

Tri-River Police Training Region

14300 Coil Plus Dr.
Plainfield, Illinois 60544
Telephone (815) 630-5212 training@tri-river.org

Tri-River Police Training Region Advisory Board Minutes of June 22, 2022 Meeting

The June 22, 2022, Tri-River Advisory Board meeting was called to order at 8:33am by Chairman Casey in the Community Room at the Plainfield Police Department, a quorum of members and proxies was established.

Members in attendance:

Chief Shane Casey
Chief Edward Clark
Chief Alicia Steffes
Chief Fred Hayes
Chief Joe Mitchell
Chief Leanne Chelepis
Sheriff Ken Briley
D/C Hilary Davis for Chief Louis Alessandrini
D/C Ron Huff for Chief Rich Harang
Commander Robert Fetzer for Chief Ken Kroll
Commander Michael Holford for Chief Jeff Wold
Sgt. Robert Baikie for Chief Robert Dykstra
Sgt. Jason Louthan for I/C Brian Benton
Sgt. Steven Formenti for Sheriff Mike Kelley
Village of Channahon President Missey Schumacher
Scott Heston, ILETSB Representative

Members absent:

Chief Phil Arnold
Chief John Konopek
Chief Mike Rompa
Chief Scott Koerner
Chief Justin Meyer
Chief Chris Harseim
Chief William Evans
Chief Al Swinford
Don Gould, Will County Board

Others in attendance:

Bradley Hertzmann, Tri-River, Executive Director
John Perona, Tri-River, Training Coordinator
Jill Marr, Tri-River, Administrative Assistant
Jeffrey Chapman, ILETSB Representative

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D/C Huff made a motion to approve the May 25, 2022, meeting minutes, seconded by Commander Holford and carried by all members present. Motion passed.

CHAIRMAN'S REPORT:

Chairman Casey thanked Director Hertzmann, John Perona, Chief Chelepis, D/C Davis, Scott Heston and Jeffrey Chapman for attending the ILETSB Quarterly Board meeting in Tinley Park. Thanks to all participating in the monthly Board meetings, it has been a while since our monthly meeting has been this well attended.

ILACP encourages you to sign up for regional CESSA committees. The Community Emergency Support and Services Act (CESSA) requires the development of a co-responder model in every EMS region and is supposed to be ready for implementation by January 1, 2023. The deadline is today.

INTRODUCTION OF GUEST:

Chairman Casey went around the room for introductions and welcomed all to the meeting.

COMMITTEE REPORTS:

PERSONNEL:

No Report

FINANCE:

Village of Channahon President Schumacher mentioned the ASSIST grant budget meeting with the ILETSB will be held tomorrow remotely. Chief Casey, Village of Channahon President Schumacher and Director Hertzmann will all be attending.

Director Hertzmann reviewed the Financial Report dated 06/22/2022, a copy was distributed. (Report will be attached to these minutes to be archived)

Highlights:

- Two IDOT classes held totaling \$3,552.82.
- Two CIT/ SRO classes held totaling \$19,882.56.
- Tri-River classes held: (3) Defensive Driving classes \$14,246.00, Vehicle Dynamics \$10,500.00.
- Grant reimbursements: CIT/SRO \$14,945.21 // IDOT \$19,235.59 // HS \$10,105.27
- Paid (3) Purchase Orders for CPD totaling \$211,114.00.

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POLICY AND BYLAWS:

No report.

TRAINING:

No report.

OLD BUSINESS:

- Director Hertzmann provided an update on FY23 dues. We have received approximately \$154,000.00 in dues and have approximately \$70,000.00 of outstanding dues left to collect. Reminder emails were sent out last week to Departments that have not paid.
- The Posen Police Department has contacted Tri-River wishing to become an Associate Member. The Posen Police Department has 14 Full-time officers and 8PT officers. A motion was made by Commander Fetzer, seconded by D/C Huff, and carried by all members present to approve Associate Memberships for the Posen Police Department. Motion passed.

