



**Mobile Team Unit 16
ASSIST Program
A Statewide System of In-Service Training**

TRI-RIVER POLICE TRAINING REGION, INC.

ANNUAL REPORT

FISCAL YEAR 2016

**CHAIRMAN
AARON KLIMA**

**DIRECTOR
RICHARD A. FONCK**

**Illinois Law Enforcement
Training and Standards Board**

**4500 South Sixth Street Road
Room 173
Springfield, Illinois 62703-6617**



TRI-RIVER POLICE TRAINING REGION, MTU# 16

EXECUTIVE COMMITTEE AS OF 06/30/16

Aaron Klima	Shorewood PD	Chairman
John Burica	Frankfort PD	Vice Chairman
Brent Dite	Morris PD	Secretary
Pamela McGuire	Will County Circuit Clerk	Treasurer

TRI-RIVER STAFF

Richard A. Fonck	Executive Director
Charles E. Stein Jr.	Police Training Coordinator
Jill Marr	Administrative Assistant



TRI-RIVER POLICE TRAINING REGION FY2016 ANNUAL REPORT

Fiscal Year 2016 was a very unusual year due to the State budget impasse. Due to no State budget being passed, we finally receive our funds towards the end of December through March. Before the funds were released at the end of December, we had to budget for the first 6 months as if we had no budget, that is, hold off and cancel all classes from around October on until funds were released. Then we had to use all of the budget within 6 months, January – June, which led to many headaches and scheduling challenges. We did have to cancel around 20 courses due to funding issues. Once the fiscal year funds were release, we did try to reschedule most of these courses.

In FY2016 we hosted 111 classes that totaled 1,657 hours of training. A total of 2,569 personnel were trained which amounted to 31,120 total man hours of training. There was a good report on overall training compared to the situation the state payments presented us with. Upon analysis of these figures, we show an offering of more multiple day courses instead of one-day courses to keep the training cost for overtime down for our members and to offer more ‘quality’ courses instead of courses just to increase our overall numbers. Also in FY2016 the Joliet Police Department and the Will County Sheriff have continued to incorporate their in-service training through our organization and we also brought this service to other members namely the Grundy County Sheriff’s organization. This procedure added additional courses and man trained hours to our totals for this fiscal year with only requiring a small input of additional manpower on our part and giving departments the opportunity to take advantage of the many services we can provide to them.

The Tri-River Advisory Board has been actively involved in the management of the MTU. The Advisory Board meets monthly, to insure that necessary high quality training is provided to our member agencies. We have received excellent support from our member departments, especially in providing space to hold our classes. During FY2016 we received credit for 112 hours of donated instructional hours’ worth approximately \$4,200.00 (1120 * \$37.50), these instructors provided training on duty time, donated time from professional organizations, or instructor cost which was handled by the host agency. Approximately \$27,522.50 worth of donated classroom space primarily at local police and fire facilities. Average daily rental of \$136.25 with 202 days of training, due to the support of our members in offering us the use of their facilities at no cost, we kept our rental of classrooms down to \$2,279 for the entire year which was used for rental of large facilities. We thank all of those who have supported our training efforts.

Our FY2016 audit was completed in August of 2016 by the accounting firm of Wermer, Rogers, Doran & Ruzon LLC. The Illinois Law Enforcement Training and Standards Board, (ILETSB) allowed MTU's to contract with their choice of accounting firms for this audit as long as they met the standards to comply with a handling governmental agency audit. This firm is from the local area, Joliet, and has completed numerous governmental audits at the county and local governmental level. They supplied representatives on site for approximately three days to complete a thorough audit of our operation for FY16. A copy of their final report is available upon request.

In Fiscal Year 2016 we continued to incorporate internet base software into our daily activities. This included incorporating standard forms into an Adobe base format for fill in the blank use by our members. We have further moved along with the use of our training data base. We have also moved further along with using email as the primary way of contact and announcements of our courses. We also upgraded our web site where all registration is completed through the web site.

During FY2016, Tri-River scheduled Illinois Retired Officer Concealed Carry (IROCC) qualification shoots each month. Tri-River hosted around 56 shooting dates, involving 2,268 retired officers who represent a slight decrease from FY 2015. We have been involved in this program since its interception in Fiscal Year 2008 which was the startup of the program. This is reflected by the additional ranges added in the Northern part of the state by the IROCC office. Thirty qualification shoots were held at the Will County Sheriff's Range, sixteen qualification shoots were held at the Kankakee City Range, and eleven qualification shoots were held at the University Park Police Department.

At the conclusion of FY2016, Tri-River had a balance (reserve) of excess Local Funds, from unused local dues, in the amount of \$37,446 which was collected for FY2016 above our hard match requirement. These funds became very valuable this fiscal year due to the delay in receiving state funds, we had to use these funds to keep our "doors Open". Any funds available after this expenditure will be held as a contingency fund, pending any future emergency expense or training need.

