

Tri-River Police Training Region

14300 Coil Plus Dr.
Plainfield, Illinois 60544
Telephone (815) 630-5212 training@tri-river.org

Tri-River Police Training Region Advisory Board Minutes of April 27, 2022 Meeting

The April 27, 2022 Tri-River Advisory Board meeting was called to order at 8:31am by Chairman Casey in the Community Room at the Plainfield Police Department, a quorum of members and proxies was established.

Members in attendance:

Chief Shane Casey
Chief Edward Clark
Chief Alicia Steffes
Chief Leanne Chelepis
Chief Scott Koerner
Chief Al Swinford
Chief Joe Mitchell
Chief Scott Koerner
Sheriff Ken Briley
D/C John Ferdinando for Chief Ken Kroll
D/C Hilary Davis for Chief Louis Alessandrini
D/C Marc Reid for Chief Fred Hayes
D/C Jason Barten for Chief Phil Arnold
Commander Anthony Novak for Chief John Konopek
Sgt. Jason Louthan for I/C Brian Benton
Sgt. Steven Formenti for Sheriff Mike Kelley
Sgt. Kris Schrubbe for Chief Mike Rompa
Don Gould, Will County Board
Jeffrey Chapman, ILETSB Representative

Members absent:

Chief Rich Harang
Chief Jeff Wold
Chief Robert Dykstra
Chief Chris Harseim
Chief William Evans
Chief Justin Meyer
Village of Channahon President Missey Schumacher

Others in attendance:

Bradley Hertzmann, Tri-River, Executive Director
John Perona, Tri-River, Training Coordinator
Jill Marr, Tri-River, Administrative Assistant

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Commander Novak made a motion to approve the March 23, 2022 meeting minutes, seconded by D/C Davis and carried by all members present. Motion passed.

CHAIRMAN'S REPORT:

Chairman Casey wanted to thank the Tri-River staff for all their hard work over this past year. He would also like to thank Village of Channahon President Missey Schumacher and Chief Phil Arnold for their time spent working on the budget and adjusting to the new system the ILETSB has in place for the ASSIST grant application process.

INTRODUCTION OF GUEST:

Chairman Casey went around the room for introductions and welcomed all to the meeting.

COMMITTEE REPORTS:

Personnel

No report.

FINANCE:

Director Hertzmann reviewed the Financial Report dated 04/27/2022, a copy was distributed. (Report will be attached to these minutes to be archived)

Highlights:

- Six IDOT classes held totaling \$14,861.94.
- Four CIT/ SRO classes held totaling \$12,435.74.
- Two HSG classes held totaling \$5,048.34.
- Grant reimbursements: HSG \$15,000.00; IDOT \$17,631.39; CIT \$1,210.06.
- Other classes held: FTO \$8,100.00.
- Received FY22 ASSIST grant 3rd & 4th Quarter final payments: \$200,000.00 for CPD; \$209,418.18 for Tri-River.
- Paid Director and Officer Liability policy \$2,073.00.

POLICY AND BYLAWS:

No report.

TRAINING:

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No report.

OLD BUSINESS:

None

NEW BUSINESS:

- Tri-River has been contacted by the Will County Coroner's Office for General Membership and the Burbank PD for Associate Membership into Tri-River. We currently have the Grundy County Coroners and the Kankakee County Coroners as General Members. The Will County Coroners have 20FT Coroners and Burbank PD have 38FT Officers. After an open discussion and some concerns being raised regarding class availability for current Tri-River general members, it was decided to table Burbank PD Associate membership for now and revisit after we have time to think and discuss some options on what Associate Membership may look like in the future.
A motion was made by Don Gould, seconded by Chief Clark, and carried by all members present to approve General Membership for 20 FT Will County Coroners for FY23.
The motion passed.
 - Will County Coroners 20FT \$2,000.00
- Director Hertzman discussed the FY23 ASSIST grant budget application. The Finance Committee had a meeting on April 07, 2022 to discuss the operational budget for FY23. At the ILETSB direction, all MTU's were instructed to put in a 4% increase to the MTU employee salaries and leave the rest of the budget the same as last fiscal year. Training Coordinator Perona and Administrative Assistant Marr did not receive a raise two years ago and last year they only received a 1.5 % raise. Director Hertzmann feels a 4% raise is adequate at this time. A concern was raised about fuel costs for the next fiscal year so an increase to the fuel line item was made. An increase had to be made to the insurance costs for next fiscal year as well. Other than those few changes, the rest of the budget remains the same as last fiscal year.
- Commander Novak made a motion at 8:55am to enter into Executive session "To discuss Appointment, Employment, Dismissal, Compensation and Performance of an employee of Tri-River Police Training Region", seconded by D/C Ferdinando, and carried by all members present by roll call.
Motion passed.

