



**Mobile Team Unit 16
ASSIST Program
A Statewide System of In-Service Training**

**TRI-RIVER POLICE TRAINING REGION, INC.
ANNUAL REPORT
FISCAL YEAR 2020**

***FY20 received ¾ of ASSIST Grant awarded and all
in-person classes cancelled from March – June
2020 due to COVID19 Pandemic***

**CHAIRMAN
AARON KLIMA**

**DIRECTOR
RICHARD A. FONCK**

**Illinois Law Enforcement
Training and Standards Board**

**4500 South Sixth Street Road
Room 173
Springfield, Illinois 62703-6617**



TRI-RIVER POLICE TRAINING REGION FY2020 ANNUAL REPORT

FY20 received ¾ of ASSIST Grant awarded and all in-person classes cancelled from March – June 2020 due to COVID19 Pandemic

FY20 started off with a future of reduced funding from ILETSB due to the change in the collection of the Traffic Surcharge Fund. By the end of the fiscal year, this affected us by reducing our State approved funding by ¼ or \$102,176.13 which was budgeted at the start of the fiscal year.

If things could not have gotten more difficult, in January 2020, the Country was hit with a COVID19 pandemic which shut down all in-person training from March to the end of the fiscal year. We had to adjust to webinars for training and reach out to our members and concentrate on certifying their in-service training to assist them.

We are also continuing to assist our members to adjust to the State mandates in training that are becoming more and more time consuming. The types of classes we must schedule to make sure we offer them the opportunity to be able to meet the mandate needs for their Department Officers.

Fiscal Year 2020 was another year with all the State's mandated training requirements kicking in for Departments. To assist our members in meeting these requirements, we continue to have their in-house training certified for mandate coverage and we enter it into the LETM database to provide certificates. As of June 2020, 29 Departments were utilizing a monthly on-line computer-based training program which must be certified monthly and I expect the number of Departments using this training to expand in the future. Each Departments on-line monthly training is entered into LETM as an individual class which has resulted in a significant increase of data entry on the part of our Administrative Assistant. I anticipate this along with additional in-service classes certified to cover mandates will greatly increase and will cause additional data entry work on our part.

In FY2020 we hosted 401 classes that totaled 1.961 hours of training. A decrease from FY19 mostly

due to COVID restrictions. There was a good report on overall training compared to the situation the State payments presented us with. Upon an analysis of these figures, we show an offering of more multiple day courses instead of one-day courses to keep the training cost for overtime down for our members and to offer more 'quality' courses instead of courses just to increase our overall numbers. In FY2020 we had additional members incorporate their in-service training into being certified and entered into LETM by us. This procedure added additional courses and man trained hours to our totals for this fiscal year with only requiring a small input of additional manpower on our part and giving Departments the opportunity to take advantage of the many services we can provide to them.

The Tri-River Advisory Board has been actively involved in the management of the MTU. The Advisory Board meets monthly, to ensure that necessary high-quality training is provided to our member agencies. (We continued to meet every month by switching to ZOOM meetings.) We have received excellent support from our member Departments, especially in providing facilities to hold our classes. Most of our classes are conducted in facilities controlled or contracted through our members which has kept our rental cost down to \$0.00 for the fiscal year. We thank all of those who have supported our training efforts.

Our FY2020 audit was completed in September of 2020 by the accounting firm of Wermer, Rogers, Doran & Ruzon LLC. The Illinois Law Enforcement Training and Standards Board, (ILETSB) allowed MTU's to contract with their choice of accounting firms for this audit as long as they met the standards to comply with handling governmental agency audits. This firm is from the local area, Joliet, and has completed numerous governmental audits at the county and local governmental level. A copy of their final report is available upon request.

In Fiscal Year 2020, we continued to incorporate internet-based software into our daily activities. This included incorporating standard forms into an Adobe format for fill in the blank use by our members. We have further moved along with the use of our training data base along with using email as the primary form of contact and announcements of our courses. We upgraded our web site to accept registration requests as well.

