



**Mobile Team Unit 16  
ASSIST Program  
A Statewide System of In-Service Training**

**TRI-RIVER POLICE TRAINING REGION, INC.**  
**ANNUAL REPORT**  
**FISCAL YEAR 2021**

**CHAIRMAN  
SHANE CASEY**

**DIRECTOR  
BRADLEY R. HERTZMANN**

**Illinois Law Enforcement  
Training and Standards Board**

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**4500 South Sixth Street Road  
Room 173  
Springfield, Illinois 62703-6617**



## **TRI-RIVER POLICE TRAINING REGION FY2021 ANNUAL REPORT**

January 1, 2022

FY21 started off with an unknown future regarding state funding from ILETSB due to the change in the collection of the Traffic Surcharge Fund. The original budget awarded Tri-River \$422,169.35 in State funding. By the end of the fiscal year, Tri-River had received a total of \$324,699.06 in State funding. This left Tri-River almost  $\frac{1}{4}$  or \$97,470.29 less than originally budgeted.

In November 2020, the Country continued to be affected by the COVID19 pandemic shutting down all in-person training from November through January. Tri-River rescheduled these training courses from April 2021 through the end of the fiscal year. During the time of postponed courses, Tri-River worked with member agencies by concentrating on certifying their in-service training to assist them with required mandates.

Tri-River continued to assist our members with completing current training mandates. We also liaised between the Training Board and member departments regarding the new Safe-T Act legislation which changed the in-service training mandates for officers and their departments. Training mandate compliance continues to play a significant role in determining the types of classes we schedule. Tri-River has worked diligently to ensure our member departments the opportunity to meet the training mandates required for their Officers.

During Fiscal Year 2021, Tri-River continued to assist our members in meeting their required mandates through their own in-service department training. We continued to have their in-house training certified for mandate coverage by entering their classes

into the LETM database and providing certificates after classes were completed. As of June 2021, 29 member departments were utilizing a monthly on-line computer-based training program which was certified by the Training Board monthly. Each department's on-line monthly training is entered into LETM as an individual class which has resulted in a significant increase in data entry on the part of our staff. Tri-River anticipates more member departments will take advantage of on-line training as well as in-service departmental training to meet required training mandates.

In FY2021 we hosted 519 classes totaling 2,197 hours of training. An increase from FY20, however still a decrease from FY19, mostly due to COVID restrictions. There was a good report on overall training regardless of the reduction in State funding. Upon an analysis of these figures, we show an offering of more multiple day courses instead of one-day courses. This was done to keep the training cost for overtime down for our members and to offer more 'quality' courses, instead of courses just to increase our overall numbers. As mentioned before, we continued to have members certify their in-service training and on-line training through Tri-River. This procedure added additional courses and training hours to our totals for this fiscal year. It was a decision which required additional manpower on our part, however it provided member departments the opportunity to take advantage of the many services we could provide them.

The Tri-River Advisory Board has been actively involved in the management of the MTU. The Advisory Board meets monthly, ensuring that necessary high-quality training is provided to our member agencies. Tri-River continued to meet every month by switching to ZOOM meetings when necessary to comply with COVID guidelines. We have received excellent support from our member departments, especially in providing facilities to hold our classes. Most of our classes are conducted in facilities controlled or contracted through our members which has kept our rental cost down to \$0.00 for the fiscal year. We thank all of those who have supported our training efforts.

Our FY2021 audit was completed in September of 2021 by the accounting firm of Wermer, Rogers, Doran & Ruzon LLC. The Illinois Law Enforcement Training and Standards Board, (ILETSB) allowed MTU's to contract with their choice of accounting firms for this audit if they met the standards to comply with handling governmental agency audits. This firm is from the local Joliet area and has completed numerous governmental audits at the local and county governmental level. A copy of their final report is available upon request.

In Fiscal Year 2021, we continued to incorporate internet-based software into our

daily activities. This included incorporating standard forms into an Adobe format for fill in the blank use by our members. We have further moved along with the use of our training data base along with using email as the primary form of contact and announcements of our courses. Our web site continues to accept registration requests as well.

