

**Mobile Team Unit 16
ASSIST Program
A Statewide System of In-Service Training**

TRI-RIVER POLICE TRAINING REGION, INC.

ANNUAL REPORT

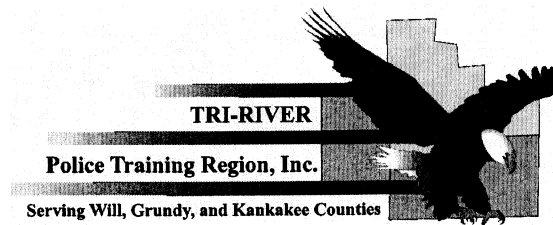
FISCAL YEAR 2014

**CHAIRMAN
AARON KLIMA**

**DIRECTOR
RICHARD A. FONCK**

**Illinois Law Enforcement
Training and Standards Board**

**4500 South Sixth Street Road
Room 173
Springfield, Illinois 62703-6617**



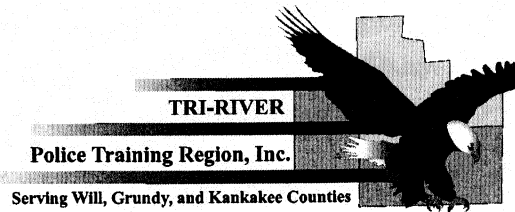
TRI-RIVER POLICE TRAINING REGION, MTU# 16

EXECUTIVE COMMITTEE AS OF 06/30/14

Aaron Klima	Shorewood PD	Chairman
John Burica	Frankfort PD	Vice Chairman
Brent Dite	Morris PD	Secretary
Pamela McGuire	Will County Circuit Clerk	Treasurer

TRI-RIVER STAFF

Richard A. Fonck	Executive Director
Charles E. Stein Jr.	Police Training Coordinator
Jill Marr	Administrative Assistant



CERTIFICATION

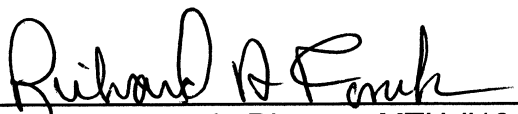
The undersign submit and attest to the best of our knowledge that this FY-14 Annual Report of the Tri-River Police Training Region is true, accurate and complete as submitted.

