



**Mobile Team Unit 16
ASSIST Program
A Statewide System of In-Service Training**

TRI-RIVER POLICE TRAINING REGION, INC.
ANNUAL REPORT
FISCAL YEAR 2023

**CHAIRMAN
SHANE CASEY**

**DIRECTOR
BRADLEY R. HERTZMANN**

**Illinois Law Enforcement
Training and Standards Board**

**500 S. 9th Street
Springfield, Illinois 62701**



TRI-RIVER POLICE TRAINING REGION FY2023 ANNUAL REPORT

November 10, 2023

FY23 began with great confidence regarding state funding from ILETSB. As the fiscal year went on, it was confirmed that we would be fully funded in FY23. The ASSIST Budget awarded Tri-River \$446,710.57 in State funding. By the end of the fiscal year, Tri-River had received a total of \$446,710.56 in State funding.

Tri-River continued assisting our members with opportunities to fulfill current training mandates. We also liaised between the Training Board and member departments regarding the new SAFE-T Act legislation which changed the in-service training mandates for officers and their departments. Training mandate compliance continues to play a significant role in determining the types of classes we schedule. Tri-River has worked diligently to guide and assist our member departments in meeting training mandates required for their Officers.

Changes and upgrades continue to be made by ILETSB regarding LEDI, LETM and the newly developed Officer Portal. Tri-River staff continued to work with instructors to obtain the necessary course information for courses to be vetted and certified by ILETSB. In FY23, Tri-River reviewed and submitted over 140 courses to ILETSB for Certification.

ILETSB also required that all instructors resubmit their instructor applications for approval by ILETSB. During fiscal year 2023, the Executive Director reviewed, signed off on and submitted to ILETSB over 280 Form-C Instructor Applications.

During Fiscal Year 2023, Tri-River continued to assist our members in meeting their required mandates through the certification of their own in-service department training. Individually or collectively, departments have submitted in-house training courses that were reviewed and submitted to the Training Board for certification of certain mandates and hours. This service for our member agencies has greatly increased the workload of our MTU. After Course certification, our Departments then hold classes with approved instructors and provide the training documentation to our MTU for entry into the LETM database and providing certificates.

As of June 2023, about 29 member departments were utilizing a monthly on-line computer-based training program which was certified by the Training Board. Each department's on-line monthly training is entered into LETM as an individual class which has resulted in a significant increase in data entry on the part of our staff. Tri-River anticipates more member departments will take advantage of on-line training as well as in-service departmental training to meet required training mandates.

In FY2023 Tri-River, MTU 16, hosted and/or facilitated 851 classes totaling 86,158 training man hours. This was an increase of over 50% in classes and almost 30% in total training man hours over Fiscal Year 2022. Due to the passage of the SAFE-T ACT, Tri-River increased offerings of certain specialized training courses. This was done to assist departments in meeting required mandates by facilitating their own in-service Department training. To this end, Tri-River has increased its offerings of instructor courses, hoping those specially trained Department personnel will then instruct within their own Departments. Some of the instructor and/or train the trainer courses included Instructor Development, Use of Force Train the Trainer, Firearms Instructor, & High Risk Vehicle Stops train the trainer.

In addition, Tri-River continues to seek out additional quality courses of instruction. As mentioned before, we continued to have members certify their in-service training and on-line training through Tri-River. This procedure added additional courses and training hours to our totals for this fiscal year. It was a decision which required additional manpower on our part, however it provided member departments the opportunity to take advantage of the many services we could provide them.

The Tri-River Advisory Board has been actively involved in the management of the MTU. The Advisory Board meets monthly, ensuring that necessary high-quality training is provided to our member agencies. We have received excellent support from our member departments, especially in providing facilities to hold our classes. Most of our classes are conducted in facilities controlled or contracted by our members, which has kept our rental cost down to \$200.00 for the fiscal year. We thank all of

those who have supported our training efforts.

Our FY2023 audit was completed in October of 2023 by the accounting firm of Wermer, Rogers, Doran & Ruzon LLC. The Illinois Law Enforcement Training and Standards Board, (ILETSB) allowed MTU's to contract with their choice of accounting firms for this audit if they met the standards to comply with handling governmental agency audits. This firm is from the local Joliet area and has completed numerous governmental audits at the local and county level. A copy of their final report is available upon request.