The open meeting reconvened at 8:58am.
- Chairman Casey stated he felt Director Hertzmann is deserving as well for the 4% salary increase along with Training Coordinator Perona and Administrative Assistant Marr. Chairman Casey appreciates all the hard work the Tri-River employees are doing and enjoys the increase of communication between the office and the Advisory Board. Sheriff Briley made a motion to increase Director Hertzmann salary by 4% for FY23, seconded by D/C Ferdinando, and carried by all members present by roll call. Motion passed.

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Chief Clark made a motion to submit the FY23 ASSIST grant application as presented with the salary, insurance and fuel increases, seconded by Chief Chelepis, and carried by all members present. Motion passed.

- Director Hertzmann provided a summary of the ILETSB MTU Directors meeting he attended on March 28th in Bloomington, IL.
 - Non law enforcement can attend various CIT courses with prior permission from Jennifer Wooldridge. They will receive a MTU certificate for training not a ILETSB certificate.
 - The SRO recertification class is a one and done course otherwise you will have to get a waiver in conjunction with 3 additional classes: one class from each field - Juvenile Law, Officer and Youth Interaction, and Active Threat Response.
 - LHI recertification process is 32hrs of training every 4 years, must be Illinois certified courses.
 - Working on updating the 40 Mandatory Firearms training & 4hr Firearms training curriculum, they hope to have it out by July 2022.
 - 3rd & 4th Quarter ASSIST grants payments are expected to be made in April.
 - Probationary Officers who have not completed the Basic Academy cannot attend any MTU courses.
 - Still working on the Mental Health Screening recommendations.
 - Inservice training will need detailed outlines, supportive documentation, Instructor biographies and breakdown
 - The ILETSB inquired on how the MTU's currently audit their classes including in-service training. They are reviewing the auditing process, encouraging MTU's to audit their courses and may create an audit form to ensure the course content correlates the approved mandates. Jeffrey Chapman mentioned if any ILETSB staff attends a course it is audited by the representative.
- Training Coordinator Perona reviewed the Training Schedule.
 - The master schedule is included in your handouts along with flyers for Emotional Survival for Law Enforcement and Vehicle Dynamics. Emotional Survival for Law Enforcement is a National program for Law Enforcement all throughout the country. We have decided to waive to the non-member fee so more Officers can attend this well needed training.
 - We still have low enrollment in many of our grant classes and some are in danger of being canceled: An Intro to CIT; Tactical Emergency Casualty Care; IL DUI & IVC Legal Update. Please send an Officer if you can.

April 2022 bills for approval:

A motion was made by D/C Barten, seconded by Chief Steffes, and carried by all members present by roll call to approve April's bills.
Motion passed.

- Total payments \$124,884.42

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OPEN DISCUSSION:

None.

NEXT BOARD MEETING DATE:

The next meeting date is set for May 25, 2022, at our office location at the Plainfield Police Department Community Room, 14300 Coil Plus Drive, Plainfield, IL 60544.

ADJOURNMENT:

D/C Ferdinando made a motion to adjourn, seconded by D/C Davis, motion passed. The meeting was adjourned 09:22AM.

Submitted by:

Transcribed by:

Approved through email review on
05/17/2022.



D/C Davis, Secretary, Advisory Board



Jill Marr, Administrative Assistant, Tri-River