



**Mobile Team Unit 16
ASSIST Program
A Statewide System of In-Service Training**

TRI-RIVER POLICE TRAINING REGION, INC.

ANNUAL REPORT

FISCAL YEAR 2018

**CHAIRMAN
AARON KLIMA**

**DIRECTOR
RICHARD A. FONCK**

**Illinois Law Enforcement
Training and Standards Board**

**4500 South Sixth Street Road
Room 173
Springfield, Illinois 62703-6617**



TRI-RIVER POLICE TRAINING REGION FY2018 ANNUAL REPORT

The biggest challenge of the year is having our members adjust to the State mandates in training that are becoming more and more consuming. The types of classes we have to schedule to make sure we offer them the opportunity to be able to meet the mandate needs for their Department Officers.

Fiscal Year 2018 was our first total year with all of the State's mandated training requirements kicking in for Departments. To assist our members in meeting these requirements, we have begun to have their in-house training certified for mandate coverage and we enter it into the LETM database to provide certificates. This has resulted in around an additional 150+ classes. As of June 2018, 24 Departments were utilizing a monthly on-line computer-based training program which must be certified monthly and I expect the number of Departments using this training to expand in the future. Each Departments online monthly training is entered into LETM as an individual class which has resulted in a significant increase of data entry on the part of our Administrative Assistant. I anticipate this along with additional in-service classes certified to cover mandates will greatly increase and will cause additional data entry work on our part.

In FY2018 we hosted 418 classes that totaled 2,810 hours of training. A 27% increase from FY17 in classes and personnel were trained which amounted to 65,776 total man hours a 18% increase from FY17 of training manhours. There was a good report on overall training compared to the situation the state payments presented us with. Upon an analysis of these figures, we show an offering of more multiple day courses instead of one-day courses to keep the training cost for overtime down for our members and to offer more 'quality' courses instead of courses just to increase our overall numbers. In FY2018 we had many members incorporate their in-service training into being certified and entered into LETM by us. This procedure added additional courses and man trained hours to our totals for this fiscal year with only requiring a small input of additional manpower on our part and giving Departments the opportunity to take advantage of the many services we can provide to them.

The Tri-River Advisory Board has been actively involved in the management of the MTU. The Advisory Board meets monthly, to ensure that necessary high-quality training is provided to our member agencies. We have received excellent support from our member Departments, especially in providing facilities to hold our classes. The majority of our classes are conducted in facilities controlled or contracted through our members which has kept our rental cost down to \$3,020 for the fiscal year. We thank all of those who have supported our training efforts.

Our FY2018 audit was completed in August of 2018 by the accounting firm of Wermer, Rogers, Doran & Ruzon LLC. The Illinois Law Enforcement Training and Standards Board, (ILETSB) allowed MTU's to contract with their choice of accounting firms for this audit as long as they met the standards to comply with handling governmental agency audit. This firm is from the local area, Joliet, and has completed numerous governmental audits at the county and local governmental level. They supplied representatives on site for approximately three days to complete a thorough audit of our operation for FY18. A copy of their final report is available upon request.

In Fiscal Year 2018, we continued to incorporate internet-based software into our daily activities. This included incorporating standard forms into an Adobe format for fill in the blank use by our members. We have further moved along with the use of our training data base along with using email as the primary form of contact and announcements of our courses. We upgraded our web site to accept registration requests as well.

At the conclusion of FY18, Tri-River had a balance (reserve) of excess Local Funds, from unused local dues, in the amount of \$17,630.63 which was collected for FY2018 above our hard match requirement and excess cash added to balance our year end budget. Any excess funds will be held as a contingency fund, reserved for any future emergency expenses or training need.

In FY2018 we had another full year of assisting the Training Board in processing payments of training vouchers for the Chicago Police Department after we received Training Board approval. The Training Board would issue us the funds for Chicago's In-Service Training Grant and we would then pay their training related bills once approval was received from the Board and the Chicago Police Department. A total of \$400,000 was received for this fund and all but \$54,291.35 (which includes a FY17 carryover of \$64,948.19, \$410,654.64 was distributed during FY 2018 for this program in 44 different transactions that had to be processed.

The CPD's CIT funds of \$130,360 from FY15 were turned over to the Training Board and we will administer these funds per an agreement signed with the ILETSB. During FY18, the fund started with a balanced of \$103,540.53 and ended the fiscal year with a balance of \$93,595.19 with 9 transactions during the year that were processed for the Training Board.

In Fiscal Year 2018, we had \$131,507.64 in grant sponsored courses. Homeland Security Grants \$47,854.13, Governor's Grant \$1,617.12, IDOT Grants \$33,321.56 and CIT Grants \$48,714.83. We greatly increased our CIT grant funding and reached out for additional funds for ARIDE and the IDOT Grant.

We foresee no need to increase our present membership dues rate which has been in effect for around seven years.

On behalf of the Tri-River Staff and myself, it is a privilege to serve the Chiefs, Sheriffs, Police Officers of the Tri-River Police Training Region, MTU# 16, and the Illinois Law Enforcement Training and Standards Board during Fiscal Year 2018 and we look forward to having another new and exciting year in Fiscal Year 2019.