In FY2016 we had another full year of assisting the Training Board in the payment of training vouchers for the Chicago Police Department after we received Training Board approval. The Training Board would issue us the funds for Chicago's In-Service Training Grant and we would then pay their training related bills once approval was received from the Board and the Chicago Police Department. A total of \$400,000 was received for this fund and all but \$73,742.30 was distributed during FY 2016 for this program,

The CPD's CIT funds of \$130,360 from FY15 were turned over to the Training Board and we will administer these funds per agreement signed with the ILETSB.

In Fiscal Year 2016, we had over \$134,534 in grant sponsored courses, a decrease of \$25,562 from FY15, which is greatly due to the termination of the "Death Investigation" grant.

We foresee no need to increase our present membership dues rate which has been in effect for around five years.

In FY2016, we assisted the Training Board in a special request by sponsoring and hosting one CIT Training courses for the Cook County Sheriff's Department. These were reimbursed by the Cook County Sheriff at a total cost of \$21,093 above our additional grant courses mentioned above.

On behalf of the Tri-River Staff and myself, it is a privilege to serve the Chiefs, Sheriffs, Police Officers of the Tri-River Police Training Region, MTU# 16, and the Illinois Law Enforcement Training and Standards Board during Fiscal Year 2016 and we look forward to having another new and exciting year in Fiscal Year 2017.

Richard A. Fonck
Director, MTU# 16



ASSIST PROGRAM MTU 16

State Funding – FY2016 (July1, 2015 – June 30, 2016) EXPENDITURES

	FY14	FY15	FY16
ASSIST Project actual awarded	\$298,484	\$360,888	\$372,143.76
ASSIST Project actual expended	\$585,820	\$433,059	\$440,684.34

	FY14	FY15	FY16
IDOT Grant	\$26,722	\$17,031	\$7,965.63
Death Investigation	\$41,874	\$36,345	\$17,840.00
Executive Institute	\$66,177	\$76,778	\$73,870.86
Other Grants (CIT)(HR)	\$15,834	\$30,942	\$34,857.09
CIT Grants Cook County		\$87,402	\$21,093.38
CPD Grant Funds	\$400,000	\$400,000	\$400,000.00
Total Grant funding expended (minus CPD's & Cook Co)	\$150,607	\$160,096	\$134,533.58

Local Match & Tuition Collected by your Mobile Unit

	FY14	FY15	FY16
Local Match Collected	\$89,630	\$90,180	\$99,470.00
Local Match Expended	\$59,697	\$60,148	62,023.96
Local Tuition Collected and Expended	\$175,625	\$35,853	\$37,571.77
Additional Local Cash added during the FY	\$18,304	\$10,614	\$0.00
Local Match in Reserve	\$11,628	\$29,925	\$37,446.04

Mandatory Training Activity

	FY14	FY15	FY16
MFT 40 Hour # Courses Offered	2	2	1
MFT 40 Hour – Total # Trained	23	20	13
MFT 4 Hour - # of courses offered	1	0	1
MFT 4 Hour – Total # Trained	1	0	1
Number of Board Approved Range's in your MTU area	4	4	4

Mobile Team Unit Training Activity

	FY14	FY15	FY16
Number of Training Programs	120	101	111
Total Instructional Hours	1,983	2,288	1,657.5
Students Trained and qualify for Soft Match	3,034	2,295	2,385
All other Trained (nor qualified for local soft match)	213	268	238
Total Trained	3,247	2,607	2,569
Training Man Hours	53,445	44,671	31,120.5

Mobile Team Unit Cost Effectiveness Data

	FY14	FY15	FY16
Total State and Local Funds Expended	\$585,820	\$433,059	\$440,684
Total Instructional Hours	1,983	2,288	1,657.5
Cost Per Instructional Hour	\$295	\$189	\$266
Total Trained	3,247	2,607	2,569
Cost Per Trainee	\$180	\$166	\$172
Local Training Man-hours Total	53,445	37,890	31,120
All other Training Man-Hours	2,427	6,781	5,950
Grand Total Man-hours (add local and all other)	55,872	44,671	37,070
Total Cost Per Training Man-hour	\$10.49	\$9.69	\$11.89



FY-16 ANNUAL REPORT TRAINING TOTALS

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
Full Time & Part-Time Officers Trained =	3,034	2,295	2,385
All Others Trained =	213	268	238
Total Trained =	3,247	2,607	2,569
Training Man-hours =	46,653	53,445	44,671
Total Hours of Instruction =	1,983	2,288	1,657
Total State & Local Funds Expended =	\$585,820	\$433,059	\$440,684
Cost Per Instructional Hour =	\$295	\$189	\$266
Cost Per Trainee =	\$180	\$166	\$172
Cost Per Training Man-hour =	\$10.49	\$9.69	\$11.89
Non-Ops Total =	\$1,312,816	\$1,002,360	\$772,576

NUMBER OF CLASSES BY COUNTY

	<u>FY-14</u>	<u>FY-15</u>	<u>FY16</u>
Will County	84	80	100
Grundy County	5	5	5
Kankakee County	14	8	3
Other	<u>7</u>	<u>8</u>	<u>3</u>
 Total Classes	 120	 101	 111