At the conclusion of FY20, Tri-River had a balance (reserve) of excess Local Funds, from unused local dues, in the amount of \$45,938.77 which was collected for FY2020 above our hard match requirement and excess cash added to balance our year end budget. Any excess funds will be held as a contingency fund, reserved for any future emergency expenses or training needs.

In FY2020 we had another full year (we are going on 12 years of handling these funds) of assisting the Training Board in processing payments of training vouchers for the Chicago Police Department after we received Training Board approval. The Training Board would issue us the funds for Chicago's In-Service Training Grant, and we would then pay their training related bills once approval was received from the Board and the Chicago Police Department. A total of \$400,000 was received for this fund and \$209,174.8535 was distributed during FY 2020 which left a balance of \$320,061.38 (includes carry over from FY19) for this program in 43 different transactions that had to be processed.

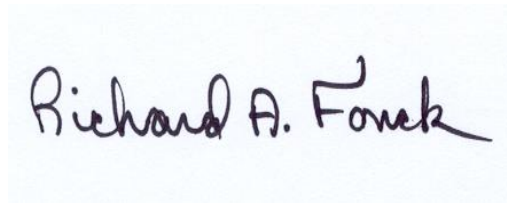
The ILETSB's CIT funds of \$130,360 from FY15 were turned over us for administration of these

funds per an agreement signed with the ILETSB. During FY20, the fund started with a balance of \$93,816.10 and ended the fiscal year with a balance of \$51,651.87 with 20 transactions during the year that were processed for the Training Board.

In Fiscal Year 2020, we had \$108,731.13 in grant sponsored courses. Homeland Security Grants \$19,099.16, IDOT Grants \$34,060.67, Audit Grant \$15,000.00 and CIT Grants \$40,571.30. Due to classes being cancelled from March- - June, we did receive permission to carry our Homeland Security Grant funds over into the next fiscal year that we were approved for and not be able to spend.

Due to the unknown future on funding from the State level, our board raised the yearly dues effective FY21, the increase was from \$70 to \$100 per full time officer and \$30 to \$70 for part-time officers. The old fee was in place over eight years from what can be determine by our records.

On behalf of the Tri-River Staff and myself, it is a privilege to serve the Chiefs, Sheriffs, and Police Officers of the Tri-River Police Training Region, MTU# 16, and the Illinois Law Enforcement Training and Standards Board during Fiscal Year 2020. We look forward to having an exciting new year and challenging Fiscal Year 2021.

A handwritten signature in black ink that reads "Richard A. Fonck". The signature is written in a cursive style and is centered within a light blue rectangular background.

Richard A. Fonck
Director, MTU# 16



\ASSIST PROGRAM MTU 16

State Funding – FY2020 (July1, 2019 – June 30, 2020) EXPENDITURES

	FY17	FY18	FY19	FY20
ASSIST Project actual awarded	\$392,450.00	\$403,226	\$410,882	\$306,484.10
ASSIST Project actual expended	\$586,959.90	\$586,920	\$557,391	\$455,497.24

	FY17	FY18	FY19	FY20
IDOT Grant	\$18,925.08	\$33,322	\$26,056	\$34,060.67
Executive Institute	\$45,018.18	\$47,854	\$57,817	\$19,099.16
CIT Grant	\$53,312.86	\$48,715	\$54,522	\$40,571.30
Equipment Grant/Audit Grant	\$26,400.00	\$15,000.00	\$15,000.00	\$15,000.00
CPD Grant Funds	\$400,000.00	\$400,000	\$400,000	\$300,000.00
Total Grant funding (minus CPD's)	\$146,187.41	\$131,508	\$138,7321	\$108,731.13