Aaron Klima, Advisory Board Chairman

Date _____

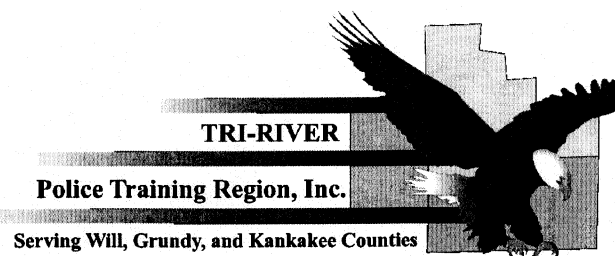
Pamela McGuire, Financial Officer

Date _____



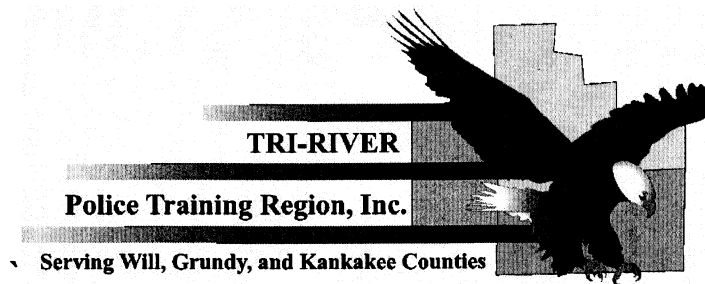
Richard A. Fonck, Director, MTU #16

Date 01/13/2015



TRI-RIVER POLICE TRAINING REGION
MEMBER DEPARTMENTS
As Of June 2014

1	Aroma Park PD	37	Rockdale PD
2	Beecher PD	38	Romeoville PD
3	Bourbonnais PD	39	Shorewood PD
4	Braidwood PD	40	St. Anne PD
5	Bradley PD	41	University Park PD
6	Buckley PD	42	Will County Forest Preserve PD
7	Channahon PD	43	Will County Sheriff Dept
8	Kankakee College PD	44	Wilmington PD
9	Clifton PD		
10	Coal City PD		
11	Crest Hill PD		
12	Crete PD		
13	Elwood PD		
14	Essex PD		
15	Frankfort PD		
16	Grant Park PD		
17	Grundy County Sheriff Dept		
18.	Herscher PD		
19.	Iroquois County Sheriff Dept		
20.	Joliet PD		
21	Joliet Jr. College PD		
22	Kankakee PD.		
23	Kankakee County Sheriff Dept		
24	Lewis University PD		
25	Lockport PD		
26	Lockport Park District PD		
27	Manhattan PD		
28	Manteno PD		
29	Mazon PD		
30	Momence PD		
31	Minooka PD		
32	Mokena PD		
33	Monee PD		
34	Morris PD		
35	Peotone PD		
36	Plainfield PD		



TRI-RIVER POLICE TRAINING REGION FY-2014 ANNUAL REPORT

Fiscal year 2014 was another “hold the line” budget year without additional state training funds; we were able to offer a variety of classes for our member departments and departments in the adjoining areas. In FY-2014 we hosted 120 classes that involved 1,983 hours of training. A total of 3,034 personnel were trained which amounted to 53,445 total man hours of training. There was a good report on overall training compared to last fiscal year. The result was that we provided 896 additional hours of training, and trained 833 additional officers. Upon an analysis of these figures, we show an offering of more multiple day courses instead of one-day courses to keep the training cost for overtime down for our members and to offer more ‘quality’ courses instead of courses just to increase our overall numbers.. Also in FY-2014 the Joliet Police Department and the Will County Sheriff to continual incorporate their in-service training through our organization and we also brought this service to other members namely the Grundy County Sheriff’s organization. This procedure added additional courses and man trained hours to our totals for this fiscal year with only requiring a small input of additional manpower on our part and giving departments the opportunity to take advantage of the many services we can provide to them.

The Tri-River Advisory Board has been actively involved in the management of the MTU. The Advisory Board meets monthly, to insure that necessary high quality training is provided to our member agencies. We have received excellent support from our member departments, especially in providing space to hold our classes. During FY-14 we received credit for 78.5 hours of donated instructional hours’ worth approximately \$2,014.31 ($78.5 * \25.66), these instructors providing training on duty time, donated time from professional organizations, or instructor cost which was handled by the host agency. Approximately \$30,377.65 worth of donated class room use primarily at local police and fire facilities, average daily rental of \$136.25 with 248 days of training, due to the support of our members in offering us the use of their facilities at no cost. We thank all of those who have supported our training efforts.

Our fiscal year 2014 audit was completed in December of 2012 by the accounting firm of Wermer, Rogers, Doran & Ruzon LLC. The Illinois Law Enforcement Training and Standards Board, (ILETSB) allowed MTU’s to contract with their choice of accounting firms for this audit as long as they met the standards to comply with a handling governmental agency audit. This firm is from the local area, Joliet, and has completed numerous governmental audits at the county and local governmental level. They supplied representatives on site for approximately three days to complete a thorough audit of our operation for FY14. A copy of their final report is attached to this report.

In Fiscal Year 2014 we continued to incorporate internet base software into our daily activities. This included incorporating standard forms into an Adobe base format for fill in the blank use by our members. We have further moved along with the use of our training data base, Whistlestop, which has been vastly upgraded with assistance from the Training Board. We have also moved further along with using email for most of our correspondence with our members with a future goal of making this procedure the primary way of contact.

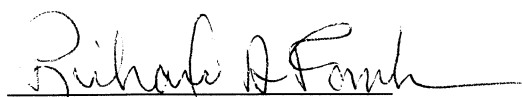
During FY 2014, Tri-River scheduled Illinois Retired Officer Concealed Carry (IROCC) qualification shoots each month. Tri-River hosted around 56 shooting dates, involving 2,593 retired officers who represent a 3% decrease from FY 2013 and a 156% increase from our first year, fiscal year 2008 which was the startup of the program. This is reflected by the additional ranges added in the northern part of the state by the IROCC office. Thirty-three qualification shoots were held at the Will County Sheriff's Range, twelve qualification shoots were held at the Kankakee City Range, and eleven qualification shoots were held at the University Park Police Department.

