

**Mobile Team Unit 16
ASSIST Program
A Statewide System of In-Service Training**

TRI-RIVER POLICE TRAINING REGION, INC.

ANNUAL REPORT

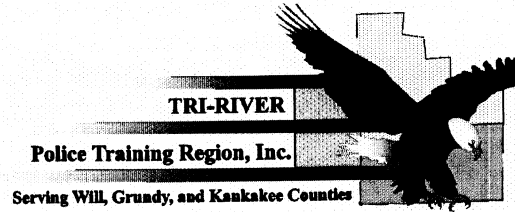
FISCAL YEAR 2015

**CHAIRMAN
AARON KLIMA**

**DIRECTOR
RICHARD A. FONCK**

**Illinois Law Enforcement
Training and Standards Board**

**4500 South Sixth Street Road
Room 173
Springfield, Illinois 62703-6617**




CERTIFICATION

The undersign submit and attest to the best of our knowledge that this FY-14 Annual Report of the Tri-River Police Training Region is true, accurate and complete as submitted.



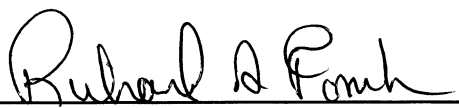
Aaron Klima, Advisory Board Chairman

Date 12/29/15



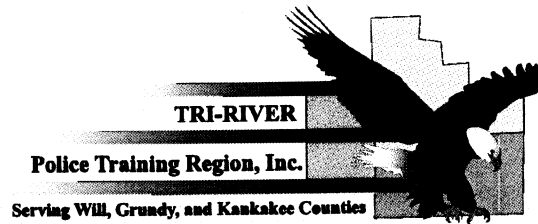
Pamela McGuire, Financial Officer

Date 1/4/16



Richard A. Fonck, Director, MTU #16

Date 12/29/15



TRI-RIVER POLICE TRAINING REGION, MTU# 16

EXECUTIVE COMMITTEE AS OF 06/30/15

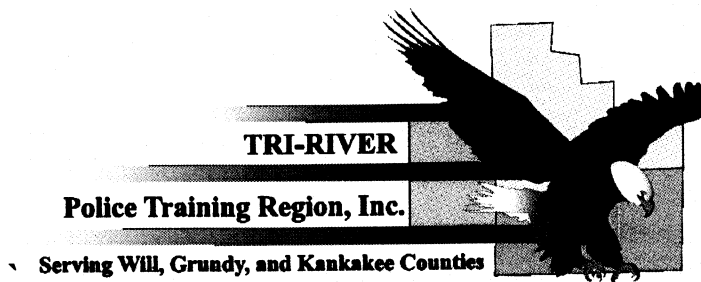
Aaron Klima	Shorewood PD	Chairman
John Burica	Frankfort PD	Vice Chairman
Brent Dite	Morris PD	Secretary
Pamela McGuire	Will County Circuit Clerk	Treasurer

TRI-RIVER STAFF

Richard A. Fonck	Executive Director
Charles E. Stein Jr.	Police Training Coordinator
Jill Marr	Administrative Assistant

TRI-RIVER POLICE TRAINING REGION
MEMBER DEPARTMENTS
As Of June 2015

1. Aroma Park PD	21. Joliet Jr. College PD	41. Romeoville PD
2. Beecher PD	22. Kankakee Co. Sheriff	42. Shorewood PD
3. Bourbonnais PD	23. Kankakee College PD	43. St. Anne PD
4. Bradley PD	24. Kankakee City PD	44. Wilmington PD
5. Braidwood PD	25. Lewis University PD	45. University Park PD
6. Buckley PD	26. Lockport PD	46. Will Co. Forest PD
7. Channahon PD	27. Lockport Park Dist. PD	47. Will County Sheriff
8. Clifton PD	28. Manhattan PD	
9. Coal City PD	29. Manteno PD	
10. Crest Hill PD	30. Mazon PD	
11. Crete PD	31. Minooka PD	
12. Elwood PD	32. Mokena PD	
13. Essex PD	33. Momence PD	
14. Frankfort PD	34. Monee PD	
15. Grant Park PD	35. Morris PD	
16. Grundy Co. Coroner	36. Orland Park PD	
17. Grundy Co. Sheriff	37. Park Forest PD	
18. Iroquois Co. Sheriff	38. Peotone PD	
19. Herscher PD	39. Plainfield PD	
20. Joliet PD	40. Rockdale PD	