Local Match & Tuition Collected by your Mobile Unit

	FY17	FY18	FY19	FY20
Local Match Collected	\$101,450.00	\$105,975	\$118,902	\$130,930.00
Local Match Expended	\$78,490.00	\$80,645	\$81,705	\$81,732.05
Local Tuition Collected and Expended	\$46,315.31	\$63,557	\$54,021	\$49,988.91
Additional Local Cash added during the FY	\$12,857.82	\$17,630	\$1,389	\$3,259.18
Local Match in Reserve	\$22,960.00	\$7,700	\$34,008	\$45,938.77

Mandatory Training Activity

	FY17	FY18	FY19	FY20
MFT 40 Hour # Courses Offered	2	2	1	0
MFT 40 Hour – Total # Trained	12	9	16	0
MFT 4 Hour - # of courses offered	2	1	1	2
MFT 4 Hour – Total # Trained	2	1	1	2
Number of Board Approved Range's	4	4	4	4

Mobile Team Unit Training Activity

	FY17	FY18	FY19	FY20
Number of Training Programs	306	418	516	401
Total Instructional Hours	2,641.5	2,810	2,996	1,961
Students Trained and qualify for Soft Match	8,255	13,955	18,101	15,564
All other Trained	349	511	688	581
Total Trained	8,593	14,475	18,789	16,145
Training Man Hours	54,088	65,777	74,343	45,838

Mobile Team Unit Cost Effectiveness Data

	FY17	FY18	FY19	FY20
Total State and Local Funds Expended	\$586,959	\$586,920	\$557,391	\$455,497
Total Instructional Hours	2,641.5	2,810	2,996	1,961
Cost Per Instructional Hour	\$222	\$209	\$186	\$232
Total Trained	8,593	14,475	18,789	16,145
Cost Per Trainee	\$68	\$41	\$30	\$28
Local Training Man-hours Total	54,088	59,462	64,108	41,953
All other Training Man-Hours	5,852	6,314	10,235	3,885
Grand Total Man-hours (add local and all other)	59,939	65,777	74,343	45,838
Total Cost Per Training Man-hour	\$9.79	\$8.92	\$7.50	\$9.94

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FY-20 ANNUAL REPORT TRAINING TOTALS

	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Full Time & Part-Time Officers Trained =	13,938	18,101	15,564
All Others Trained =	494	688	581
Total Trained =	14,475	18,789	16,145
Training Man-hours =	65,776	74,343	45,838
Total Hours of Instruction =	2,810	2,996	1,961
Total State & Local Funds Expended =	\$586,659	\$557,391	\$455,497
Cost Per Instructional Hour =	\$209	\$186	\$232
Cost Per Trainee =	\$41	\$30	\$28
Cost Per Training Man-hour =	\$8.92	\$7.50	\$9.94
Non-Ops Total =	\$2,442,250	\$2,683,104	\$1,654,497

NUMBER OF CLASSES BY COUNTY

	<u>FY-18</u>	<u>FY19</u>	<u>FY20</u>
Will County	349	430	299
Grundy County	26	21	15
Kankakee County	23	38	51
Other	<u>20</u>	<u>27</u>	<u>36</u>
 Total Classes	 418	 516	 401

TRI-RIVER POLICE TRAINING REGION, Inc. MTU 16
ADVISORY BOARD MEMBERS
7/30/2020

Chief Mark Turvey
Romeoville Police Department
1050 W. Romeo Rd.
Romeoville, Il. 60446
815-886-7219

Sheriff Ken Briley
Grundy County
111 E. Illinois Ave.,
Morris, Il. 60450
815-942-6645

Chief Fred Hayes
Elwood Police Department
401 E. Mississippi Ave./PO Box 435
Elwood, Il. 60421
815-423-5411

Chief Robert Dykstra
Rockdale Police Department
79 Moen Ave.
Rockdale, Il 60436
815-725-2171

Chief Edward Clark
Crest Hill Police Department
1610 Plainfield Rd.,
Crest Hill, Il. 60435
815-741-5115

