



**Mobile Team Unit 16  
ASSIST Program  
A Statewide System of In-Service Training**

**TRI-RIVER POLICE TRAINING REGION, INC.**

**ANNUAL REPORT**

**FISCAL YEAR 2019**

**CHAIRMAN  
AARON KLIMA**

**DIRECTOR  
RICHARD A. FONCK**

**Illinois Law Enforcement  
Training and Standards Board**

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**4500 South Sixth Street Road  
Room 173  
Springfield, Illinois 62703-6617**



## **TRI-RIVER POLICE TRAINING REGION FY2019 ANNUAL REPORT**

**The biggest challenge of the year is having our members continual to adjust to the State mandates in training that are becoming more and more time consuming. The types of classes we have to schedule to make sure we offer them the opportunity to be able to meet the mandate needs for their Department Officers.**

Fiscal Year 2019 was another year with all of the State's mandated training requirements kicking in for Departments. To assist our members in meeting these requirements, we continual to have their in-house training certified for mandate coverage and we enter it into the LETM database to provide certificates. This has resulted in around an additional 300+ classes. As of June 2019, 28 Departments were utilizing a monthly on-line computer-based training program which must be certified monthly and I expect the number of Departments using this training to expand in the future. Each Departments online monthly training is entered into LETM as an individual class which has resulted in a significant increase of data entry on the part of our Administrative Assistant. I anticipate this along with additional in-service classes certified to cover mandates will greatly increase and will cause additional data entry work on our part.

In FY2019 we hosted 516 classes that totaled 2,996 hours of training. A 7% increase from FY18 in classes and personnel were trained which amounted to 74,343 total man hours a 13% increase from FY18 of training manhours. There was a good report on overall training compared to the situation the state payments presented us with. Upon an analysis of these figures, we show an offering of more multiple day courses instead of one-day courses to keep the training cost for overtime down for our members and to offer more 'quality' courses instead of courses just to increase our overall numbers. In FY2019 we had additional members incorporate their in-service training into being certified and entered into LETM by us. This procedure added additional courses and man trained hours to our totals for this fiscal year with only requiring a small input of additional manpower on our part and giving Departments the opportunity to take advantage of the many services we can provide to them.

The Tri-River Advisory Board has been actively involved in the management of the MTU. The Advisory Board meets monthly, to ensure that necessary high-quality training is provided to our member agencies. We have received excellent support from our member Departments, especially in providing facilities to hold our classes. Most of our classes are conducted in facilities controlled or contracted through our members which has kept our rental cost down to \$1,600 for the fiscal year. We thank all of those who have supported our training efforts.

Our FY2019 audit was completed in August of 2019 by the accounting firm of Wermer, Rogers, Doran & Ruzon LLC. The Illinois Law Enforcement Training and Standards Board, (ILETSB) allowed MTU's to contract with their choice of accounting firms for this audit as long as they met the standards to comply with handling governmental agency audit. This firm is from the local area, Joliet, and has completed numerous governmental audits at the county and local governmental level. They supplied representatives on site for approximately three days to complete a thorough audit of our operation for FY19. A copy of their final report is available upon request.

In Fiscal Year 2019, we continued to incorporate internet-based software into our daily activities. This included incorporating standard forms into an Adobe format for fill in the blank use by our members. We have further moved along with the use of our training data base along with using email as the primary form of contact and announcements of our courses. We upgraded our web site to accept registration requests as well.

At the conclusion of FY19, Tri-River had a balance (reserve) of excess Local Funds, from unused local dues, in the amount of \$34,008 which was collected for FY2019 above our hard match requirement and excess cash added to balance our year end budget. Any excess funds will be held as a contingency fund, reserved for any future emergency expenses or training need.

In FY2019 we had another full year (we are going on 11 years of handling these funds) of assisting the Training Board in processing payments of training vouchers for the Chicago Police Department after we received Training Board approval. The Training Board would issue us the funds for Chicago's In-Service Training Grant, and we would then pay their training related bills once approval was received from the Board and the Chicago Police Department. A total of \$400,000 was received with an additional \$54,293.55 from FY18 carryover and \$228,032.35, was distributed during FY 2019 with a present balance of \$226,261.20 for this program in 50 different transactions that were processed.