**TRI-RIVER POLICE TRAINING REGION
MEMBER DEPARTMENTS
As Of June 2015**

1. Aroma Park PD	21. Joliet Jr. College PD	41. Romeoville PD
2. Beecher PD	22. Kankakee Co. Sheriff	42. Shorewood PD
3. Bourbonnais PD	23. Kankakee College PD	43. St. Anne PD
4. Bradley PD	24. Kankakee City PD	44. Wilmington PD
5. Braidwood PD	25. Lewis University PD	45. University Park PD
6. Buckley PD	26. Lockport PD	46. Will Co. Forest PD
7. Channahon PD	27. Lockport Park Dist. PD	47. Will County Sheriff
8. Clifton PD	28. Manhattan PD	48. Steger PD
9. Coal City PD	29. Manteno PD	
10. Crest Hill PD	30. Mazon PD	
11. Crete PD	31. Minooka PD	
12. Elwood PD	32. Mokena PD	
13. Essex PD	33. Momence PD	
14. Frankfort PD	34. Monee PD	
15. Grant Park PD	35. Morris PD	
16. Grundy Co. Coroner	36. Orland Park PD	
17. Grundy Co. Sheriff	37. Park Forest PD	
18. Iroquois Co. Sheriff	38. Peotone PD	
19. Herscher PD	39. Plainfield PD	
20. Joliet PD	40. Rockdale PD	

TRI-RIVER POLICE TRAINING REGION, Inc. MTU 16
ADVISORY BOARD MEMBERS
7/15/2016

Chief Mark Turvey
Romeoville Police Department
1050 W. Romeo Rd.
Romeoville, Il. 60446
815-886-7219

Sheriff Kevin Callahan
Grundy County
111 E. Illinois Ave.,
Morris, Il. 60450
815-942-6645

Chief Fred Hayes
Elwood Police Department
401 E. Mississippi Ave./PO Box 435
Elwood, Il. 60421
815-423-5411

Pamela McGuire
Will County Circuit Clerk
14 W. Jefferson St., Suite 212
Joliet, Il. 60432
815-727-8585

Sheriff Mike Downey
Kankakee County
3000 Justice Way
Kankakee, Il. 60901
815-802-7100

Chief Justin Meyer
Minooka Police Department
121 McEvilly Rd.,
Minooka, Il. 60447
815-467-2298

Chief Brent Dite
Morris Police Department
200 E. Chaplin St.,
Morris, Il. 60450
815-942-2131

Chief Jeff Wold
Channahon Police Department
24555 S. Navajo Dr.,
Channahon, Il. 60410
815-467-5152

Chief John Konopek
Plainfield Police Department
14300 S. Coil Plus Dr.,
Plainfield, Il. 60544
815-436-6544

Chief John Burica
Frankfort Police Department
20602 Lincoln-Way Lane
Frankfort, Il. 60423
815-469-7995

Chief Joe Wazny
Manhattan Police Department
240 Market Place
Manhattan, Il. 60442
815-478-4408

Missey Schumacher
Village of Channahon
24555 S Navajo Dr
Channahon, Il., 60410
815-467-6644

Chief Brian Benton
Joliet Police Department
150 W. Washington St.,
Joliet, IL. 60432
815-724-3210

Chief Aaron Klima
Shorewood Police Department
903 W. Jefferson St.,
Shorewood, Il. 60404
815-741-7711

Sheriff Mike Kelley
Will County Sheriff's Office
2402 Laraway Rd.,
Joliet, Il. 60433
815-727-5296

Chief Steve Vaccaro
Mokena Police Department
10907 Front St.,
Mokena, Il. 60448
708-479-3912

Chief Terry Lemming
Lockport Police Department
1212 Farrell Rd.,
Lockport, Il. 60411
815-838-2132

Chief Phillip Arnold
Wilmington Police Department
120 N. Main Street
Wilmington, IL 60481
815- 476-2811

Chief Larry Regnier
Kankakee City Police Department
385 E. Oak St.,
Kankakee, Il. 60901
815-933-0401

Chief Dwayne Wilkerson
Crest Hill Police Department
1610 Plainfield Rd.,
Crest Hill, Il. 60435
815-741-5115

Chief John Pate
University Park Police Department
698 Burnham Drive
University Park, Il. 60484
708-534-0913

Chief William Mort
Peotone Police Department
208 East Main Street
Peotone, Il. 60417
708-258-3003

Advisory Board Officers

Chief Aaron Klima, Chairman
Chief John Burica, Vice-Chairman
Will County Circuit Clerk, Pamela McGuire, Treasurer
Chief Brent Dite, Secretary

Finance Committee Members

Circuit Clerk Pamela McGuire, Chairperson
Chief John Burica

Training Committee Members

Captain Leslie O'Connor
Chief Justin Meyer

Personnel Committee Members

Chief Jeff Wold, Chairman
Chief Brian Benton
Chief Dwayne Willkerson
Chief John Burica

Policy & By-Laws Committee Members

Commander Anthony Novak, Chairman
Chief John Burica, Vice-Chairman

Tri-River Police Training Region Inc. - Employees

Richard A. Fonck, Executive Director
Charles E. Stein Jr., Police Training Coordinator
Jill Marr, Administrative Assistant