

# *Tri-River Police Training Region*

14300 Coil Plus Dr.  
Plainfield, Illinois 60544  
Telephone (815) 630-5212      [training@tri-river.org](mailto:training@tri-river.org)

## **Tri-River Police Training Region Advisory Board Minutes of January 25, 2023 Meeting**

The January 25, 2023 Tri-River Advisory Board meeting was called to order at 8:32 a.m. by Chairman Shane Casey in the Community Room at the Plainfield Police Department, a quorum of members and proxies was established.

### **Members in attendance:**

Chief Phil Arnold  
Chief Fred Hayes  
Chief Shane Casey  
Chief Robert Miller  
Chief Edward Clark  
Chief Alicia Steffes  
Chief Leanne Chelepis  
D/C Hilary Davis for Chief Louis Alessandrini  
Ron Vironda for Chief William Evans  
Jason Louthan for Chief Brian Benton  
Jim Sinovich for Chief Justin Meyer  
Vince Radaker for Chief Mike Rompa  
Brian Lockwood for Chief Al Swinford  
Thomas Logan for Chief Chris Harseim  
Ron Huff for Chief Rich Harang  
Chris Burne for Chief Ken Kroll  
Justin Dole for I/C Adam Zink  
Sheriff Ken Briley  
Village of Channahon President Missey Schumacher  
Jeffrey Chapman, ILETSB Representative

### **Members absent:**

Chief Robert Dykstra  
Chief Jeff Wold  
Chief Scott Koerner  
Sheriff Mike Kelley  
Don Gould, Will County Board

### **Others in attendance:**

Tracy Williams, Joliet Junior College PD  
Jason Barten, Shorewood PD  
Anthony Novak, Plainfield PD  
Ryan Dobczyk, Crest Hill PD

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Caleb Counterman, Grundy County Board  
Scott Heston, ILETSB Representative  
Bradley Hertzmann, Tri-River, Executive Director  
John Perona, Tri-River, Training Coordinator  
Becky Burnett, Tri-River, Administrative Assistant

Chief Hayes made a motion to approve the December 14, 2022 meeting minutes, seconded by Chief Arnold and carried by all members present. Motion passed.

## **CHAIRMAN'S REPORT:**

No Report

## **INTRODUCTION OF GUESTS:**

Chairman Casey went around the room for introductions and welcomed all to the meeting.

## **COMMITTEE REPORTS:**

- **PERSONNEL:**

No Report

- **FINANCE:**

Director Hertzmann reviewed the Financial Report dated 1/25/2023, a copy was distributed. (Report will be attached to these minutes to be archived)

Highlights:

- Tri-River classes held: Sexual Assault Inv. Class \$900.00
- IDOT Grant classes held: (2) \$2,799.14
- Homeland Security Grant classes held: (6) \$24,500.00
- CIT/SRO Grant classes held: (2) \$2,073.48
- FY23 Grant reimbursements: IDOT \$1,407.75, HS \$24,766.16
- Received FY23 2<sup>nd</sup> QT ASSIST Grant Payment \$111,677.64
- CPD Fund: Issued (2) checks totaling \$1,066.89

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- **POLICY AND BYLAWS:**

Cmdr. Novak advised of upcoming discussion in “New Business”

- **TRAINING:**

No Report

## **OLD BUSINESS:**

None

## **NEW BUSINESS:**

Appointment of Caleb Counterman (Grundy County Board) to the Advisory Board

- A motion was made by Sheriff Briley, seconded by Thomas Logan, and carried by all members present. Motion passed.

Nominations for the officers of the Advisory Board

- Director Hertzmann advised he is taking nominations for officers of the Advisory Board. Anyone who is interested in any of these positions, let Director Hertzmann or Chairman Casey know.
- All 4 current members of the Advisory Board advised they are willing to remain in their current positions (Chairman, Vice-Chairman, Treasurer, and Secretary).
- These positions will be voted on at the February meeting.

Will County State’s Attorney Investigators request General Membership

- The investigators are sworn police officers, so they are also required to meet training mandates.
- They have 6 full-time and 3 part-time officers, for a total of \$810.00 in annual dues.
- If acceptable to the board, Tri-River will bill them half of this amount (\$405.00) for the remainder of this fiscal year.
- A motion was made by D/C Davis, seconded by Chief Arnold, and carried by all members present. Motion passed.

Additional verbiage to By-Laws

- We will need to schedule a By-Laws Committee meeting to add verbiage to our By-Laws, which require: *“All Law Enforcement members of the Advisory Board shall be in an ‘actively certified status’ and not subject to a decertification proceeding. Any member who is not actively certified or subject to a decertification proceeding shall be ineligible to vote until the decertification proceeding is concluded.”*

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## Officer Portal Registration Reminder

- All departments, please make sure your officers have registered for the officer portal site.
- The goal is to have every officer registered by March 2023 as a means to send mass emails, so the suggestion is to use a personal email address so each officer will still receive these emails, even if they switch agencies over time.
- Officers can monitor their own progress and keep an eye on which mandates they have not yet met.

## New POWER TEST standards

- Posted on ILETSB website, but a copy of the new standards was provided to attendees.
- Overall, approximately a 20% reduction in required standards.

## Certified Firearms Range - 4-hour Mandatory Firearms Waiver Class

- We currently only have 1 certified range (Will County Sheriff's Office), which makes it difficult to hold these firearms classes. Tri-River cannot hold a class at an uncertified range.
- Romeoville PD, as well as Plainfield PD, are looking to certify their indoor ranges. Cmdr. Novak said Scott Schaefer will be coming next week to do an inspection/walk-through of Plainfield's range, to include looking at signage and lighting requirements.
- It would be beneficial to have more locations to choose from. If your department has a range and you are interested in getting it certified, Director Hertzmann can send you the requirements.

## Upcoming Training Schedule

- The Training Schedule was reviewed by John Perona
  - Master Training Schedule through May 2023 was handed out to all members present.
  - All classes have availability unless marked "FULL"
  - February A.R.I.D.E. class was rescheduled. Those who were registered have been notified and have first pick at the new class in April.
- The U.S. Attorney's Office is putting on training on U Visas and T Visas for human trafficking. This is not a certified course, but if anyone is interested in attending, John will forward an informational email.
- Possible Leadership training(s) in conjunction with Advisory Board Meeting
  - Tri-River is considering putting on a 2-day training (4 hours per day, immediately following our Advisory Board Meeting) to assist our Chiefs in getting their required annual hours in. This would be geared towards Command-level personnel.
  - Multiple agencies present expressed interest, so we will work on getting the class certified and on the calendar.



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## ADJOURNMENT:

Chief Hayes made a motion to adjourn, seconded by Chief Arnold, motion passed. The meeting was adjourned at 9:12 a.m.

Submitted by:

Transcribed by:

	
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D/C Davis, Secretary, Advisory Board

Becky Burnett, Administrative Assistant, Tri-River