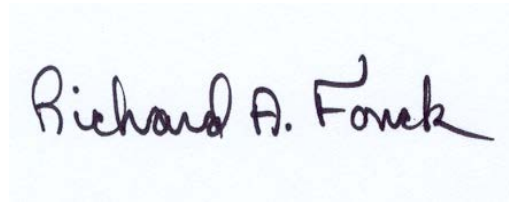
The ILETSB's CIT funds of \$130,360 from FY15 were turned over to us for administration per an agreement signed with the ILETSB. During FY19, the fund started with a balanced of \$93,866.65 and ended the fiscal year with a balance of \$86,676.04 with 5 transactions during the year that were processed for the Training Board.

In Fiscal Year 2019, we had \$138,732 in grant sponsored courses. Homeland Security Grants \$57,817, IDOT Grants \$26,056 and CIT Grants \$54,522. We greatly increased our CIT grant funding and reached out for additional funds for ARIDE and the IDOT Grant.

We foresee no need to increase our present membership dues rate which has been in effect for around seven years.

On behalf of the Tri-River Staff and myself, it is a privilege to serve the Chiefs, Sheriffs, Police Officers of the Tri-River Police Training Region, MTU# 16, and the Illinois Law Enforcement Training and Standards Board during Fiscal Year 2019 and we look forward to having another new and exciting year in Fiscal Year 2020.

A personnel note, at the end of FY19, Charles Stein, retired as our Training Coordinator after 9 ½ years of service. After a search, John Perona, was brought in as the Training Coordinator, after retiring from the Joliet Police Department with 30 years of service at the rank of Deputy Chief. We look forward to working with John and all of his experience and knowledge he is bringing.

A handwritten signature in black ink that reads "Richard A. Fonck". The signature is written in a cursive style with a large, prominent 'F'.

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Richard A. Fonck  
Director, MTU# 16



## ASSIST PROGRAM MTU 16

State Funding – FY2019 (July1, 2018 – June 30, 2019) EXPENDITURES

	FY16	FY17	FY18	FY19
ASSIST Project actual awarded	\$372,143.76	\$392,450.00	\$403,226	\$410,882
ASSIST Project actual expended	\$440,684.34	\$586,959.90	\$586,920	\$557,391

	FY16	FY17	FY18	FY19
IDOT Grant	\$7,965.63	\$18,925.08	\$33,322	\$26,056
Death Investigation	\$17,840.00	\$0.00	\$0.00	\$0.00
Executive Institute	\$73,870.86	\$45,018.18	\$47,854	\$57,817
CIT Grant	\$34,857.09	\$53,312.86	\$48,715	\$54,522
ARIDE Grant	\$0.00	\$2,531.29	\$1,617	\$3,337
Equipment Grant/Audit Grant	\$0.00	\$26,400.00	\$0.00	\$0.00
CIT Grants Cook County	\$21,093.38	\$0.00	\$0.00	\$0.00
CPD Grant Funds	\$400,000.00	\$400,000.00	\$400,000	\$400,000
Total Grant funding (minus CPD's & Cook)	\$134,533.58	\$146,187.41	\$131,508	\$138,732

### ***Local Match & Tuition Collected by your Mobile Unit***

	FY16	FY17	FY18	FY19
Local Match Collected	\$99,470.00	\$101,450.00	\$105,975	\$118,902
Local Match Expended	\$62,023.96	\$78,490.00	\$80,645	\$81,705
Local Tuition Collected and Expended	\$37,571.77	\$46,315.31	\$63,557	\$54,021
Additional Local Cash added during the FY	\$4,592.00	\$12,857.82	\$17,630	\$1,389
Local Match in Reserve	\$37,446.04	\$22,960.00	\$7,700	\$34,008

### ***Mandatory Training Activity***

	FY16	FY17	FY18	FY19
MFT 40 Hour # Courses Offered	1	2	2	1
MFT 40 Hour – Total # Trained	13	12	9	16
MFT 4 Hour - # of courses offered	1	2	1	1
MFT 4 Hour – Total # Trained	1	2	1	1
Number of Board Approved Range's	4	4	4	4

### ***Mobile Team Unit Training Activity***

	FY16	FY17	FY18	FY19
Number of Training Programs	111	306	418	516
Total Instructional Hours	1,657.5	2,641.5	2,810	2,996
Students Trained and qualify for Soft Match	2,385	8,255	13,955	18,101
All other Trained	238	349	511	688
Total Trained	2,569	8,593	14,475	18,789
Training Man Hours	31,120.5	54,088	65,777	74,343

