

Tri-River Police Training Region

14300 Coil Plus Dr.
Plainfield, Illinois 60544
Telephone (815) 630-5212 training@tri-river.org

Tri-River Police Training Region Advisory Board Minutes of February 22, 2023 Meeting

The February 22, 2023 Tri-River Advisory Board meeting was called to order at 8:34 a.m. by Chairman Shane Casey in the Community Room at the Plainfield Police Department, a quorum of members and proxies was established.

Members in attendance:

Chief Phil Arnold
Chief Shane Casey
Chief Robert Miller
Ryan Dobczyk for Chief Edward Clark
Chief Alicia Steffes
Chief Leanne Chelepis
D/C Hilary Davis for Chief Louis Alessandrini
Jason Louthan for Chief Brian Benton
James Sinovich for Chief Justin Meyer
Mike Holford for Chief Jeff Wold
Anthony Lazzaroni for Chief Scott Koerner
Chief Chris Harseim
Ron Huff for Chief Rich Harang
Rob Baikie for Chief Robert Dykstra
Steven Formenti for Sheriff Mike Kelley
Caleb Counterman, Grundy County Board
Scott Heston, ILETSB Representative

Members absent:

Chief Fred Hayes
Chief Mike Rompa
Chief William Evans
Chief Ken Kroll
I/C Adam Zink
Chief Al Swinford
Sheriff Ken Briley
Village of Channahon President Missey Schumacher

Others in attendance:

Todd Lyons, Braidwood PD
Anthony Novak, Plainfield PD
Bradley Hertzmann, Tri-River, Executive Director
John Perona, Tri-River, Training Coordinator
Becky Burnett, Tri-River, Administrative Assistant

Mobile Training Region #16 – Funding assistance
provided through the ASSIST Program Illinois Law
Enforcement Training and Standards Board

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Commander Novak made a motion to approve the January 25, 2023 meeting minutes, seconded by Chief Miller and carried by all members present. Motion passed.

CHAIRMAN'S REPORT:

Chairman Casey thanked the Bylaws Committee members for meeting and determining updates/corrections to be discussed further in "Old Business."

INTRODUCTION OF GUESTS:

Chairman Casey went around the room for introductions and welcomed all to the meeting.

COMMITTEE REPORTS:

- **PERSONNEL:**

No Report

- **FINANCE:**

Director Hertzmann reviewed the Financial Report dated 2/22/2023, a copy was distributed. (Report will be attached to these minutes to be archived)

Highlights:

- Tri-River classes held: Legal & Justifiable UOF \$1,187.77
- IDOT Grant classes held: (3) \$8,761.96
- Homeland Security Grant classes held: (2) \$7,500.00
- CIT/SRO Grant classes held: (1) \$1,037.85
- FY23 Grant reimbursements: IDOT \$1,524.12, CIT/SRO \$1,018.65, HS \$18,500.00
- ILETSB CPD CIT Fund: Issued (1) check totaling \$12,075.00
- CPD Fund: Issued (1) check totaling \$390.00

Cost of printing manuals is high. We are looking at cost-effectiveness of printing our own.

We also purchased traffic cones to block off parking spaces at locations where we hold our training. Officers were taking up all the parking for citizens/visitors at these locations, so we are hoping this will alleviate the problem.

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- **POLICY AND BYLAWS:**

Commander Novak advised of upcoming discussion in “Old Business”

- **TRAINING:**

No Report

OLD BUSINESS:

Bylaws revision to be approved

- Commander Novak explained with the increase in Associate Membership inquiries, and the General Membership expressing some concern with class availability, the Bylaws Committee made some proposed changes to the bylaws which establishes a more preferential system for General Members when it comes to registering for classes. (Suggested changes were distributed to all members present and a copy will be attached to these minutes to be archived.)
 - General Members may submit registrations as soon as classes are posted and become available.
 - Associate Members will not be confirmed for any classes until 90 days before the start of class.
- A section was added granting authority to the Executive Director to dispose of property up to a value of \$500.00.
- A section was also added to include Tri-River’s compliance with the Records Retention and Disposal laws.
- Thoughts/Discussion? - None
- A motion was made by Chief Arnold, seconded by Chief Chelepis, and carried by all members present to approve these revisions to the bylaws.

Plainfield PD Firearms Range Certified

- Director Hertzmann informed all members the Plainfield PD indoor range has been certified. They are working on getting one of their officers certified as a Firearms Instructor with the intent of assisting with the 4-hour Mandatory Firearms Waiver training. Director Hertzmann is meeting with the Chief this week to discuss liability and insurance concerns. He expressed gratitude to Plainfield in getting this accomplished.

FY24 Training Survey

- We received 55% of our surveys sent out to all member agencies. We reviewed class suggestions, many of which we have held and will continue to hold. Thank you to everyone who responded.
- If anyone is interested, Director Hertzmann will share the compiled report.

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NEW BUSINESS:

Elections for the officer of the Advisory Board

- All current officers of the Advisory Board would like to remain in their current positions, and there were no nominations or interest expressed by anyone else.
- A motion was made by Jason Louthan, seconded by Ryan Dobczyk, and carried by all members present to allow all current officers to keep their positions. Those Officers were: Shane Casey - Chairman, Anthony Novak - Vice-Chairman, Hilary Davis - Secretary & Missey Schumacher - Treasurer.

Clifton, Chicago Heights & Glenwood Police Departments requesting Associate Memberships

- Clifton PD has a total of 3 officers, Chicago Heights has 72, and Glenwood has 23.
- Chairman Casey mentioned the limit on additional associate members per year that was agreed upon (200), and asked how close we are to that number, so far this year.
- Director Hertzmann informed the group we have added around 140 this fiscal year.
- Members discussed the benefits and challenges of adding that significant number of Associate Members, at this time.
- Associate Membership requests and discussion have been tabled until after the March ILETSB meeting when Director Hertzmann hopefully receives more information and guidance regarding in-service class certification and auditing requirements.

Upcoming Training Schedule



- The Training Schedule was reviewed by John Perona
 - Master Training Schedule through June 2023 was handed out to all members present.
 - Kudos to all of our Member Agencies for prioritizing training. Instructors say other classes they teach at other MTUs are rarely full.
 - High Risk Traffic Stops - FYI, if you are doing in-house felony stop training, you don't need this class. This class is not the "end-all, be-all" for felony stops. A department can send someone to an Instructor Development class and hold their own in-service class.
 - Instructor Development class may increase by 1 day to allow more students in. We are looking at doing the same thing with the Evidence Tech class, with the goal of putting more bodies in the class.
 - Lt. Col. Grossman's class, "Safe Schools and Healthy Students" was well received, with a final attendance of 101 people. We will try to bring him back again for another class. It reiterated the importance of school doors being locked at all times. John Perona suggested having patrol officers check school building doors on a regular basis.
 - Reminder: The Training Coordinators Meeting is scheduled for March 15, 10am at the Will County Sheriff's Department. We will go over the surveys and Director Hertzmann will give instruction on certifying in-service courses. Bring any questions/suggestions.
 - No classes are currently in jeopardy of being cancelled due to low enrollment.

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Submitted by:

Transcribed by:

	
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D/C Davis, Secretary, Advisory Board

Becky Burnett, Administrative Assistant, Tri-River