

# *Tri-River Police Training Region*

14300 Coil Plus Dr.  
Plainfield, Illinois 60544  
Telephone (815) 630-5212      [training@tri-river.org](mailto:training@tri-river.org)

## **Tri-River Police Training Region Advisory Board Minutes of September 28, 2022 Meeting**

The September 28, 2022, Tri-River Advisory Board meeting was called to order at 8:31am by Chairman Shane Casey in the Community Room at the Plainfield Police Department, a quorum of members and proxies was established.

### **Members in attendance:**

Chief Phil Arnold  
Chief Alicia Steffes  
Chief Chris Harseim  
Chief Fred Hayes  
Chief Shane Casey  
Chief Leanne Chelepis  
D/C Sinovich for Chief Justin Meyer  
Chief Scott Koerner  
D/C Ron Huff for Chief Rich Harang  
D/C Hilary Davis for Chief Louis Alessandrini  
Commander Novak for Chief John Konopek  
Robert Baikie for Chief Robert Dykstra  
Sgt. Jason Louthan for Chief Brian Benton  
Mimi Bejda for Chief Ken Kroll  
Chief Jeff Wold  
Chief Al Swinford  
Vince Radaker for Chief Mike Rompa  
Don Gould, Will County Board

### **Members absent:**

Chief Joe Mitchell  
Chief Edward Clark  
Sheriff Ken Briley  
Chief William Evans  
Sheriff Mike Kelley  
Village of Channahon President Missey Schumacher  
ILETSB Representative

### **Others in attendance:**

Tracy Williams, JJC PD  
Becky Burnett  
Bradley Hertzmann, Tri-River, Executive Director  
John Perona, Tri-River, Training Coordinator

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Chief Hayes made a motion to approve the August 24, 2022, meeting minutes, seconded by Chief Arnold and carried by all members present. Motion passed.

## **CHAIRMAN'S REPORT:**

Chairman Casey thanked Chief Arnold, Chief Hayes, D/C Davis and Director Hertzmann for their work in the personnel committee regarding the process to choose the next Administrative Assistant for Tri-River.

## **INTRODUCTION OF GUEST:**

Becky Burnett

## **COMMITTEE REPORTS:**

### **PERSONNEL:**

Chief Arnold advised that the Personnel Committee had received 19 applications and on 09/06, met and narrowed the group to 4 applicants to be interviewed. On 09/13, interviews were conducted and found the candidate to fill the position that would be presented today.

### **FINANCE:**

Director Hertzmann reviewed the Financial Report dated 09/28/2022, a copy was distributed. (Report will be attached to these minutes to be archived)

Highlights:

- o Tri-River classes held: Juv. Officer Cert. \$3,355.49, Use of Force \$5,000.00
- o SRO class held for \$8,687.50 with additional instructor fees to come for next meeting
- o FY23 Grant reimbursements: CIT \$1,071.25
- o 2 CPD fund checks written for total of \$10,315.41
- o Insurance: Paid Workers Compensation renewal \$1,652.00, and paid Directors & Officers Liability Endorsement \$284.00

## **POLICY AND BYLAWS:**

No report.

## **TRAINING:**

No report.

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## **OLD BUSINESS:**

- Director Hertzmann provided an update on FY23 dues. We are still awaiting dues payments from Harvey PD. It was discussed that at some point Harvey PD will be treated as a department not in good standing and would not be treated as a member until dues are paid. Chief Arnold advised he had another email address for the Harvey PD invoice to be sent and paid immediately. Director Hertzmann will send the invoice to that email that was provided.
  
- Director Hertzmann provided an update for the ILETSB Quarterly Board Meeting held in Collinsville, IL September 7<sup>th</sup> & 8<sup>th</sup>. The following information was shared:
  - Keith Calloway is now Director of the Training Board--no longer interim.
  - ILETSB is still filling necessary positions within the training board.
  - ILETSB is still working with legislators on another trailer bill to the SAFE-T act
  - There will be a CIT Conference held in June 2023.
  - LEDI continues to be improved.
  - Officer Portal is live (Officers recommended to use personal emails when registering for the site)
  - ILETSB is working to update their Administrative Rules as a result of the passage of the SAFE-T Act in the following area:
    - Officer Certification Numbers
    - Re-Activation of Officer Certifications
    - Special Work waivers for Part-time Officers
    - Out of State Reciprocity
    - Findings of Ineligibility
  - Power Test is under evaluation (potential 20% reduction in standard)
  - ILETSB has a new Location in Springfield, 500 S. 9<sup>th</sup> Street.
  - ILETSB looking at another potential location in Chicago, (area of Roosevelt & Damen)
  - Form-C Instructor Applications will only be accepted in typed form, no more handwritten accepted.
  - Discussion regarding re-certification/refresher training for Firearms Instructors.
  