At the conclusion of FY-2014, Tri-River has a balance (reserve) of excess Local Funds, from unused local dues, in the amount of \$29,283 which was collected for FY-2014 above our hard match requirement. These local surplus funds will be used to cover our approximate expenditure of \$17,655 in additional courses we sponsored with any funds available after this expenditure will be held as a contingency fund, pending any future emergency expense or training need.

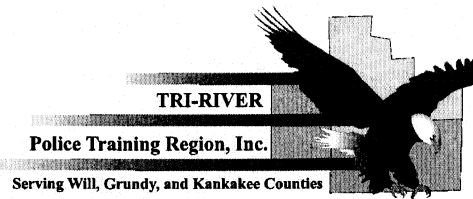
In FY-2014 we had another full year of assisting the Training Board in the payment of training vouchers for the Chicago Police Department after we received Training Board approval. The Training Board would issue us the funds for Chicago's In-Service Training Grant and we would then pay their training related bills once approval was received from the Board and the Chicago Police Department. A total of \$400,000 was received for this fund and all but \$145,086 was distributed during FY 2014 for this program, (includes \$130,360 from their CIT Fund from FY13) with this amount being carried over to Fiscal year 2015.

In Fiscal Year 2014, we had completed a year with a full staff that led to many new and interesting courses we could research and offer our members. We had over \$150,607 in grant sponsored courses, an increase of \$19,104 from FY13, which greatly assisted us in keeping our cost the same as in previous years for our members. We foresee no need to increase our present membership rate which has been in effect for around five years.

On behalf of the Tri-River Staff and myself, it is a privilege to serve the Chiefs, Sheriffs, Police Officers of the Tri-River Police Training Region, MTU# 16, and the Illinois Law Enforcement Training and Standards Board during fiscal year 2014 and we look forward to having another new and exciting year in fiscal year 2015.



Richard A. Fonck
Director, MTU# 16



FY-14 ANNUAL REPORT TRAINING TOTALS

	<u>FY-12</u>	<u>FY-13</u>	<u>FY14</u>
Full Time & Part-Time Officers Trained =	2,034	2,201	3,034
All Others Trained =	209	151	213
Total Trained =	2,243	2,351	3,247
Training Man-hours =	51,094	46,653	53,445
Total Hours of Instruction =	2,276	1,722	1,983
Total State & Local Funds Expended =	\$599,907	\$545,824	\$585,820
Cost Per Instructional Hour =	\$246	\$317	\$295
Cost Per Trainee =	\$267	\$317	\$180
Cost Per Training Man-hour =	\$10.96	\$11.70	\$10.49
Non-Ops Total =	\$1,160,220	\$1,124,215	\$1,312,816

NUMBER OF CLASSES BY COUNTY

	<u>FY-12</u>	<u>FY-13</u>	<u>FY-14</u>
Will County	103	83	94
Grundy County	7	9	5
Kankakee County	9	7	14
Other	<u>0</u>	<u>2</u>	<u>7</u>
Total Classes	118	101	120



ASSIST PROGRAM

MTU 16

State Funding – FY2014 (July1, 2013 – June 30, 2014)

EXPENDITURES

	FY12	FY13	FY14
ASSIST Project actual awarded	\$288,894	\$293,073	\$298,484
ASSIST Project actual expended	\$559,907	\$545,824	\$585,820

	FY12	FY13	FY14
IDOT Grant	\$10,643	\$14,209	\$26,722
Death Investigation	\$35,327	\$20,987	\$41,874
Executive Institute	\$59,599	\$69,651	\$66,177
Other Grants (CIT)	\$29,802	\$26,656	\$15,834
Total Grant funding expended	\$135,191	\$131,503	\$150,607

