perona passed out fliers for 2 new classes we just added to the June calendar
  - “Empowered Leaders, Empower Others” → 4-hour leadership training by retired Chief Kristen Ziman. This is a collaborative effort between Tri-River and the Executive Institute to bring in some leadership training. The class can comfortably hold 120 students and is scheduled for 6/23.
  - “Building Entry and Control Tactics Combined for 21<sup>st</sup> Century Policing” → taught by Jason Laferriere, who has an extremely impressive bio. Room for 30 students.

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- Both classes were added using leftover funding from the Autobahn not being able to provide vehicles for the Defensive Driving classes we typically hold.
- Evidence Technician and Instructor Development classes continually have long waitlists, so we re-negotiated with the instructors to allow more students in per class.
- We have (2) SRO Recert classes currently scheduled
  - 5/8 - 5/9 currently has 8 registered
  - 6/5 - 6/6 currently has 5 registered
  - If your SROs need to be recertified, send them to one of these classes. The Plainfield PD basement and stairwells work great for this class for the different scenarios. We appreciate the use of their facility.
  - D/C Davis asked if we could try and schedule another SRO Recert class in August, as it might be easier to send an SRO when school is not in session. John Perona said he would look at August dates next year.

## Purchase of new computer equipment

- It was Director Hertzmann's ambition when he first began this position to transition from desktops to laptops. At the time, the equipment was somewhat new, so he held off. A few weeks ago, we had a Comcast issue in which all internet and network connections were out for 3 days. With laptops, we could have utilized wi-fi to access our necessary files and emails. After this happened, Director Hertzmann decided to purchase laptops so, in theory, we would be able to work from anywhere. 2 new monitors were also purchased for John so he could utilize the dual monitor functionality.

## APRIL 2023 FINANCIAL TRANSACTIONS FOR REVIEW:

A motion was made by Chief Steffes, seconded by Chief Clark, and carried by all members present by roll call vote to approve April's bills. Motion passed.

- Total payments \$188,855.62

## OPEN DISCUSSION:

- Chairman Casey reminded everyone it is Administrative Professional's Day! Treat them right!
- Discussion of acquiring a training simulator, where to store it, how to give access to it, maintenance, etc. began.
  - Director Hertzmann explained Tri-River would need our own location with our own entrance point so that agencies could access the simulator 24/7, but we could also check it regularly and maintain it. If anyone knows of a location large enough to accommodate Tri-River personnel, and possibly with a room large enough to hold training classes, please let us know.
  - John Perona said he has been inquiring with the Will County Senior Services

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Center on Weber Rd. about renting out space with them, but they aren't getting back to him. If anyone has contact with them, maybe reach out.

- ILETSB Executive Director, Keith Calloway, urged attendees to be proactive and think outside of the box. While funding is available, let's give this MTU their own centrally located facility, with a meeting room and dedicated training room. MTU 14 bought a location on a State Grant. Let's make this happen. Be bold and be creative to get our needs met.
- Director Hertzmann informed everyone the FY24 dues invoices will be sent out May 1, with an updated IGA and bylaws attached. We noticed we didn't have an IGA for all of our member agencies, and some we did have were very old. Moving forward, we will likely send them out every 5 years or so to keep them updated.
- Chairman Casey thanked Chief Miller for the nice new tables!

## **NEXT BOARD MEETING DATE:**

The next meeting date is set for May 24, 2023, at our office location at the Plainfield Police Department Community Room, 14300 Coil Plus Drive, Plainfield, IL 60544.

## **ADJOURNMENT:**

Anthony Lazzaroni made a motion to adjourn, seconded by Rob Baikie, motion passed. The meeting was adjourned at 9:14 a.m.

Submitted by:



D/C Davis, Secretary, Advisory Board

Transcribed by:



Becky Burnett, Administrative Assistant, Tri-River