In Fiscal Year 2023, we continued to incorporate internet-based software into our daily activities. This included incorporating standard forms into an Adobe format for fill in the blank use by our members. We have further moved along with the use of our training database along with using email as the primary form of contact and announcements of our courses. Our website continues to accept registration requests as well.

At the conclusion of FY23, Tri-River had a balance (reserve) of excess Local Funds, from unused local dues, in the amount of \$138,198.36, which was collected for FY2023 above our hard match requirement and excess cash added to balance our year end budget. Any excess funds will be held as a contingency fund, reserved for any future emergency expenses or training needs not budgeted.

In FY2023, we completed a 15th year assisting the Training Board with Chicago Police Department training funds. Tri-River continued to assist the Training Board with processing approved payments for the Chicago Police Department. As in the past, all training vouchers continued to be approved by the Training Board prior to payment being made. The Training Board continued to issue Tri-River the funds for Chicago's In-Service Training Grant, and Tri-River would then pay the training related bills once approval was received from the Training Board and the Chicago Police Department. A total of \$400,000 was received for this fund for FY23 and \$535,112.81 was distributed during FY 2023 which left a balance of \$60,158.63. The balance includes funds carried over from FY22. Tri-River processed 22 different transactions related to the management of CPD Funds in FY23.

During FY15, ILETSB's CIT funds in the amount of \$130,360 were turned over to Tri-River for the administration of these funds per an agreement signed with the ILETSB. During FY23, the fund started with a balance of \$19,825.37 and ended the fiscal year with a balance of \$412.08 with 4 transactions processed during the year for the Training Board.

In Fiscal Year 2023, we had \$190,672.44 in grant reimbursed courses. This total consisted of Homeland Security Grants \$51,538.32, IDOT Grants \$59,788.64 and CIT/SRO Grants \$79,345.48. These additional funds assisted Tri-River in delivering additional specialized training classes. Many of these classes would have been financially prohibitive to offer our members without the award of these grants.

On behalf of Tri-River, it continues to be a privilege to serve the member agencies of the Tri-River Police Training Region, MTU# 16, and the Illinois Law Enforcement Training and Standards Board.

A handwritten signature in black ink, appearing to read 'Bradley R. Hertzmann', with a long horizontal line extending to the right.

Bradley R. Hertzmann
Director, MTU# 16



ASSIST PROGRAM

MTU 16

State Funding – FY2023 (July1, 2022 – June 30, 2023)

EXPENDITURES

	FY20	FY21	FY22	FY23
ASSIST Project actual awarded	\$306,484.10	\$324,699.06	\$415,000.08	\$446,710.57
ASSIST Project actual expended	\$455,497.24	\$455,151.68	\$559,708.52	\$566,675.91
	FY20	FY21	FY22	FY23
IDOT Grant	\$34,060.67	\$ 55,821.81	\$ 63,744.69	\$ 59,788.64
Executive Institute	\$19,099.16	\$ 26,765.65	\$ 46,605.27	\$ 51,538.32
CIT Grant	\$40,571.30	\$ 41,918.04	\$ 65,013.29	\$ 79,345.48
Equipment Grant/Audit Grant	\$15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 0.00
CPD Grant Funds	\$300,000.00	\$375,000.00	\$400,000.00	\$400,000.00
Total Grant funding (minus CPD's)	\$108,731.13	\$139,505.50	\$175,363.25	\$190,672.44

Local Match & Tuition Collected by your Mobile Unit

	FY20	FY21	FY22	FY23
Local Match Collected	\$130,930.00	\$198,320.00	\$198,010.00	\$222,550.00
Local Match Expended	\$ 81,732.05	\$ 84,433.87	\$ 85,180.64	\$ 89,342.11
Local Tuition Collected and Expended	\$ 49,988.91	\$ 15,431.73	\$ 34,864.28	\$ 30,623.22
Additional Local Cash added during the FY	\$ 3,259.18	\$ 15,587.02	\$ 9,663.52	\$ 4,990.47
Local Match in Reserve	\$ 45,938.77	\$ 98,299.11	\$103,165.84	\$138,198.36