Local Match & Tuition Collected by your Mobile Unit

	FY12	FY13	FY14
Local Match Collected	\$87,810	\$86,460	\$89,630
Local Match Expended	\$57,799	\$58,613	\$59,697
Local Tuition Collected and Expended	\$190,836	\$158,329	\$175,625
Additional Local Cash added during the FY			\$18,304
Local Match in Reserve	\$30,031	\$27,847	\$11,628

Mandatory Training Activity

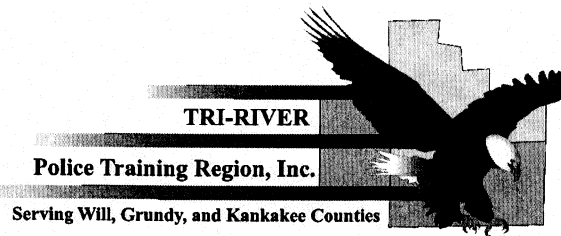
	FY12	FY13	FY14
MFT 40 Hour # Courses Offered	2	2	2
MFT 40 Hour – Total # Trained	27	19	23
MFT 4 Hour - # of courses offered	0	2	1
MFT 4 Hour – Total # Trained	0	2	1
Number of Board Approved Range's in your MTU area	4	4	4

Mobile Team Unit Training Activity

	FY12	FY13	FY14
Number of Training Programs	118	101	120
Total Instructional Hours	2,276	1,722	1,983
Students Trained and qualify for Soft Match	2,034	2,351	3,034
All other Trained (nor qualified for local soft match)	209	243	213
Total Trained	2,243	2,594	3,247
Training Man Hours	51,094	46,653	53,445

Mobile Team Unit Cost Effectiveness Data

	FY12	FY13	FY14
Total State and Local Funds Expended	\$599,907	\$545,824	\$585,820
Total Instructional Hours	2,276	1,722	1,983
Cost Per Instructional Hour	\$246	\$317	\$295
Total Trained	2,243	2,351	3,247
Cost Per Trainee	\$267	\$232	\$180
Local Training Man-hours Total	49,202	44,709	53,445
All other Training Man-Hours	1,892	1,944	2,427
Grand Total Man-hours (add local and all other)	51,094	46,653	55,872
Total Cost Per Training Man-hour	\$10.96	\$11.70	\$10.49



TRI-RIVER POLICE TRAINING REGION
ADVISORY BOARD MEMBERS
June 2014

Chief Aaron Klima
Shorewood Police Department
903 W. Jefferson St.
Shorewood, IL 60404

Chairman

Chief John Burica
Frankfort Police Department
432 W. Nebraska Street
Frankfort, IL 60423

Vice-Chairman

Chief Brent Dite
Morris Police Department
200 East Chapin Street
Morris, IL 60450

Secretary

Pamela J. McGuire
Will County Court House
the Office of the Circuit Clerk
14 W. Jefferson Street
Joliet, IL 60432

Treasurer

Chief Mark Turvey
Romeoville Police Department
1050 West Romeo Road
Romeoville, IL 60446

Director

Sheriff Timothy Bukowski
Kankakee County Sheriff
3000 S. Justice Way
Kankakee, IL 60901

Director

Chief John Konopek
Plainfield Police Department
14300 S. Coil Plus Drive
Plainfield, IL 60544

Director

Chief Fred Hayes
Elwood Police Department
401 E. Mississippi Ave.
Elwood, IL 60421-0435

Director

Chief Brian Benton
Joliet Police Department
150 West Washington Street
Joliet, IL 60432

Director

Sheriff Mike Kelley
Will County Sheriff
14 W Jefferson St.
Joliet, IL 60432

Director

Chief Terry Lemming
Lockport Police Department
1212 Farrell Rd.
Lockport, IL 60441

Director

Chief Larry Regnier
Kankakee Police Department
209 North Indiana Avenue
Kankakee, IL 60901

Director

Sheriff Kevin Callahan
Grundy County Sheriff
111 E. Washington Street
Morris, IL 60450

Director

Chief Jeff Wold
Channahon Police Department
24555 S. Navajo Drive
Channahon, IL 60410

Director

Chief Dwayne Wilkerson
Crest Hill Police Department
1610 Plainfield Road
Crest Hill, IL 60403