At the conclusion of FY21, Tri-River had a balance (reserve) of excess Local Funds, from unused local dues, in the amount of \$98,299.11, which was collected for FY2021 above our hard match requirement and excess cash added to balance our year end budget. Any excess funds will be held as a contingency fund, reserved for any future emergency expenses or training needs.

In FY2021, we completed a 13<sup>th</sup> year assisting the Training Board with Chicago Police Department training funds. Tri-River continued to assist the Training Board with processing approved payments for the Chicago Police Department. As in the past, all training vouchers continued to be approved by the Training Board prior to payment being made. The Training Board continued to issue Tri-River the funds for Chicago's In-Service Training Grant, and Tri-River would then pay the training related bills once approval was received from the Training Board and the Chicago Police Department. A total of \$375,000 was received for this fund for FY21 and \$431,679.01 was distributed during FY 2021 which left a balance of \$264,042.37. The balance includes funds carried over from FY20. Tri-River processed 34 different transactions related to the management of CPD Funds in FY21.

During FY15, ILETSB's CIT funds in the amount of \$130,360 were turned over to Tri-River for the administration of these funds per an agreement signed with the ILETSB. During FY21, the fund started with a balance of \$51,651.87 and ended the fiscal year with a balance of \$34,362.67 with 16 transactions during the year that were processed for the Training Board.

In Fiscal Year 2021, we had \$139,505.50 in grant sponsored courses. Homeland Security Grants \$26,765.65, IDOT Grants \$55,821.81, Audit Grant \$15,000.00 and CIT Grants \$41,918.04. These additional funds assisted Tri-River deliver additional specialized training classes. Many of these classes would have been financially prohibitive to offer our members without the award of these grants.

Due to unknowns regarding grant funds from the State, the Tri-River Advisory Board raised the yearly membership dues effective FY21. The dues increased from \$70.00 to \$100.00 per full time officer and \$30.00 to \$70.00 for part-time officers. The previous yearly dues fee had been in place for over eight years.

On behalf of Tri-River, it continues to be a privilege to serve the member agencies of the Tri-River Police Training Region, MTU# 16, and the Illinois Law Enforcement Training and Standards Board.

A handwritten signature in black ink, appearing to read "Bradley R. Hertzmann", with a long horizontal line extending to the right.

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Bradley R. Hertzmann  
Director, MTU# 16



## ASSIST PROGRAM MTU 16

State Funding – FY2021 (July1, 2020 – June 30, 2021) EXPENDITURES

	FY18	FY19	FY20	FY21
ASSIST Project actual awarded	\$403,226	\$410,882	\$306,484.10	\$324,699.06
ASSIST Project actual expended	\$586,920	\$557,391	\$455,497.24	\$455,151.68

	FY18	FY19	FY20	FY21
IDOT Grant	\$33,322	\$26,056	\$34,060.67	\$ 55,821.81
Executive Institute	\$47,854	\$57,817	\$19,099.16	\$ 26,765.65
CIT Grant	\$48,715	\$54,522	\$40,571.30	\$ 41,918.04
Equipment Grant/Audit Grant	\$15,000.00	\$15,000.00	\$15,000.00	\$ 15,000.00
CPD Grant Funds	\$400,000	\$400,000	\$300,000.00	\$375,000.00
Total Grant funding (minus CPD's)	\$131,508	\$138,7321	\$108,731.13	\$139,505.50

### ***Local Match & Tuition Collected by your Mobile Unit***

	FY18	FY19	FY20	FY21
Local Match Collected	\$105,975	\$118,902	\$130,930.00	\$198,320.00
Local Match Expended	\$ 80,645	\$ 81,705	\$ 81,732.05	\$ 84,433.87
Local Tuition Collected and Expended	\$ 63,557	\$ 54,021	\$ 49,988.91	\$ 15,431.73
Additional Local Cash added during the FY	\$ 17,630	\$ 1,389	\$ 3,259.18	\$ 15,587.02
Local Match in Reserve	\$ 7,700	\$ 34,008	\$ 45,938.77	\$ 98,299.11