Mandatory Training Activity

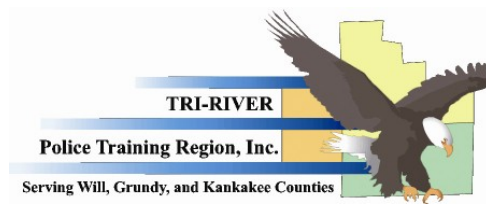
	FY20	FY21	FY22	FY23
MFT 40 Hour # Courses Offered	0	1	3	1
MFT 40 Hour – Total # Trained	0	18	10	8
MFT 4 Hour - # of courses offered	2	1	2	6
MFT 4 Hour – Total # Trained	2	2	3	7
Number of Board Approved Range's	3	3	1	2

Mobile Team Unit Training Activity

	FY20	FY21	FY22	FY23
Number of Training Programs	401	519	555	851
Total Instructional Hours	1,961	2,197	3,528	4,927.5
Students Trained and qualified for Soft Match	15,564	17,100	18,751	22,298
All other Trained	581	853	572	639
Total Trained	16,145	17,953	19,323	22,938
Training Man Hours	45,838	46,767	66,478	86,158

Mobile Team Unit Cost Effectiveness Data

	FY20	FY21	FY22	FY23
Total State and Local Funds Expended	\$455,497	\$455,152	\$559,708	\$566,675.91
Total Instructional Hours	1,961	2,197	3,528	4,927.5
Cost Per Instructional Hour	\$232	\$207	\$158	\$115
Total Trained	16,145	17,953	19,323	22,938
Cost Per Trainee	\$28	\$25	\$29	\$24.70
Local Training Man-hours Total	41,953	45,388	62,965	83,318
All other Training Man-Hours	3,885	1,379	3,513	2,840
Grand Total Man-hours (add local and all other)	45,838	46,767	66,478	86,158
Total Cost Per Training Man-hour	\$9.94	\$9.73	\$8.42	\$6.58



FY-23 ANNUAL REPORT TRAINING TOTALS

	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Full Time & Part-Time Officers Trained =	17,100	18,751	22,298
All Others Trained =	853	572	639
Total Trained =	17,953	19,433	22,938
Training Man-hours =	46,767	66,478	86,158
Total Hours of Instruction =	2,197	3,528	4,927.5
Total State & Local Funds Expended =	\$455,152	\$559,708	\$566,675
Cost Per Instructional Hour =	\$207	\$158	\$115
Cost Per Trainee =	\$25	\$29	\$24.70
Cost Per Training Man-hour =	\$9.73	\$8.42	\$6.58
Non-Ops Total =	\$2,016,311	\$2,822,860	\$3,976,489

NUMBER OF CLASSES BY COUNTY

	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Will County	410	434	678
Grundy County	18	23	32
Kankakee County	53	56	45
Other	38	59	96
Total Classes	519	572	851

TRI-RIVER POLICE TRAINING REGION, Inc. MTU 16
ADVISORY BOARD MEMBERS
6/30/2023

Chief Mike Rompa
Bolingbrook Police Department
375 Briarcliff Road
Bolingbrook, IL 60440
815-886-7219

Chief Shane Casey
Channahon Police Department
24555 S. Navajo Drive
Channahon, IL 60410
815-467-5152

Chief Christopher Harseim
Coal City Police Department
515 S. Broadway Street
Coal City, IL 60416
815-634-8533

Chief Edward Clark
Crest Hill Police Department
1610 Plainfield Road
Crest Hill, IL 60403
815-741-5115

Chief Fred Hayes
Elwood Police Department
401 E. Mississippi Avenue / P.O. Box 435
Elwood, IL 60421
815-423-5411

Chief Leanne Chelepis
Frankfort Police Department
20602 Lincoln-Way Lane
Frankfort, IL 60423
815-469-7995

Sheriff Ken Briley
Grundy County Sheriff's Dept.
111 E. Illinois Avenue
Morris, IL 60450
815-942-6645

Chief William Evans
Joliet Police Department
150 W. Washington Street
Joliet, IL 60432
815-724-3210

Chief Rich Harang
Lockport Police Department
1212 Farrell Road
Lockport, IL 60411
815-838-2132

Chief Jeff Wold
Manhattan Police Department
240 Market Place
Manhattan, IL 60442
815-478-4408

Chief Al Swinford
Manteno Police Department
269 N. Main Street
Manteno, IL 60950
815- 929-4801

Chief Justin Meyer
Minooka Police Department
121 E. McEvilly Road
Minooka, IL 60447
815-467-2298