Director

Chief Joseph Wazny
Manhattan Police Department
245 South State
Manhattan, IL 60442

Director

Executive Larry Walsh
Will County Board
302 N. Chicago St.,
Joliet, IL 60432

Director

Chief Justin Meyer
Minooka Police Department
121 East McEvilly Road
Minooka, IL 60447

Director

Chief John Burica
Frankfort Police Department
20602 Lincoln Way Lane
Frankfort, IL 60423

Director

Chief Steven Vaccaro
Mokena Police Department
10907 Front Street
Mokena, IL 60448

Director

ADDITIONAL ASSISTING PERSONNEL

Richard A. Fonck
Tri-River Police Training Region, Inc.

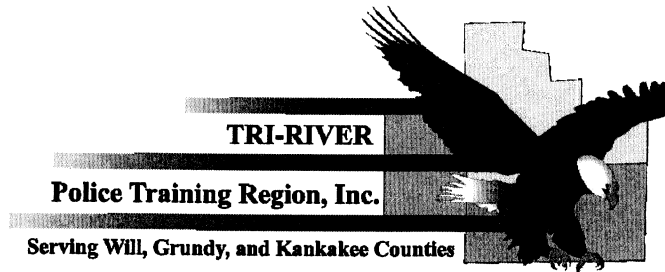
Executive Director

Charles E. Stein Jr.
Tri-River Police Training Region

Police Training Coordinator

Jill Marr
Tri-River Police Training Region

Administrative Assistant



PLANS AND PROPOSALS FOR FY2015

Looking forward to the remainder of FY 15 and into FY 16; MTU 16 will continue to offer quality courses to our member departments. In addition to our "core" set of courses we are always endeavoring to upgrade and enhance our course offerings as part of our overall goals and objectives. Some of these goals and objectives include:

Continue to be responsive to member departments to the type of courses offered and at what frequency.

We will continue to provide advance courses to our members at no or very low cost. In the past year just some of these 'high' cost courses which we provided at no cost to our members were; Defensive Driving (At the Joliet Autobahn), 40 hour Overweight Vehicle Enforcement with Portable Scales Certification, Lead Homicide Investigator Certification, Field Training Officer Certification, and 80 hour Supervision of Police Personnel.

Offer more instructor development and train the trainer courses that will assist member departments in delivering training to their officers during their in-service training sessions; such as:

- Basic Crime Prevention through Environmental Design Training (CPTED)
- Traffic RADAR/LIDAR Instructor Training (40 hours)
- Leadership Institute for First Line & New Supervisors

The instructor development courses also help develop instructors from the Tri-River Region; which will allow us to utilize more "local" instructors when delivering training. This has been and continues to be a both a short and long term goal

What training is being requested that you will be unable to provide?

The following classes have been requested by member departments on several occasions, but due to cost issues have not been offered:

- Crash Investigation 1, Crash Investigation 2 and Vehicle Dynamics sponsored by Northwestern University Center for Public Safety.
- Vehicle Reconstruction I & II
- Advance Management and Supervision Training
- Additional Defensive Driving for Law Enforcement

What other state/federal/local grant funds have you applied/for received during FY14?

- \$66,177 have been applied and received under the Homeland Security grant Program.
- \$26,722 has been applied for and received under the Police Traffic Services grant program.
- \$41,874 has been applied for and received under the Death Investigation grant program.
- \$15,834 under other miscellaneous grants have been applied for and received.
- Total amount of grant funding received in FY14 is **\$150,607**.

Are you having difficulty getting people to training? If so, what type, why and what are you doing about it?

We have noticed that several departments cancelled the registration for officers in various classes because of budget concerns or recent cutbacks. It is our understanding that many departments have had their overtime budgets severely curtailed or eliminated. In many smaller departments, even sending one officer for training, would require overtime to fill that spot. So even training that is offered at no fee for members may require replacement or backfill overtime costs.

We have also tried to offer classes of only 1 day (8 hours) in length, again many of our member departments cannot fill in for more than 1 day.

We do have a Training Coordinator's meeting schedule for Spring 2015, in order to discuss these concerns with our members.