### ***Mandatory Training Activity***

	FY18	FY19	FY20	FY21
MFT 40 Hour # Courses Offered	2	1	0	1
MFT 40 Hour – Total # Trained	9	16	0	18
MFT 4 Hour - # of courses offered	1	1	2	1
MFT 4 Hour – Total # Trained	1	1	2	2
Number of Board Approved Range's	4	4	3	3

### ***Mobile Team Unit Training Activity***

	FY18	FY19	FY20	FY21
Number of Training Programs	418	516	401	519
Total Instructional Hours	2,810	2,996	1,961	2,197
Students Trained and qualified for Soft Match	13,955	18,101	15,564	17,100
All other Trained	511	688	581	853
Total Trained	14,475	18,789	16,145	17,953
Training Man Hours	65,777	74,343	45,838	46,767

### ***Mobile Team Unit Cost Effectiveness Data***

	FY18	FY19	FY20	FY21
Total State and Local Funds Expended	\$586,920	\$557,391	\$455,497	\$455,152
Total Instructional Hours	2,810	2,996	1,961	2,197
Cost Per Instructional Hour	\$209	\$186	\$232	\$207
Total Trained	14,475	18,789	16,145	17,953
Cost Per Trainee	\$41	\$30	\$28	\$25
Local Training Man-hours Total	59,462	64,108	41,953	45,388
All other Training Man-Hours	6,314	10,235	3,885	1,379
Grand Total Man-hours (add local and all other)	65,777	74,343	45,838	46,767
Total Cost Per Training Man-hour	\$8.92	\$7.50	\$9.94	\$9.73



## FY-21 ANNUAL REPORT TRAINING TOTALS

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Full Time & Part-Time Officers Trained =	18,101	15,564	17,100
All Others Trained =	688	581	853
<b>Total Trained =</b>	<b>18,789</b>	<b>16,145</b>	<b>17,953</b>
Training Man-hours =	74,343	45,838	46,767
Total Hours of Instruction =	2,996	1,961	2,197
Total State & Local Funds Expended =	\$557,391	\$455,497	\$455,152
Cost Per Instructional Hour =	\$186	\$232	\$207
Cost Per Trainee =	\$30	\$28	\$25
Cost Per Training Man-hour =	\$7.50	\$9.94	\$9.73
<b>Non-Ops Total =</b>	<b>\$2,683,104</b>	<b>\$1,654,497</b>	<b>\$2,016,311</b>

## NUMBER OF CLASSES BY COUNTY

	<u>FY-19</u>	<u>FY20</u>	<u>FY21</u>
Will County	430	299	410
Grundy County	21	15	18
Kankakee County	38	51	53
Other	<u>27</u>	<u>36</u>	<u>38</u>
<b>Total Classes</b>	<b>516</b>	<b>401</b>	<b>519</b>

**TRI-RIVER POLICE TRAINING REGION**  
**ADVISORY BOARD MEMBERS**  
**6/23/2021**

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Chief Mike Rompa, Bolingbrook PD  
Chief Shane Casey, Channahon Police Department  
Chief Edward Clark, Crest Hill Police Department  
Chief Fred Hayes, Elwood Police Department  
Chief John Burica, Frankfort Police Department  
Sheriff Ken Briley, Grundy County Sheriff's Department  
Chief Dawn Malec, Joliet Police Department  
Chief Terry Lemming, Lockport Police Department  
Acting Chief Brian Zarnowski, Manhattan Police Department  
Chief Al Swinford, Manteno PD  
Chief Justin Meyer, Minooka Police Department  
Chief John Keating, Mokena Police Department  
Chief Scott Koerner, Monee PD  
Chief Alicia Steffes, Morris Police Department  
Chief April Di Sando, New Lenox PD  
Chief John Konopek, Plainfield Police Department  
Chief Robert Dykstra, Rockdale Police Department  
Chief Ken Kroll, Romeoville Police Department  
Chief Aaron Klima, Shorewood Police Department  
Sheriff Mike Kelley, Will County Sheriff's Department  
Chief Phillip Arnold, Wilmington PD  
Missey Moorman Schumacher, Village President, Village of Channahon  
ILETSB Representative