Chief Phillip Arnold
Wilmington Police Department
120 N. Main Street
Wilmington,IL 60481
815- 476-2811

Chief John Severson
Morris Police Department
200 E. Chaplin St.,
Morris, Il. 60450
815-942-2131

Chief Shane Casey
Channahon Police Department
24555 S. Navajo Dr.,
Channahon, Il. 60410
815-467-5152

Chief John Konopek
Plainfield Police Department
14300 S. Coil Plus Dr.,
Plainfield, Il. 60544
815-436-6544

Chief John Burica
Frankfort Police Department
20602 Lincoln-Way Lane
Frankfort, Il. 60423
815-469-7995

Chief Joe Wazny
Manhattan Police Department
240 Market Place
Manhattan, Il. 60442
815-478-4408

Missey Schumacher
Village of Channahon
24555 S Navajo Dr
Channahon, Il., 60410
815-467-6644

Chief Alan Roechner
Joliet Police Department
150 W. Washington St.,
Joliet, IL. 60432
815-724-3210

Chief Aaron Klima
Shorewood Police Department
903 W. Jefferson St.,
Shorewood, Il. 60404
815-741-7711

TRI-RIVER POLICE TRAINING REGION
MEMBER DEPARTMENTS
As of June 2020
61 members (55 members FY19)

Alsip PD	Aroma Park PD	Beecher PD
Bolingbrook PD	Bourbonnais PD	Bradley PD
Braidwood PD	Buckley PD	Carol Stream PD
Channahon PD	Coal City PD	Crest Hill PD
Crete PD	Elwood PD	Essex PD
Frankfort PD	Grant Park PD	Grundy Co. Coroners
Grundy Co. Sheriff	Herscher PD	Hinsdale PD
Il. Commerce Commission	IDNR	Indian Head Park PD
Joliet PD	JJC PD	Kankakee Co. Coroners
Kankakee Co. SO	Kankakee City PD	Lemont PD
Lewis University PD	Lockport Park District PD	Lockport PD
Manhattan PD	Manteno PD	Mazon PD
Midlothian PD	Minooka PD	Mokena PD
Momence PD	Monee PD	Morris PD
New Lenox PD	Olympia Fields PD	Orland Park PD
Palos Heights PD	Palos Park PD	Park Forest PD
Peotone PD	Plainfield PD	Rockdale PD
Romeoville PD	Seneca PD	Shorewood PD
St Anne PD	Steger PD	Wilmington PD
WCG Fire Task Force	University Park PD	Will Co. Forest Preserve PD
Will Co. SO		

Sheriff Mike Kelley
Will County Sheriff's Office
2402 Laraway Rd.,
Joliet, Il. 60433
815-727-5296

Chief Steve Vaccaro
Mokena Police Department
10907 Front St.,
Mokena, Il. 60448
708-479-3912

Chief Terry Lemming
Lockport Police Department
1212 Farrell Rd.,
Lockport, Il. 60411
815-838-2132

Public Safety Director Ken Teppel
Bolingbrook Police Department
375 Briarcliff Rd.
Bolingbrook, IL 60440
630-226-8600

Advisory Board Officers

Chief Aaron Klima, Chairman
Chief John Burica, Vice-Chairman
Deputy Chief Bradley Hertzmann, Secretary
Village President Missey Moorman Schumacher, Treasurer

Finance Committee Members

Village of Channahon President Missey Schumacher
Chief John Burica

Training Committee Members

D/C Hilary Davis, Chairman
Commander Anthony Novak
Sgt. Steven Formenti

Personnel Committee Members

Chief Phil Arnold, Chairman
Chief John Burica

Policy & By-Laws Committee Members

Commander Anthony Novak, Chairman
Chief John Burica, Vice-Chairman
Chief Shane Casey

Tri-River Police Training Region Inc. - Employees

Richard A. Fonck, Executive Director
John B. Perona, Police Training Coordinator
Jill Marr, Administrative Assistant