TRI-RIVER POLICE TRAINING REGION FY2015 ANNUAL REPORT

Fiscal Year 2015 was another “hold the line” budget year without any additional state training funds; we were able to offer a variety of classes for our member departments and departments in the adjoining areas. In FY2015 we hosted 101 classes that totaled 2,288 hours of training. A total of 2,607 personnel were trained which amounted to 44,671 total man hours of training. There was a good report on overall training compared to last fiscal year. Upon an analysis of these figures, we show an offering of more multiple day courses instead of one-day courses to keep the training cost for overtime down for our members and to offer more ‘quality’ courses instead of courses just to increase our overall numbers.. Also in FY2015 the Joliet Police Department and the Will County Sheriff have continued to incorporate their in-service training through our organization and we also brought this service to other members namely the Grundy County Sheriff’s organization. This procedure added additional courses and man trained hours to our totals for this fiscal year with only requiring a small input of additional manpower on our part and giving departments the opportunity to take advantage of the many services we can provide to them.

The Tri-River Advisory Board has been actively involved in the management of the MTU. The Advisory Board meets monthly, to insure that necessary high quality training is provided to our member agencies. We have received excellent support from our member departments, especially in providing space to hold our classes. During FY2015 we received credit for 40 hours of donated instructional hours’ worth approximately \$1,500.00 (40 * \$37.50), these instructors provided training on duty time, donated time from professional organizations, or instructor cost which was handled by the host agency. Approximately \$30,377.65 worth of donated classroom space primarily at local police and fire facilities. Average daily rental of \$136.25 with 248 days of training, due to the support of our members in offering us the use of their facilities at no cost, we kept our rental of classrooms down to \$2,500 for the entire year which was used for rental of large facilities. We thank all of those who have supported our training efforts.

Our FY2015 audit was completed in August of 2015 by the accounting firm of Wermer, Rogers, Doran & Ruzon LLC. The Illinois Law Enforcement Training and Standards Board, (ILETSB) allowed MTU’s to contract with their choice of accounting firms for this audit as long as they met the standards to comply with a handling governmental agency audit. This firm is from the local area, Joliet, and has completed numerous governmental audits at the county and local governmental level.

They supplied representatives on site for approximately three days to complete a thorough audit of our operation for FY15. A copy of their final report is attached to this report.

In Fiscal Year 2015 we continued to incorporate internet base software into our daily activities. This included incorporating standard forms into an Adobe base format for fill in the blank use by our members. We have further moved along with the use of our training data base. We have also moved further along with using email as the primary way of contact and announcements of our courses. We also upgraded our web site where all registration is completed through the web site.

During FY2015, Tri-River scheduled Illinois Retired Officer Concealed Carry (IROCC) qualification shoots each month. Tri-River hosted around 56 shooting dates, involving 2,593 retired officers who represent a 3% decrease from FY 2014 and a 154% increase from our first year, Fiscal Year 2008 which was the startup of the program. This is reflected by the additional ranges added in the Northern part of the state by the IROCC office. Thirty-two qualification shoots were held at the Will County Sheriff's Range, sixteen qualification shoots were held at the Kankakee City Range, and eight qualification shoots were held at the University Park Police Department.

At the conclusion of FY2015, Tri-River had a balance (reserve) of excess Local Funds, from unused local dues, in the amount of \$29,925 which was collected for FY2015 above our hard match requirement. These local surplus funds will be used to cover our approximate expenditure of \$10,614 in additional courses we will sponsor. Any funds available after this expenditure will be held as a contingency fund, pending any future emergency expense or training need.