### ***Mobile Team Unit Cost Effectiveness Data***

	FY16	FY17	FY18	FY19
Total State and Local Funds Expended	\$440,684	\$586,959	\$586,920	\$557,391
Total Instructional Hours	1,657.5	2,641.5	2,810	2,996
Cost Per Instructional Hour	\$266	\$222	\$209	\$186
Total Trained	2,569	8,593	14,475	18,789
Cost Per Trainee	\$172	\$68	\$41	\$30
Local Training Man-hours Total	31,120	54,088	59,462	64,108
All other Training Man-Hours	5,950	5,852	6,314	10,235
Grand Total Man-hours (add local and all other)	37,070	59,939	65,777	74,343
Total Cost Per Training Man-hour	\$11.89	\$9.79	\$8.92	\$7.50

***The large increase in classes and number of officers trained in FY18 can be traced to the adding of in-service and on-line training to our reports and records which greatly increase the numbers without increasing our cost.***



## FY-19 ANNUAL REPORT TRAINING TOTALS

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>
Full Time & Part-Time Officers Trained =	8,255	13,938	18,101
All Others Trained =	349	494	688
<b>Total Trained =</b>	<b>8,593</b>	<b>14,475</b>	<b>18,789</b>
Training Man-hours =	54,088	65,776	74,343
Total Hours of Instruction =	2,641	2,810	2,996
Total State & Local Funds Expended =	\$440,684	\$586,659	\$557,391
Cost Per Instructional Hour =	\$222	\$209	\$186
Cost Per Trainee =	\$68	\$41	\$30
Cost Per Training Man-hour =	\$9.79	\$8.92	\$7.50
<b>Non-Ops Total =</b>	<b>\$1,376,606</b>	<b>\$2,442,250</b>	<b>\$2,683,104</b>

## NUMBER OF CLASSES BY COUNTY

	<u>FY-17</u>	<u>FY-18</u>	<u>FY19</u>
Will County	264	349	430
Grundy County	9	26	21
Kankakee County	17	23	38
Other	<u>16</u>	<u>20</u>	<u>27</u>
<b>Total Classes</b>	<b>306</b>	<b>418</b>	<b>516</b>

**TRI-RIVER POLICE TRAINING REGION  
MEMBER DEPARTMENTS  
As of June 2019**

<b>1. Aroma Park PD</b>	<b>21. Joliet PD</b>	<b>41. Orland Park PD</b>
<b>2. Beecher PD</b>	<b>22. Joliet Junior College PD</b>	<b>42. Palos Park PD</b>
<b>3. Bolingbrook PD</b>	<b>23. Kankakee Co. Coroner's</b>	<b>43. Park Forest PD</b>
<b>4. Bourbonnais PD</b>	<b>24. Kankakee Co. Sheriff</b>	<b>44. Peotone PD</b>
<b>5. Bradley PD</b>	<b>25. Kankakee College PD</b>	<b>45. Plainfield PD</b>
<b>6. Braidwood PD</b>	<b>26. Kankakee PD</b>	<b>46. Rockdale PD</b>
<b>7. Buckley PD</b>	<b>27. Lewis University PD</b>	<b>47. Romeoville PD</b>
<b>8. Channahon PD</b>	<b>28. Lockport Park Dist. PD</b>	<b>48. Shorewood PD</b>
<b>9. Coal City PD</b>	<b>29. Lockport PD</b>	<b>49. St. Anne PD</b>
<b>10. Crest Hill PD</b>	<b>30. Manhattan PD</b>	<b>50. Steger PD</b>
<b>11. Crete PD</b>	<b>31. Manteno PD</b>	<b>51. Wilmington PD</b>
<b>12. Elwood PD</b>	<b>32. Mazon PD</b>	<b>52. WCG Fire Task Force</b>
<b>13. Essex PD</b>	<b>33. Midlothian PD</b>	<b>53. University Park PD</b>
<b>14. Frankfort PD</b>	<b>34. Minooka PD</b>	<b>54. Will Co. Forest PD</b>
<b>15. Grant Park PD</b>	<b>35. Mokena PD</b>	<b>55. Will Co. Sheriff</b>
<b>16. Grundy Co. Coroner's</b>	<b>36. Momence PD</b>	
<b>17. Grundy Co. Sheriff</b>	<b>37. Monee PD</b>	
<b>18. Herscher PD</b>	<b>38. Morris PD</b>	
<b>19. Hinsdale PD</b>	<b>39. New Lenox PD</b>	
<b>20. IDNR</b>	<b>40. Olympia Fields PD</b>	