Chief Brian Benton
Mokena Police Department
10907 Front Street
Mokena, IL 60448
708-479-3912

Chief Scott Koerner
Monee Police Department
5357 W. Main Street
Monee, IL 60449
708-534-8321

Chief Alicia Steffes
Morris Police Department
200 E. Chaplin Street
Morris, IL 60450
815-942-2131

Chief Phillip Arnold
Shorewood Police Department
903 W. Jefferson Street
Shorewood, IL 60404
815-741-7711

Chief Louis Alessandrini
New Lenox Police Department
200 Veterans Parkway
New Lenox, IL 60451
815-462-6100

Sheriff Mike Kelley
Will County Sheriff's Dept.
2402 Laraway Road
Joliet, IL 60433
815-727-5296

Chief Robert Miller
Plainfield Police Department
14300 S. Coil Plus Drive
Plainfield, IL 60544
815-436-6544

Interim Chief Adam Zink
Wilmington Police Department
120 N. Main Street
Wilmington, IL 60481
815-476-2811

Chief Robert Dykstra
Rockdale Police Department
79 Moen Avenue
Rockdale, IL 60436
815-725-2171

Missy Schumacher, Village President
Village of Channahon
24555 S. Navajo Drive
Channahon, IL 60410
815-467-6644

Chief Brant Hromadka
Romeoville Police Department
1050 W. Romeo Road
Romeoville, IL 60446
815-886-7219

Caleb Countermand, County Board Trustee
Grundy County Board
1320 Union Street
Morris, IL 60450
815-941-3400

Advisory Board Officers

Chief Shane Casey, Chairman
Commander Anthony Novak, Vice-Chairman
Deputy Chief Hilary Davis, Secretary
Village President Missey Moorman Schumacher, Treasurer

Finance Committee Members

Village of Channahon President Missey
Chief Shane Casey

Training Committee Members

D/C Hilary Davis, Chairman
Commander Anthony Novak
Sgt. Steven Formenti

Personnel Committee Members

Chief Phil Arnold,
D/C Hilary Davis
Chief Fred Hayes

Policy & By-Laws Committee Members

Commander Anthony Novak
D/C Ron Huff

Tri-River Police Training Region Inc. - Employees

Bradley Hertzmann, Executive Director
John B. Perona, Police Training Coordinator
Rebecca Burnett, Administrative Assistant

TRI-RIVER POLICE TRAINING REGION
MEMBER DEPARTMENTS
As of June 2023
68 member departments

Alsip Police Department	Manteno Police Department
Beecher Police Department	Mazon Police Department
Bolingbrook Police Department	Midlothian Police Department
Bourbonnais Police Department	Minooka Police Department
Bradley Police Department	Mokena Police Department
Braidwood Police Department	Momence Police Department
Burbank Police Department	Monee Police Department
Carol Stream Police Department	Morris Police Department
Channahon Police Department	Naperville Park District PD
Coal City Police Department	New Lenox Police Department
Crest Hill Police Department	Olympia Fields Police Department
Crete Police Department	Orland Park Police Department
Elwood Police Department	Orland Hills Police Department
Essex Police Department	Palos Heights Police Department
Forest View Police Department	Palos Park Police Department
Frankfort Police Department	Park Forest Police Department
Grant Park Police Department	Peotone Police Department
Grundy County Coroners	Plainfield Police Department
Grundy County Sheriff's Department	Posen Police Department
Harvey Police Department	Rockdale Police Department
Herscher Police Department	Romeoville Police Department
IL Dept. of Natural Resources	Seneca Police Department
Indian Head Park Police Department	Shorewood Police Department
Joliet Police Department	South Suburban College PD
Joliet Junior College Police Department	St. Anne Police Department
Kankakee Community College PD	Steger Police Department
Kankakee County Coroners	Tinley Park Police Department
Kankakee County Sheriff's Dept.	University Park Police Department
Kankakee City Police Department	WCG Fire Task Force
Lemont Police Department	Will County Coroners
Lewis University Police Department	Will County Forest Preserve Dist. PD
Lockport Park Dist. Police Department	Will County Sheriff's Department
Lockport Police Department	Will County State's Attorney Invest.
Manhattan Police Department	Wilmington Police Department

Mobile In-Service Training Region #16 – Funding
assistance provided through the ASSIST Program
Illinois Law Enforcement Training and Standards Board