A handwritten signature in black ink that reads "Richard A. Fonck". The signature is written in a cursive style with a prominent loop on the letter 'F'.

Richard A. Fonck
Director, MTU# 16



FY-18 ANNUAL REPORT TRAINING TOTALS

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>
Full Time & Part-Time Officers Trained =	2,385	8,255	13,838
All Others Trained =	238	349	494
Total Trained =	2,569	8,593	14,475
Training Man-hours =	44,671	54,088	65,776
Total Hours of Instruction =	1,657	2,641.5	2,810
Total State & Local Funds Expended =	\$440,684	\$586,659	\$586,920
Cost Per Instructional Hour =	\$266	\$222	\$209
Cost Per Trainee =	\$172	\$68	\$41
Cost Per Training Man-hour =	\$11.89	\$9.79	\$8.92
Non-Ops Total =	\$772,576	\$1,376,606	\$2,442,250

NUMBER OF CLASSES BY COUNTY

	<u>FY-16</u>	<u>FY-17</u>	<u>FY18</u>
Will County	100	264	349
Grundy County	5	9	26
Kankakee County	3	17	23
Other	<u>3</u>	<u>16</u>	<u>20</u>
 Total Classes	 111	 306	 418



ASSIST PROGRAM MTU 16

State Funding – FY2018 (July1, 2017 – June 30, 2018) EXPENDITURES

	FY15	FY16	FY17	FY18
ASSIST Project actual awarded	\$360,888	\$372,143.76	\$392,450.00	\$403,226
ASSIST Project actual expended	\$433,059	\$440,684.34	\$586,959.90	\$586,920
	FY15	FY16	FY17	FY18
IDOT Grant	\$17,031	\$7,965.63	\$18,925.08	\$33,322
Death Investigation	\$36,345	\$17,840.00	\$0.00	\$0.00
Executive Institute	\$76,778	\$73,870.86	\$45,018.18	\$47,854
CIT Grant	\$30,942	\$34,857.09	\$53,312.86	\$48,715
ARIDE Grant	\$0.00	\$0.00	\$2,531.29	\$1,617
Equipment Grant/Audit Grant	\$0.00	\$0.00	\$26,400.00	\$0.00
CIT Grants Cook County	\$87,402	\$21,093.38	\$0.00	\$0.00
CPD Grant Funds	\$400,000	\$400,000.00	\$400,000.00	\$400,000
Total Grant funding (minus CPD's & Cook)	\$160,096	\$134,533.58	\$146,187.41	\$131,508

Local Match & Tuition Collected by your Mobile Unit

	FY15	FY16	FY17	FY18
Local Match Collected	\$90,180	\$99,470.00	\$101,450.00	\$105,975
Local Match Expended	\$60,148	\$62,023.96	\$78,490.00	\$80,645
Local Tuition Collected and Expended	\$35,853	\$37,571.77	\$46,315.31	\$63,557
Additional Local Cash added during the FY	\$10,614	\$4,592.00	\$12,857.82	\$17,630
Local Match in Reserve	\$29,925	\$37,446.04	\$22,960.00	\$7,700

Mandatory Training Activity

	FY15	FY16	FY17	FY18
MFT 40 Hour # Courses Offered	2	1	2	2
MFT 40 Hour – Total # Trained	20	13	12	9
MFT 4 Hour - # of courses offered	0	1	2	1
MFT 4 Hour – Total # Trained	0	1	2	1
Number of Board Approved Range's	4	4	4	4

Mobile Team Unit Training Activity

	FY15	FY16	FY17	FY18
Number of Training Programs	101	111	306	418
Total Instructional Hours	2,288	1,657.5	2,641.5	2,810
Students Trained and qualify for Soft Match	2,295	2,385	8,255	13,955
All other Trained	268	238	349	511
Total Trained	2,607	2,569	8,593	14,475
Training Man Hours	44,671	31,120.5	54,088	65,777

Mobile Team Unit Cost Effectiveness Data

	FY15	FY16	FY17	FY18
Total State and Local Funds Expended	\$433,059	\$440,684	\$586,959	\$586,920
Total Instructional Hours	2,288	1,657.5	2,641.5	2,810
Cost Per Instructional Hour	\$189	\$266	\$222	\$209
Total Trained	2,607	2,569	8,593	14,475
Cost Per Trainee	\$166	\$172	\$68	\$41
Local Training Man-hours Total	37,890	31,120	54,088	59,462
All other Training Man-Hours	6,781	5,950	5,852	6,314
Grand Total Man-hours (add local and all other)	44,671	37,070	59,939	65,777
Total Cost Per Training Man-hour	\$9.69	\$11.89	\$9.79	\$8.92

The large increase in classes and number of officers trained in FY18 can be traced to the adding of in-service and on-line training to our reports and records which greatly increases the numbers without increasing our cost.