**Advisory Board Officers**

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Chief Shane Casey, Chairman  
Deputy Chief John Ferdinando, Vice-Chairman  
Missey Moorman Schumacher, Village President, Treasurer  
Deputy Chief Hilary Davis, Secretary

**Finance Committee Members**

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Missey Schumacher, Chairperson  
Chief John Burica

**Training Committee Members**

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Deputy Chief Hilary Davis, Chairperson  
Commander Anthony Novak  
Sgt. Joseph Formenti

**Personnel Committee Members**

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Chief Phil Arnold, Chairman  
Chief John Burica

**Policy & By-Laws Committee Members**

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Commander Anthony Novak, Chairman  
Chief John Burica, Vice-Chairman

**Tri-River Police Training Region Inc. - Employees**

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Bradley R. Hertzmann, Executive Director  
John B. Perona, Police Training Coordinator  
Jill Marr, Administrative Assistant



**TRI-RIVER POLICE TRAINING REGION, Inc. MTU 16**  
**ADVISORY BOARD MEMBERS**  
**6/23/2021**

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Chief Mike Rompa  
Bolingbrook Police Department  
375 Briarcliff Road  
Bolingbrook, IL 60440  
815-886-7219

Chief Shane Casey  
Channahon Police Department  
24555 S. Navajo Drive  
Channahon, IL 60410  
815-467-5152

Chief Edward Clark  
Crest Hill Police Department  
1610 Plainfield Road  
Crest Hill, IL 60435  
815-741-5115

Chief Fred Hayes  
Elwood Police Department  
401 E. Mississippi Avenue / P.O. Box 435  
Elwood, IL 60421  
815-423-5411

Chief John Burica  
Frankfort Police Department  
20602 Lincoln-Way Lane  
Frankfort, IL 60423  
815-469-7995

Sheriff Ken Briley  
Grundy County Sheriff's Dept.  
111 E. Illinois Avenue  
Morris, IL 60450  
815-942-6645

Chief Dawn Malec  
Joliet Police Department  
150 W. Washington Street  
Joliet, IL 60432  
815-724-3210

Chief Terry Lemming  
Lockport Police  
Department  
1212 Farrell Road  
Lockport, IL 60411  
815-838-2132

Interim Chief Brian Zarnowski  
Manhattan Police Department  
240 Market Place  
Manhattan, IL 60442  
815-478-4408

Chief Al Swinford  
Manteno Police Department  
269 N. Main Street  
Manteno, IL 60950  
815- 929-4801

Chief Justin Meyer  
Minooka Police Department  
121 E. McEvilly Road  
Minooka, IL 60447  
815-467-2298

Chief John Keating  
Mokena Police Department  
10907 Front Street  
Mokena, IL 60448  
708-479-3912

Chief Scott Koerner  
Monee Police Department  
5357 W. Main Street  
Monee, IL 60449  
708-534-8321

Chief Alicia Steffes  
Morris Police Department  
200 E. Chaplin Street  
Morris, IL 60450  
815-942-2131

Chief April Di Sando  
New Lenox Police Department  
200 Veterans Parkway  
New Lenox, IL 60451  
815-462-6100

Chief Aaron Klima  
Shorewood Police Department  
903 W. Jefferson Street  
Shorewood, IL 60404  
815-741-7711

Chief John Konopek  
Plainfield Police Department  
14300 S. Coil Plus Drive  
Plainfield, IL 60544  
815-436-6544

Sheriff Mike Kelley  
Will County Sheriff's Dept.  
2402 Laraway Road  
Joliet, IL 60433  
815-727-5296

Chief Robert Dykstra  
Rockdale Police Department  
79 Moen Avenue  
Rockdale, IL 60436  
815-725-2171