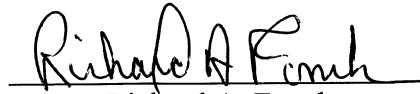
In FY2015 we had another full year of assisting the Training Board in the payment of training vouchers for the Chicago Police Department after we received Training Board approval. The Training Board would issue us the funds for Chicago's In-Service Training Grant and we would then pay their training related bills once approval was received from the Board and the Chicago Police Department. A total of \$400,000 was received for this fund and all but \$71,722.08 was distributed during FY 2015 for this program, (also \$130,360 from their CIT Fund from FY15) with these amount being carried over to Fiscal year 2016 as past practice.

In Fiscal Year 2015, we had over \$160,096 in grant sponsored courses, an increase of \$9,489 from FY14, which greatly assisted us in keeping our cost the same as in previous years for our members. We foresee no need to increase our present membership dues rate which has been in effect for around five years.

In FY2015, we assisted the Training Board in a special request by sponsoring and hosting four CIT Training courses for the Cook County Sheriff's Department. These were reimbursed by the Board at a total cost of \$87,402 above our additional grant courses mention above. These course were sponsored over 4 weeks during the Fiscal Year.

On April 1st, 2015, we moved to our present location of 14300 Coil Plus Drive, Plainfield, Illinois, which was exactly 20 years from the day moving into the office we have vacated, 2430 Plainfield Rd., Crest Hill, Illinois. This new facility has more to offer in spacious arrangements and availability of having training courses on site.

On behalf of the Tri-River Staff and myself, it is a privilege to serve the Chiefs, Sheriffs, Police Officers of the Tri-River Police Training Region, MTU# 16, and the Illinois Law Enforcement Training and Standards Board during Fiscal Year 2015 and we look forward to having another new and exciting year in Fiscal Year 2016.

A handwritten signature in black ink, reading "Richard A. Fonck", written over a horizontal line.

Richard A. Fonck
Director, MTU# 16



PLANS AND PROPOSALS FOR FY2016

Looking forward to the remainder of FY 16 and into FY 17; MTU 16 will continue to offer quality courses to our member departments. In addition to our "core" set of courses we are always endeavoring to upgrade and enhance our course offerings as part of our overall goals and objectives. Some of these goals and objectives include:

Continue to be responsive to member departments about the type of courses offered and at what frequency.

We will continue to provide advanced courses to our members at no or very low cost. In the past year just some of these 'high' cost courses which we provided at no cost to our members were; 40 hour Overweight Vehicle Enforcement with Portable Scales Certification, Lead Homicide Investigator Certification, Field Training Officer Certification, and First Line Supervision of Police Personnel.

Also starting FY16, we are well aware of the political condition playing out at the state level which is greatly effecting our funding status. With many unknowns we are held back on going forward by planning a full schedule of courses. Even as word comes forward that would put us back into our 'normal' business mode, there is still uncertainty on grants and other funding sources we utilize, also planning and scheduling is on partial hold until this information is obtained.

What training is being requested that you will be unable to provide?

The following classes have been requested by member departments on several occasions, but due to cost issues have not been offered:

- Crash Investigation 1, Crash Investigation 2 and Vehicle Dynamics
- Vehicle Reconstruction I & II
- Advance Management and Supervision Training
- Additional Defensive Driving for Law Enforcement

What other state/federal/local grant funds have you applied/for received during FY15?

- \$88,655 have been applied and we received \$76,778 under the Homeland Security grant Program.
- \$24,527 has been applied for and we received \$17,031 under the Police Traffic Services grant program.
- \$46,000 has been applied for and we received \$36,345 under the Death Investigation grant program.
- \$30,942 under other miscellaneous grants (CIT) have been applied for and received.

- Total amount of grant funding received in FY14 is **\$160,096**.

Are you having difficulty getting people to training? If so, what type, why and what are you doing about it?

We have noticed that several departments cancelled the registration for officers in various classes because of budget concerns or recent cutbacks. It is our understanding that many departments have had their overtime budgets severely curtailed or eliminated. In many smaller departments, even sending one officer for training, would require overtime to fill that spot. So even thou training that is offered at no fee for members it may require replacement or backfill overtime costs.

We have also tried to offer classes of only 1 day (8 hours) in length, again many of our member departments cannot fill in for more than 1 day.