NEW BUSINESS:

- The Training schedule was reviewed by Training Coordinator Perona.
 - The Master schedule was just updated and posted to the website this morning. Classes have been added through the end of the year.
- Director Hertzmann summarized the ILETSB Quarterly Board meeting he attended on 06/01/2022.
 - The 40hr mandatory firearms training and the 4hr firearms training curriculum has been revised and approved. This will go into effect 01/01/2023.
 - Interviews of the top four applicants for a permanent Executive Director of the ILETSB took place 06/14-06/15/2022.
 - The ILETSB has 29 current employees and is still hiring additional staff.
 - ILETSB FY23 budget has increased by \$150 million over FY22. This budget has been approved for FY23.
 - The Camera grant application period is still open and accepting application until 06/24/2022.
 - The Basic Law Enforcement Academy has increased to 640 hrs. (16 weeks); Basic Corrections Academy increased to 320 hrs. (8 weeks); Basic Court Security Academy increased to 240 hrs. (6 weeks) all go into effect starting January 2023.
 - John A. Logan college wishes to work toward their Basic LE Academy.

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- Sauk Valley Community College continues to work toward their Basic LE Academy. The pilot program will start January 2023, 30 Officers per class with 3 classes held annually.
- Power test is under review and may be revised.
- The MTU's Directors had a meeting following the ILETSB Board meeting.
 - Starting January 1, 2023, all instructors will need to submit a Form C application for Instructor approval. When a Department submits In-service training for certification you will need to submit the Form C for every instructor, this will be reviewed, signed by Director Hertzmann and submitted to the ILETSB for approval. It is advised that you attach all of the instructors' certifications on one Form C (Taser Instructor, UOF Instructor, Baton etc.) Please see the example in your handouts for reference.
 - Courses must include a detailed outline showing the mandates covered and where, time spent on each mandate in each section of training. (0.5hr minimum) PowerPoint, policies/laws reviewed any and all training materials presented must be included with the submission of Form A2 and Form X, if applicable. Please see the updated Course Certification requirements in your handouts for reference.
 - If Departments are seeing officers not compliant when you know they have taken certain classes, contact the ILETSB. Some mandates are not active until July 1, 2022, and this may be interfering with the data and showing officers as not compliant. Departments are still required to enter their own annual firearms qualification information.
 - The ILETSB will not certify red dot training.
 - Scott Heston mentioned he spoke to Paul Petty this morning and Paul stated that they are working on establishing a database of courses that are already approved for training with the mandates easily viewable.
- Director Hertzmann, Chief Casey and Village of Channahon President Schumacher will be attending via WebEx the FY23 ASSIST grant budget meeting at 1:00pm with ILETSB representatives. The budget itself hasn't changed except an increase to the fuel line item.
- Director Hertzmann mentioned he has reached out to Wermer, Rogers, Duran & Ruzon (WRDR) to get a quote for a full audit of FY22. WRDR quoted the FY22 full audit at \$14,700.00. Last years full audit costs \$14,500.00. The ILETSB does reimburse us for 83.3% of the total cost of the audit. Chief Hayes made a motion to hire WRDR to perform a full audit for FY22 for \$14,700.00, seconded by D/C Davis, and carried by all members present. Motion passes.

June 2022 bills for approval:

A motion was made by Chief Chelepis, seconded by Chief Steffes, and carried by all members present by roll call to approve June's bills.

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Motion passed.

- Total payments \$287,329.64

OPEN DISCUSSION:

Director Hertzmann mentioned in your handouts you will find a sheet listing all the mandates that Police Law and CourtSmart cover over the past year. This is broken down by half hour increments.

Chief Hayes inquired if there have been any discussions on the LE recruitment and retention fund (HB3863)? Jeffrey Chapman stated the ILETSB is responsible for the distribution of the funds and John Keiger and Interim Director Calloway are working with legislators for direction.

Chief Chelepis inquired if we will be having a Firearms Instructor Course in the near future? Training Coordinator Perona mentioned he has reached out to Jeff Chudwin already and is waiting to hear back on his availability.

D/C Huff stressed the importance of signing someone up for the CESSA committees, if you are able.

NEXT BOARD MEETING DATE:

The next meeting date is set for July 27, 2022, at our office location at the Plainfield Police Department Community Room, 14300 Coil Plus Drive, Plainfield, IL 60544.

ADJOURNMENT:

D/C Davis made a motion to adjourn, seconded by Chief Clark, motion passed. The meeting was adjourned 09:10AM.

Submitted by:

Transcribed by:

Approved through email review on 06/28/2022.



D/C Davis, Secretary, Advisory Board



Jill Marr, Administrative Assistant, Tri-River