**TRI-RIVER POLICE TRAINING REGION
MEMBER DEPARTMENTS
As of June 2018**

1. Aroma Park PD	21. Joliet Jr. College PD	41. Romeoville PD
2. Beecher PD	22. Kankakee Co. Sheriff	42. Shorewood PD
3. Bourbonnais PD	23. Kankakee College PD	43. St. Anne PD
4. Bradley PD	24. Kankakee City PD	44. Wilmington PD
5. Braidwood PD	25. Lewis University PD	45. University Park PD
6. Buckley PD	26. Lockport PD	46. Will Co. Forest PD
7. Channahon PD	27. Lockport Park Dist. PD	47. Will County Sheriff
8. Clifton PD	28. Manhattan PD	48. Steger PD
9. Coal City PD	29. Manteno PD	49. Olympia Fields PD
10. Crest Hill PD	30. Mazon PD	50. WCG Fire Task Force
11. Crete PD	31. Minooka PD	
12. Elwood PD	32. Mokena PD	
13. Essex PD	33. Momence PD	
14. Frankfort PD	34. Monee PD	
15. Grant Park PD	35. Morris PD	
16. Grundy Co. Coroner	36. Orland Park PD	
17. Grundy Co. Sheriff	37. Park Forest PD	
18. New Lenox PD	38. Peotone PD	
19. Herscher PD	39. Plainfield PD	
20. Joliet PD	40. Rockdale PD	



TRI-RIVER POLICE TRAINING REGION, MTU# 16

EXECUTIVE COMMITTEE AS OF 06/30/18

Aaron Klima	Shorewood PD	Chairman
John Burica	Frankfort PD	Vice Chairman
Bradley Hertzmann	Crest Hill PD	Secretary
Missey Moorman Schumacher	Village President	Treasurer

TRI-RIVER STAFF

Richard A. Fonck	Executive Director
Charles E. Stein Jr.	Police Training Coordinator
Jill Marr	Administrative Assistant

TRI-RIVER POLICE TRAINING REGION, Inc. MTU 16
ADVISORY BOARD MEMBERS
6/30/2018

Chief Mark Turvey
Romeoville Police Department
1050 W. Romeo Rd.
Romeoville, Il. 60446
815-886-7219

Sheriff Ken Briley
Grundy County
111 E. Illinois Ave.,
Morris, Il. 60450
815-942-6645

Chief Fred Hayes
Elwood Police Department
401 E. Mississippi Ave./PO Box 435
Elwood, Il. 60421
815-423-5411

Chief Robert Dykstra Rockdale
Police Department 79 Moen
Ave.
Rockdale, Il 60436
815-725-2171

Chief Edward Clark
Crest Hill Police Department
1610 Plainfield Rd.,
Crest Hill, Il. 60435
815-741-5115

Chief Phillip Arnold Wilmington
Police Department 120 N.
Main Street Wilmington,IL
60481
815- 476-2811

Chief John Severson
Morris Police Department
200 E. Chaplin St.,
Morris, Il. 60450
815-942-2131

Chief Shane Casey Channahon
Police Department 24555 S.
Navajo Dr., Channahon, Il.
60410
815-467-5152

Chief John Konopek
Plainfield Police Department
14300 S. Coil Plus Dr.,
Plainfield, Il. 60544
815-436-6544

Chief John Burica
Frankfort Police Department
20602 Lincoln-Way Lane
Frankfort, Il. 60423
815-469-7995

Chief Joe Wazny
Manhattan Police Department
240 Market Place
Manhattan, Il. 60442
815-478-4408

Missey Schumacher
Village of Channahon
24555 S Navajo Dr
Channahon, Il., 60410
815-467-6644

Chief Al Roechner
Joliet Police Department
150 W. Washington St.,
Joliet, IL. 60432
815-724-3210

Chief Aaron Klima Shorewood
Police Department 903 W.
Jefferson St., Shorewood, Il.
60404
815-741-7711

Sheriff Mike Kelley
Will County Sheriff's Office
2402 Laraway Rd.,
Joliet, Il. 60433
815-727-5296

Chief Steve Vaccaro
Mokena Police Department
10907 Front St.,
Mokena, Il. 60448
708-479-3912

Chief Terry Lemming
Lockport Police Department
1212 Farrell Rd.,
Lockport, Il. 60411
815-838-2132

Advisory Board Officers

Chief Aaron Klima, Chairman
Chief John Burica, Vice-Chairman
Deputy Chief Bradley Hertzmann, Secretary
Village President Missey Moorman Schumacher, Treasurer

Finance Committee Members

Village of Channahon President Missey Schumacher
Chief John Burica

Training Committee Members

Commander John Ferdinando, Chairman
Commander Anthony Novak

Personnel Committee Members

Chief Phil Arnold, Chairman
Chief John Burica

Policy & By-Laws Committee Members

Commander Anthony Novak, Chairman
Chief John Burica, Vice-Chairman
Chief Shane Casey

Tri-River Police Training Region Inc. - Employees

Richard A. Fonck, Executive Director
Charles E. Stein Jr., Police Training Coordinator
Jill Marr, Administrative Assistant