We do have a Training Coordinator's meeting schedule for Spring 2016, in order to discuss these concerns with our members.



ASSIST PROGRAM MTU 16

State Funding – FY2015 (July1, 2014 – June 30, 2015)

EXPENDITURES

	FY13	FY14	FY15
ASSIST Project actual awarded	\$293,073	\$298,484	\$360,888
ASSIST Project actual expended	\$545,824	\$585,820	\$433,059

	FY13	FY14	FY15
IDOT Grant	\$14,209	\$26,722	\$17,031
Death Investigation	\$20,987	\$41,874	\$36,345
Executive Institute	\$69,651	\$66,177	\$76,778
Other Grants (CIT)(HR)	\$26,656	\$15,834	\$30,942
CIT Grants Cook County			\$87,402
CPD Grant Funds	\$400,000	\$400,000	\$400,000
Total Grant funding expended (minus CPD's & Cook Co)	\$131,503	\$150,607	\$160,096

Local Match & Tuition Collected by your Mobile Unit

	FY13	FY14	FY15
Local Match Collected	\$86,460	\$89,630	\$90,180
Local Match Expended	\$58,613	\$59,697	\$60,148
Local Tuition Collected and Expended	\$158,329	\$175,625	\$35,853
Additional Local Cash added during the FY		\$18,304	\$10,614
Local Match in Reserve	\$27,847	\$11,628	\$29,925

Mandatory Training Activity

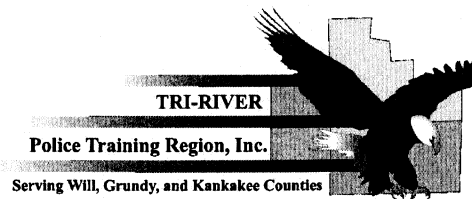
	FY13	FY14	FY15
MFT 40 Hour # Courses Offered	2	2	2
MFT 40 Hour – Total # Trained	19	23	20
MFT 4 Hour - # of courses offered	2	1	0
MFT 4 Hour – Total # Trained	2	1	0
Number of Board Approved Range's in your MTU area	4	4	4

Mobile Team Unit Training Activity

	FY13	FY14	FY15
Number of Training Programs	101	120	101
Total Instructional Hours	1,722	1,983	2,288
Students Trained and qualify for Soft Match	2,351	3,034	2,295
All other Trained (nor qualified for local soft match)	243	213	268
Total Trained	2,594	3,247	2,607
Training Man Hours	46,653	53,445	44,671

Mobile Team Unit Cost Effectiveness Data

	FY13	FY14	FY15
Total State and Local Funds Expended	\$545,824	\$585,820	\$433,059
Total Instructional Hours	1,722	1,983	2,288
Cost Per Instructional Hour	\$317	\$295	\$189
Total Trained	2,351	3,247	2,607
Cost Per Trainee	\$232	\$180	\$166
Local Training Man-hours Total	44,709	53,445	37,890
All other Training Man-Hours	1,944	2,427	6,781
Grand Total Man-hours (add local and all other)	46,653	55,872	44,671
Total Cost Per Training Man-hour	\$11.70	\$10.49	\$9.69



FY-15 ANNUAL REPORT TRAINING TOTALS

	<u>FY-13</u>	<u>FY14</u>	<u>FY15</u>
Full Time & Part-Time Officers Trained =	2,201	3,034	2,131
All Others Trained =	151	213	472
Total Trained =	2,351	3,247	2,603
Training Man-hours =	46,653	53,445	44,633
Total Hours of Instruction =	1,722	1,983	1,829
Total State & Local Funds Expended =	\$545,824	\$585,820	\$433,059
Cost Per Instructional Hour =	\$317	\$295	\$237
Cost Per Trainee =	\$317	\$180	\$166
Cost Per Training Man-hour =	\$11.70	\$10.49	\$9.70
Non-Ops Total =	\$1,124,215	\$1,312,816	\$1,002,360