Chief Phil Arnold  
Wilmington Police Department  
120 N. Main Street  
Wilmington, IL 60481  
815-476-2811

Chief Ken Kroll  
Romeoville Police Department  
1050 W. Romeo Road  
Romeoville, IL 60446  
815-886-7219

Missy Schumacher, Village President  
Village of Channahon  
24555 S. Navajo Drive  
Channahon, IL 60410  
815-467-6644

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### **Advisory Board Officers**

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Chief Shane Casey, Chairman  
Deputy Chief John Ferdinando, Vice-Chairman  
Deputy Chief Hilary Davis, Secretary  
Village President Missey Moorman Schumacher, Treasurer

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### **Finance Committee Members**

Village of Channahon President Missey  
Chief John Burica

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### **Training Committee Members**

D/C Hilary Davis, Chairman  
Commander Anthony Novak  
Sgt. Steven Formenti

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### **Personnel Committee Members**

Chief Phil Arnold,  
Chairman Chief

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### **Policy & By-Laws Committee Members**

Commander Anthony Novak, Chairman  
Chief John Burica, Vice-Chairman  
Chief Shane Casey

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### **Tri-River Police Training Region Inc. - Employees**

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Bradley Hertzmann, Executive Director  
John B. Perona, Police Training Coordinator  
Jill Marr, Administrative Assistant

**TRI-RIVER POLICE TRAINING REGION**  
**MEMBER DEPARTMENTS**  
As of June 2021  
62 member departments

<b>Alsip Police Department</b>	<b>Lewis University Police Department</b>
<b>Aroma Park Police Department</b>	<b>Lockport Park Dist. Police Department</b>
<b>Beecher Police Department</b>	<b>Lockport Police Department</b>
<b>Bolingbrook Police Department</b>	<b>Manhattan Police Department</b>
<b>Bourbonnais Police Department</b>	<b>Manteno Police Department</b>
<b>Bradley Police Department</b>	<b>Mazon Police Department</b>
<b>Braidwood Police Department</b>	<b>Midlothian Police Department</b>
<b>Buckley Police Department</b>	<b>Minooka Police Department</b>
<b>Carol Stream Police Department</b>	<b>Mokena Police Department</b>
<b>Channahon Police Department</b>	<b>Momence Police Department</b>
<b>Coal City Police Department</b>	<b>Monee Police Department</b>
<b>Crest Hill Police Department</b>	<b>Morris Police Department</b>
<b>Crete Police Department</b>	<b>New Lenox Police Department</b>
<b>Elwood Police Department</b>	<b>Olympia Fields Police Department</b>
<b>Essex Police Department</b>	<b>Orland Park Police Department</b>
<b>Frankfort Police Department</b>	<b>Palos Heights Police Department</b>
<b>Grant Park Police Department</b>	<b>Palos Park Police Department</b>
<b>Grundy County Coroners</b>	<b>Park Forest Police Department</b>
<b>Grundy County Sheriff's Department</b>	<b>Peotone Police Department</b>
<b>Harvey Police Department</b>	<b>Plainfield Police Department</b>
<b>Herscher Police Department</b>	<b>Rockdale Police Department</b>
<b>Hinsdale Police Department</b>	<b>Romeoville Police Department</b>
<b>IL. Commerce Commission</b>	<b>Seneca Police Department</b>
<b>IL Dept. of Natural Resources</b>	<b>Shorewood Police Department</b>
<b>Indian Head Park Police Department</b>	<b>St. Anne Police Department</b>
<b>Joliet Police Department</b>	<b>Steger Police Department</b>
<b>Joliet Junior College Police Department</b>	<b>University Park Police Department</b>
<b>Kankakee County Coroners</b>	<b>WCG Fire Task Force</b>
<b>Kankakee County Sheriff's Department</b>	<b>Will County Forest Preserve Dist. Police Department</b>
<b>Kankakee City Police Department</b>	<b>Will County Sheriff's Department</b>
<b>Lemont Police Department</b>	<b>Wilmington Police Department</b>