- Director Hertzmann advised that Wermer, Rogers, Duran & Ruzon (WRDR) were nearing the end of the audit. The audit was in review by a second auditor and for final report to be prepared. Update the Board at the next Advisory Board meeting.

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## **NEW BUSINESS:**

- At 8:51am, there was a motion by Chief Arnold seconded by D/C Davis and carried by all members present to go into Executive Session "To discuss Appointment, Employment, Dismissal, Compensation & Performance of an employee of Tri-River Police Training Region." (Motion Passed)
- At 8:56am, there was a motion by Chief Wold, seconded by D/C Ron Huff and carried by all members present to leave executive session. (Motion Passed)
- There was a motion by Chief Arnold seconded by Robert Baikie and carried by all members present by roll call vote (Commander Anthony Novak abstained), to hire Rebecca Burnett for the Administrative Assistant position with Tri-River at the annual salary approved for that position for FY23 at \$60,237.00. (Motion Passed) Rebecca Burnett was welcomed to her new position, set to start on Monday, October 3<sup>rd</sup>, 2022.
- The Training schedule was reviewed by Training Coordinator Perona.
  - Master Training Schedule through January 2023 was handed out to all members present.
  - J. Perona also advised the Board of the Human Trafficking Awareness class that was added to the calendar.
  - Director Hertzmann mentioned that the Search and Seizure Class on October 27<sup>th</sup> was full. He also mentioned that the FTO San Jose Model class had low enrollment and urged those who could send officers to do so. He also provided all members with a copy of the PLI/CourtSmart Mandates for CY22. Director Hertzmann also advised that he was trying to get an additional BAO Class for January, if we receive additional funding.
  - Chairman Casey asked if there was any new update for ILETSB regarding Mental Health Screenings. Director Hertzmann advised that nothing new had come out, that ILETSB still had the Mental Health Screenings as a recommendation.

## **September 2022 bills for approval:**

A motion was made by Chief Steffes, seconded by Chief Wold, and carried by all members present by roll call vote to approve September's bills.

Motion passed.

- Total payments      \$52,904.14

## **OPEN DISCUSSION:**

Director Hertzmann advised that he had been approached by Deputy Director Cobb to take on the responsibility of reimbursements for Chicago Police Department CIT Training. He advised that like what we currently do for the CPD Grant Fund, we would receive reimbursement requests from CPD for CIT cost (currently for food). We would then forward their email to ILETSB representative(s) requesting their authority to pay the bill(s). We would then issue the checks we receive permission to issue. Director Hertzmann advised the reason we were being asked to take on this responsibility for ILETSB was because if the requests go directly to

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ILETSB, the State of Illinois has specific procedures regarding paying for costs related to state purchases. If an MTU processes the payments the State is no longer a part of the process. Members expressed concern regarding a possible ethical issue circumventing the State's rules on payments and our MTU's liability participating in that. It was also mentioned that we already handle the CPD Grant Funds and making payments for that. It was also brought up that it will be additional work for the MTU, which may increase after the Federal Consent decree ends and all training costs and payments related to CIT would be handled by the MTU. Director Hertzmann advised that CPD was provided a total amount of \$150,000 for these CIT related payments to be paid from. It was decided to place this issue on the Advisory Board Agenda under Old Business for October's Meeting.

## NEXT BOARD MEETING DATE:

The next meeting date is set for October 26, 2022, at our office location at the Plainfield Police Department Community Room, 14300 Coil Plus Drive, Plainfield, IL 60544.

## ADJOURNMENT:


Chief Wold made a motion to adjourn, seconded by Chief Harseim, motion passed. The meeting was adjourned 09:27AM.

Submitted by:



D/C Davis, Secretary, Advisory Board

Transcribed by:



Bradley Hertzmann, Director, Tri-River