NUMBER OF CLASSES BY COUNTY

	<u>FY-13</u>	<u>FY-14</u>	<u>FY15</u>
Will County	83	94	80
Grundy County	9	5	5
Kankakee County	7	14	8
Other	<u>2</u>	<u>7</u>	<u>8</u>
Total Classes	101	120	101

TRI-RIVER POLICE TRAINING REGION, Inc. MTU 16
ADVISORY BOARD MEMBERS
7/15/2015

Chief Mark Turvey
Romeoville Police Department
1050 W. Romeo Rd.
Romeoville, Il. 60446
815-886-7219

Chief Fred Hayes
Elwood Police Department
401 E. Mississippi Ave./PO Box 435
Elwood, Il. 60421
815-423-5411

Sheriff Timothy Bukowski
Kankakee County
3000 Justice Way
Kankakee, Il. 60901
815-802-7100

Chief Brent Dite
Morris Police Department
200 E. Chaplin St.,
Morris, Il. 60450
815-942-2131

Chief John Konopek
Plainfield Police Department
14300 S. Coil Plus Dr.,
Plainfield, Il. 60544
815-436-6544

Chief Joe Wazny
Manhattan Police Department
240 Market Place
Manhattan, Il. 60442
815-478-4408

Chief Brian Benton
Joliet Police Department
150 W. Washington St.,
Joliet, IL. 60432
815-724-3210

Sheriff Kevin Callahan
Grundy County
111 E. Illinois Ave.,
Morris, Il. 60450
815-942-6645

Pamela McGuire
Will County Circuit Clerk
14 W. Jefferson St., Suite 212
Joliet, Il. 60432
815-727-8585

Chief Justin Meyer
Minooka Police Department
121 McEvilly Rd.,
Minooka, Il. 60447
815-467-2298

Chief Jeff Wold
Channahon Police Department
24555 S. Navajo Dr.,
Channahon, Il. 60410
815-467-5152

Chief John Burica
Frankfort Police Department
20602 Lincoln-Way Lane
Frankfort, Il. 60423
815-469-7995

Missey Schumacher
Village of Channahon
24555 S Navajo Dr
Channahon, Il., 60410
815-467-6644

Chief Aaron Klima
Shorewood Police Department
903 W. Jefferson St.,
Shorewood, Il. 60404
815-741-7711

Sheriff Mike Kelley
Will County Sheriff's Office
2402 Laraway Rd.,
Joliet, Il. 60433
815-727-5296

Chief Steve Vaccaro
Mokena Police Department
10907 Front St.,
Mokena, Il. 60448
708-479-3912

Chief Terry Lemming
Lockport Police Department
1212 Farrell Rd.,
Lockport, Il. 60411
815-838-2132

Chief Phillip Arnold
Wilmington Police Department
120 N. Main Street
Wilmington, IL 60481
815- 476-2811

Chief Larry Regnier
Kankakee City Police Department
385 E. Oak St.,
Kankakee, Il. 60901
815-933-0401

Chief Dwayne Wilkerson
Crest Hill Police Department
1610 Plainfield Rd.,
Crest Hill, Il. 60435
815-741-5115

Acting Chief Dan Murphy
University Park Police Department
698 Burnham Drive
University Park, Il. 60484
708-534-0913

Chief William Mort
Peotone Police Department
208 East Main Street
Peotone, Il. 60417
708-258-3003

Advisory Board Officers

Chief Aaron Klima, Chairman
Chief John Burica, Vice-Chairman
Will County Circuit Clerk, Pamela McGuire, Treasurer
Chief Brent Dite, Secretary

Finance Committee Members

Circuit Clerk Pamela McGuire, Chairperson
Chief John Burcia

Training Committee Members

Captain Leslie O'Connor
Chief Justin Meyer

Personnel Committee Members

Chief Jeff Wold, Chairman
Chief Brian Benton
Chief Dwayne Willkerson
Chief John Burica

Policy & By-Laws Committee Members

Commander Anthony Novak, Chairman
Chief John Burica, Vice-Chairman

Tri-River Police Training Region Inc. - Employees

Richard A. Fonck, Executive Director
Charles E. Stein Jr., Police Training Coordinator
Jill Marr, Administrative Assistant