## **TRI-RIVER POLICE TRAINING REGION, MTU# 16**

### **EXECUTIVE COMMITTEE AS OF 06/30/19**

Aaron Klima	Shorewood PD	Chairman
John Burica	Frankfort PD	Vice Chairman
Bradley Hertzmann	Crest Hill PD	Secretary
Missey Moorman Schumacher	Village President	Treasurer

### **TRI-RIVER STAFF**

Richard A. Fonck	Executive Director
Charles E. Stein Jr.	Police Training Coordinator
Jill Marr	Administrative Assistant



**TRI-RIVER POLICE TRAINING REGION, Inc. MTU 16**  
**ADVISORY BOARD MEMBERS**  
**6/30/2018**

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Chief Mark Turvey  
Romeoville Police Department  
1050 W. Romeo Rd.  
Romeoville, Il. 60446  
815-886-7219

Sheriff Ken Briley  
Grundy County  
111 E. Illinois Ave.,  
Morris, Il. 60450  
815-942-6645

Chief Fred Hayes  
Elwood Police Department  
401 E. Mississippi Ave./PO Box 435  
Elwood, Il. 60421  
815-423-5411

Chief Robert Dykstra  
Rockdale Police Department  
79 Moen Ave.  
Rockdale, Il 60436  
815-725-2171

Chief Edward Clark  
Crest Hill Police Department  
1610 Plainfield Rd.,  
Crest Hill, Il. 60435  
815-741-5115

Chief Phillip Arnold  
Wilmington Police Department  
120 N. Main Street  
Wilmington, IL 60481  
815- 476-2811

Chief John Severson  
Morris Police Department  
200 E. Chaplin St.,  
Morris, Il. 60450  
815-942-2131

Chief Shane Casey  
Channahon Police Department  
24555 S. Navajo Dr.,  
Channahon, Il. 60410  
815-467-5152

Chief John Konopek  
Plainfield Police Department  
14300 S. Coil Plus Dr.,  
Plainfield, Il. 60544  
815-436-6544

Chief John Burica  
Frankfort Police Department  
20602 Lincoln-Way Lane  
Frankfort, Il. 60423  
815-469-7995

Chief Joe Wazny  
Manhattan Police Department  
240 Market Place  
Manhattan, Il. 60442  
815-478-4408

Missey Schumacher  
Village of Channahon  
24555 S Navajo Dr  
Channahon, Il., 60410  
815-467-6644

Chief Alan Roechner  
Joliet Police Department  
150 W. Washington St.,  
Joliet, IL. 60432  
815-724-3210

Chief Aaron Klima  
Shorewood Police Department  
903 W. Jefferson St.,  
Shorewood, Il. 60404  
815-741-7711

Sheriff Mike Kelley  
Will County Sheriff's Office  
2402 Laraway Rd.,  
Joliet, Il. 60433  
815-727-5296

Chief Steve Vaccaro  
Mokena Police Department  
10907 Front St.,  
Mokena, Il. 60448  
708-479-3912

Chief Terry Lemming  
Lockport Police Department  
1212 Farrell Rd.,  
Lockport, Il. 60411  
815-838-2132

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**Advisory Board Officers**

Chief Aaron Klima, Chairman  
Chief John Burica, Vice-Chairman  
Deputy Chief Bradley Hertzmann, Secretary  
Village President Missey Moorman Schumacher, Treasurer

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**Finance Committee Members**

Village of Channahon President Missey Schumacher  
Chief John Burica

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**Training Committee Members**

Commander John Ferdinando, Chairman  
Commander Anthony Novak

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**Personnel Committee Members**

Chief Phil Arnold, Chairman  
Chief John Burica

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**Policy & By-Laws Committee Members**

Commander Anthony Novak, Chairman  
Chief John Burica, Vice-Chairman  
Chief Shane Casey

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**Tri-River Police Training Region Inc. - Employees**

Richard A. Fonck, Executive Director  
Charles E. Stein Jr., Police Training Coordinator  
Jill Marr, Administrative Assistant